

Monday, May 5, 2014

7:00 p.m.

Guelph/Eramosa Township Municipal Building

1. Call to Order
2. Approval of Agenda
3. Announcements/Presentations
4. Declaration of Pecuniary Conflict of Interest
5. Adoption of Minutes (*White*)

5.1 April 22, 2014 (Regular Meeting)

6. Public Meetings (*Green*)

None.

7. Delegations (*Pink*)

7.1 Dave Belanger, City of Guelph re: City of Guelph Water Supply Master Plan

8. Regular Business (*Blue*)

8.1 Public Works Report 14-4 re: Surplus Equipment Disposal

9. Addendum Items

10. By-laws (*Yellow*)

10.1 34/2014 A By-law to appoint a Chief Building Official for the Township of Guelph/Eramosa

10.2 35/2014 A By-law to authorize the Mayor and Clerk to enter into a Municipal Funding Agreement between the Corporation of the Township of Guelph/Eramosa and the Association of Municipalities of Ontario (Federal Gas Tax)

10.2 36/2014 A By-law to confirm the proceedings of the Council of the Corporation of the Township of Guelph/Eramosa at its meeting held on the 5th day of May, 2014

11. Notices of Motion (*Red*)

None.

12. Closed Session (*Purple*)

12.1 Advice that is subject to solicitor/client privilege, including communications necessary for that purpose (Cemetery Lands)

13. Adjournment

Corporation of the Township of Guelph/Eramosa

Regular Meeting of Council

MINUTES

Tuesday, April 22, 2014

7:00 p.m.

Guelph/Eramosa Township Municipal Building

Present: Mayor Chris White, Councillors Doug Breen, John Scott, Corey Woods and David Wolk.

Present from Staff: CAO Kim Wingrove, Director of Parks and Recreation Robin Milne, Director of Finance Linda Cheyne, Director of Public Works Saidur Rahman, Clerk/Director of Legislative Services Meaghen Reid, Acting Deputy Clerk Jordan Dolson.

1. The Mayor called the meeting to order at 7:00 p.m.

2. Approval of Agenda

2014-04-22-2.1 Moved by: David Wolk
 Seconded by: John Scott

Be it resolved that the agenda for the April 22, 2014 Council Meeting be approved as presented.

Carried Unanimously

3. Announcements/Presentations

None.

4. Declaration of Pecuniary Conflict of Interest

None.

5. Minutes

5.1 April 7, 2014 (Regular Meeting)

5.2 April 7, 2014 (Public Meeting)

5.3 April 7, 2014 (Public Meeting)

5.4 April 7, 2014 (Closed Meeting)

2014-04-22-5 Moved by: Corey Woods
 Seconded by: Doug Breen

That the Minutes of the Regular, Public and Closed Meetings held on April 7, 2014 be approved as presented.

Carried Unanimously

6. Public Meetings

None.

7. Delegations

7.1 Dan Currie, MHBC Planning Ltd., Township Planner regarding Zoning By-law Amendment Application (ZBA 02/14) Complete Application 101 Cobblestone Place, Rockwood (Jadeski)

2014-04-22-7.1 Moved by: Corey Woods
 Seconded by: Doug Breen

Be it resolved that the Council of the Township of Guelph/Eramosa has received the delegation of Dan Currie, MHBC Planning Ltd., Township Planner regarding Zoning By-law Amendment Application (ZBA 02/14) Complete Application 101 Cobblestone Place, Rockwood (Jadeski); and

It is recommended that:

1. The Township proceed with the required notice of a complete application as per s. 34 (1 0.7) (a) of the Planning Act and Ontario Regulation 545/06;
2. The Zoning By-law Amendment application, together with a copy of the Notice of Decision for consent application B140/13, be circulated to the required agencies for comment as per the Planning Act; and
3. The application be forwarded to the Township's Planners, MHBC Planning, for a preliminary planning report.
4. The Township conducts a public meeting pursuant to the Planning Act to consider the request to amend the Township's Zoning By-law.

Carried Unanimously

- 7.2 Stephanie Cressman and Amanda Polley, Rockwood Centennial Public School Grade 8 Graduation Committee regarding Waiving Rental Fees for Graduation

Ms. Stephanie Cressman and Ms. Amanda Polley appeared before Council as representatives from Rockwood Centennial Public School's Grade 8 Graduation Committee. Ms. Cressman presented a letter from the school's Principal requesting that fees for the use of Rockmosa Community Centre and the Library Community Room be waived for the event which is to be held on June 26, 2014. Ms. Cressman noted that the school gymnasium will be undergoing renovations in June, and thus will not be available.

2014-04-22-7.2 Moved by: David Wolk
 Seconded by: John Scott

Be it resolved that the Council of the Township of Guelph/Eramosa has received the delegation of Stephanie Cressman and Amanda Polley, Rockwood Centennial Public School Grade 8 Graduation Committee, regarding Waiving Rental Fees for a Graduation Ceremony; and

That Council approves waiving the rental fees for Rockmosa Community Centre and the Rockwood Library Community Room for this event on Thursday, June 26, 2014.

Carried Unanimously

- 7.3 Liz Howson, Macaulay Shiomi Howson (MSH) Ltd., Township Planner for ZBA 09/12 Application (Hidden Quarry) regarding Verbal Introduction

Ms. Liz Howson from MSH Ltd. introduced herself to Council as the partner in charge from MSH for the review of the Hidden Quarry application. Ms. Howson noted that her team has begun its review and is currently looking at the background information and is speaking with the other consultants.

2014-04-22-7.3 Moved by: John Scott
 Seconded by: David Wolk

Be it resolved that the Council of the Township of Guelph/Eramosa has received the delegation of Liz Howson, MSH Ltd., Township Planner for ZBA 09/12 Application (Hidden Quarry) regarding an Introduction to Council.

Carried Unanimously

- 7.4 Dr. Stephanie De Grandis, Concerned Residents Coalition (CRC) and Dr. Franco DiGiovanni, Airzone One Ltd (CRC Consultant) regarding Hidden Quarry Air Quality Report

Dr. Stephanie De Grandis introduced Dr. Franco DiGiovanni from Airzone One Ltd., a consultant hired by the CRC. Dr. De Grandis noted that Dr. DiGiovanni will address Council with a presentation reviewing the RWDI Air Quality Assessment Report submitted to James Dick Construction Limited. Dr. De Grandis noted her concern that the R.J. Burnside review of the RWDI report was too brief in analysis. Dr. De Grandis reviewed air quality and toxic dust concerns and suggested that the Township retain Dr. DiGiovanni to conduct a thorough review of the RWDI Report.

Dr. Franco DiGiovanni addressed Council with a presentation summarizing his screening level review of the RWDI Air Quality Assessment Report. He noted that he found numerous deficiencies and areas where further explanation from RWDI is required. Dr. DiGiovanni noted concerns around Dolostone dust, crystalline silica, road dust and contaminant dispersion. Dr. DiGiovanni recommended the RWDI Assessment undergo a complete peer review.

2014-04-22-7.4 Moved by: Corey Woods
 Seconded by: Doug Breen

Be it resolved that the Council of the Township of Guelph/Eramosa has received the delegation of Dr. Stephanie De Grandis, CRC and Dr. Franco DiGiovanni, Airzone One Ltd (CRC Consultant) regarding Significant scientific deficiencies in JDCL's air quality report produced by RWDI Air Inc. and reviewed by Burnside and Associates, related to Zoning By-law Amendment ZBA09/12 (James Dick Construction – Hidden Quarry); and

That the CRC Consultant Report be forwarded to MSH Ltd, Township Planner for ZBA 09/12 Application (Hidden Quarry) for review.

Carried Unanimously

8. Regular Business

- 8.1 Fire and Emergency Services Report 14-4 re: Rockwood Station – Monthly Report

2014-04-22-8.1 Moved by: John Scott
 Seconded by: David Wolk

Be it resolved that the Council of the Township of Guelph/Eramosa has received Department Report 14-4 regarding Fire & Emergency Services monthly report; and

That Council receives and accepts this Monthly Response Summary for the Rockwood Fire Station, as of March 31, 2014.

Carried Unanimously

9. Addendum Item

None.

10. By-laws continued

10.1 32/2014 A By-law to authorize the Mayor and Clerk to enter into a Lease Agreement between the Corporation of the Township of Guelph/Eramosa and the Corporation of the County of Wellington.

2014-04-22-10.1 Moved by: Doug Breen
Seconded by: Corey Woods

Be it resolved that By-law 32/2014, being a By-law to authorize the Mayor and Clerk to enter into a Lease Agreement between the Corporation of the Township of Guelph/Eramosa and the Corporation of the County of Wellington, be taken as read three times and finally passed in open session.

Carried Unanimously

10.2 33/2014 A By-law to confirm the proceedings of the Council of the Corporation of the Township of Guelph/Eramosa at its meeting held on the 22nd day of April, 2014

2014-04-22-10.2 Moved by: John Scott
Seconded by: David Wolk

Be it resolved that By-law 33/2014, being A By-law to confirm the proceedings of the Council of the Corporation of the Township of Guelph/Eramosa at its meeting held on the 22nd day of April, 2014, be taken as read three times and finally passed in open session.

Carried Unanimously

11. Notices of Motion

None.

12. Closed Session

None.

13. Adjournment

The Mayor adjourned the meeting at 8:09 p.m.

Chris White, Mayor

Meaghen Reid, Clerk

City of Guelph Water Supply Master Plan Update: Community Open House #2

April 29, 2014



WELCOME!

- Introductions
- This presentation will walk through the Water Supply Master Plan update to explain:
 - Guelph's existing water supply system,
 - Alternatives that are being considered to meet water supply requirements to 2038; and
 - Evaluation criteria and preliminary results.
- Questions?
- Additional details are also provided on the display boards



We welcome your comments!

PROBLEM / OPPORTUNITY STATEMENT

- The City of Guelph is responsible for supplying clean, safe drinking water to its customers.
- The Water Supply Master Plan update will define how we will continue to provide a reliable and sustainable supply of water to meet the current and future needs of all residents, industrial, commercial and institutional customers over the next 25 years.
- Updating the WSMP is an opportunity to discuss with the community how best to manage this vital supply so that we continue to provide the high level of service Guelph residents have come to expect.
- The updated Master Plan will identify individual projects required to implement the master plan and prioritize these projects based on need.

CONSULTATION PROCESS

Class EA Phase 1

Class EA Phase 2

Additional groundwater & alternative municipal supplies are identified

Constraints / opportunities identified.
Evaluation methodology / criteria defined

Evaluate alternatives &
Develop plan for
Implementation

Preferred alternatives
determined / Draft Plan
submitted

Getting Started

Scoping the Project

Review of Alternatives

Implementation Plan

Confirmation & Approval

Notice of Project
Initiation

CLC Advertisement

Pre-consultation
Discussions

Water Conservation &
Efficiency (WCE) PAC Meeting

Community Liaison Committee
(CLC) Meeting #1

Agency / Municipal Forum #1

Notice of Community Open
House #1

Community Open House #1

WCE PAC Meeting

CLC Meeting #2

Agency / Municipal Forum #2

Notice of Community Open
House #2

Community Open House #2

Notice of Completion

We are here

Issue Management, Tracking, and Reporting

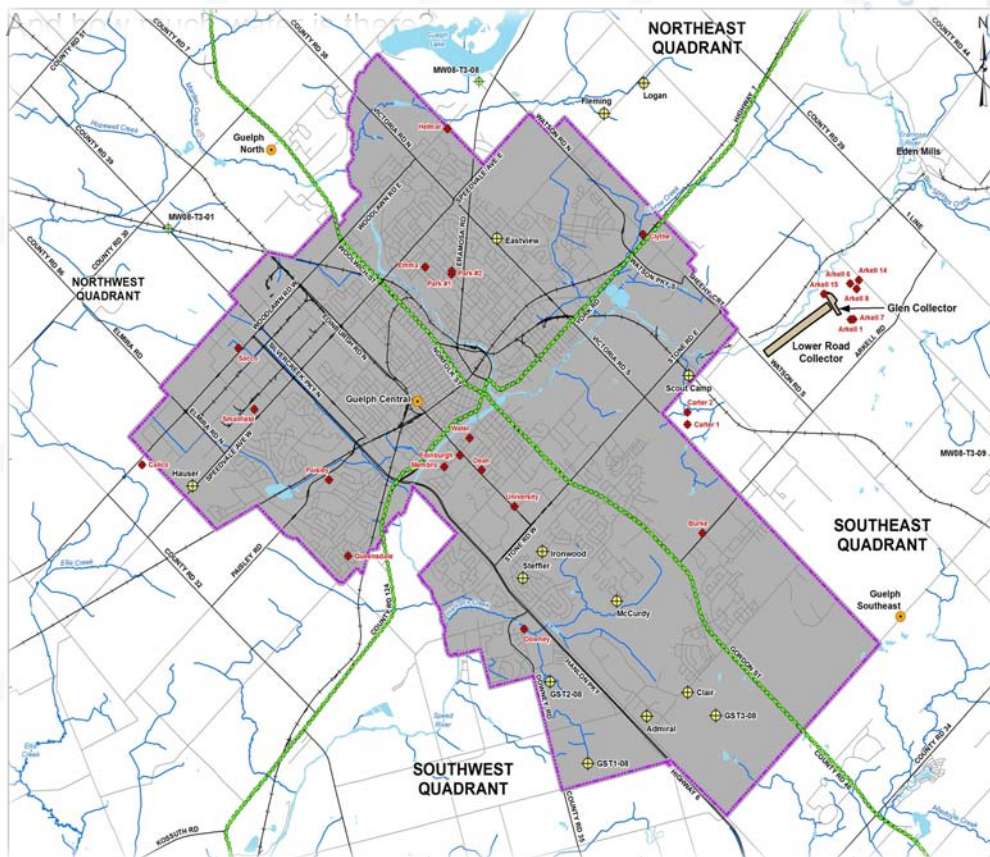
7.1



GUELPH'S WATER SUPPLY SYSTEM

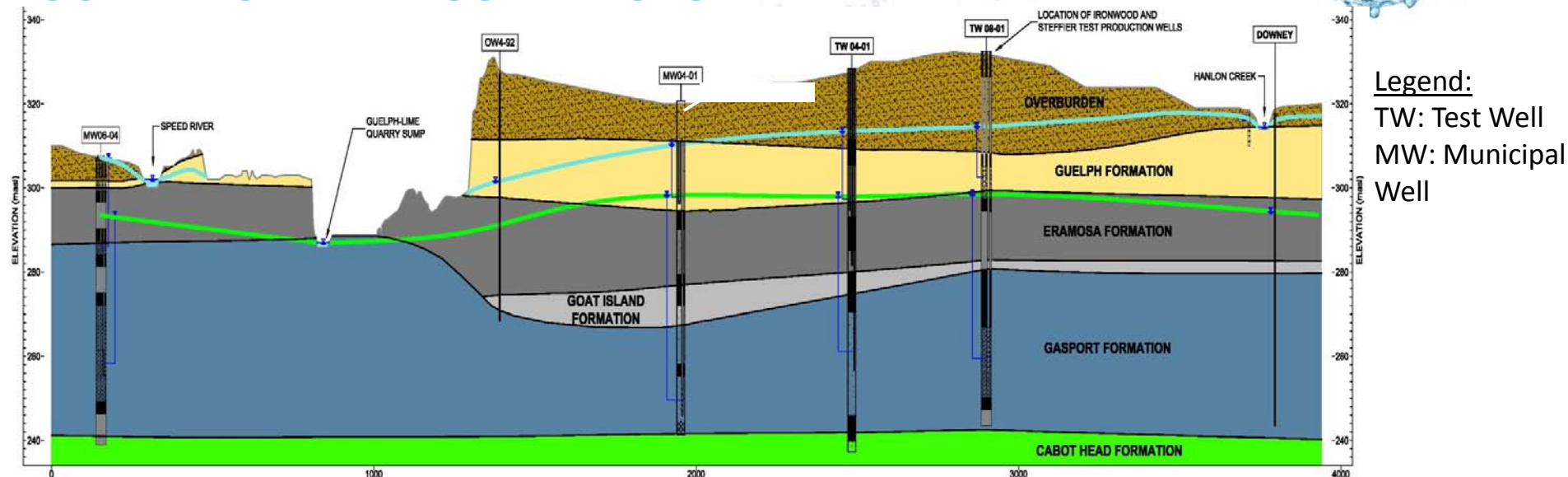
WHERE DO WE GET OUR WATER?

WHERE DO WE GET OUR WATER?



- Guelph has relied on groundwater to meet water demands since 1879
- Our water supply comes from production wells installed in the **Gasport Formation** deep bedrock aquifer and the **Arkell Spring Grounds** collector system
- Guelph's existing municipal supply system includes 25 production wells:
 - 21 wells are in continuous operation
 - 4 wells are offline because of water quality concerns

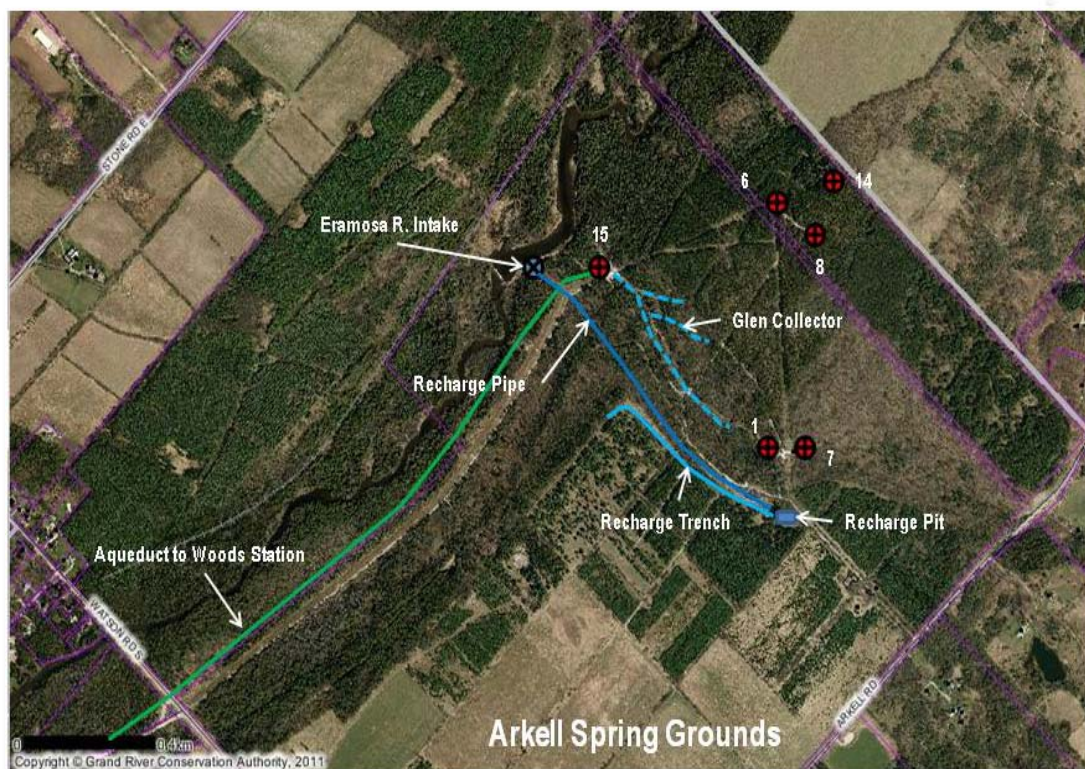
GUELPH'S WATER SUPPLY SYSTEM



- Private wells and municipal production wells do not draw from the same source.
 - Private wells take water primarily from the Guelph Formation, a shallow bedrock aquifer
 - Municipal production wells are drilled much deeper, and take water primarily from the Gasport Formation, the primary source of Guelph's main groundwater supply
- There is very little potential for interference between private and municipal wells

GUELPH'S WATER SUPPLY SYSTEM

Arkell Spring Grounds



- Natural springs discharge along the south side of the Eramosa River Valley
- Six (6) production wells (5 bedrock wells & 1 overburden well)
- Groundwater Recharge system - augments flow in the collector system by pumping water from the Eramosa River to a pit and trenches; this water recharges the groundwater, making more water available for our use

EXISTING WATER SUPPLY CAPACITY

- Potential supply capacity was determined for each well, based on all wells being operated concurrently
- The summary table compares 2014 capacity to the 2007 well capacities.
- Two new wells in Arkell since 2007
- The existing potential water supply capacity for Guelph is **83,836 m³/day**.

SUMMARY BY QUADRANT

Quadrant	WSMP (2007)	WSMP Update (2014)
	(m ³ /day)	(m ³ /day)
Southeast	40,400	49,700
Southwest	17,800	17,936
Northeast	12,300	12,300
Northwest	4,500	3,900
Total	75,000	83,836

7.1



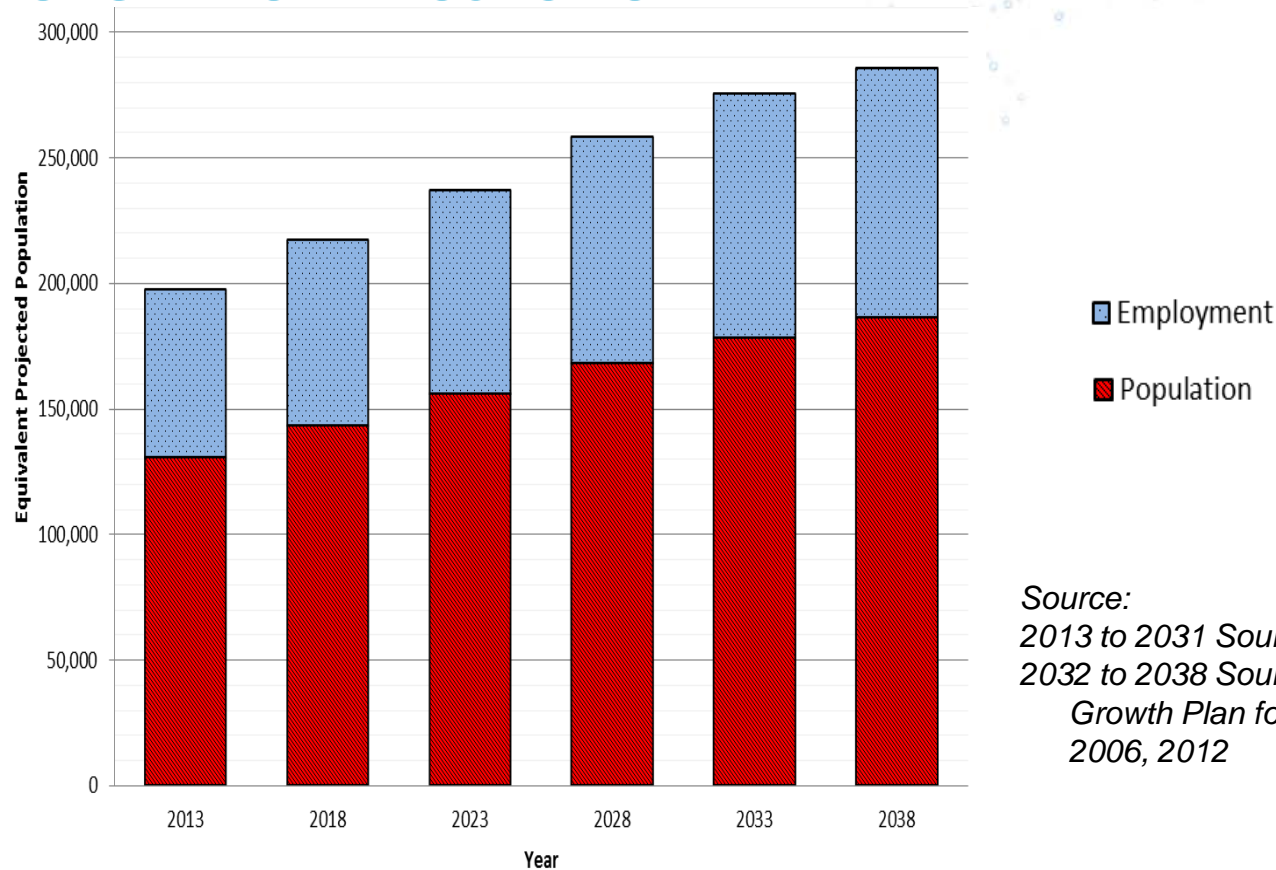
GUELPH'S POPULATION AND DEMAND PROJECTIONS

HOW MUCH WATER DO WE NEED

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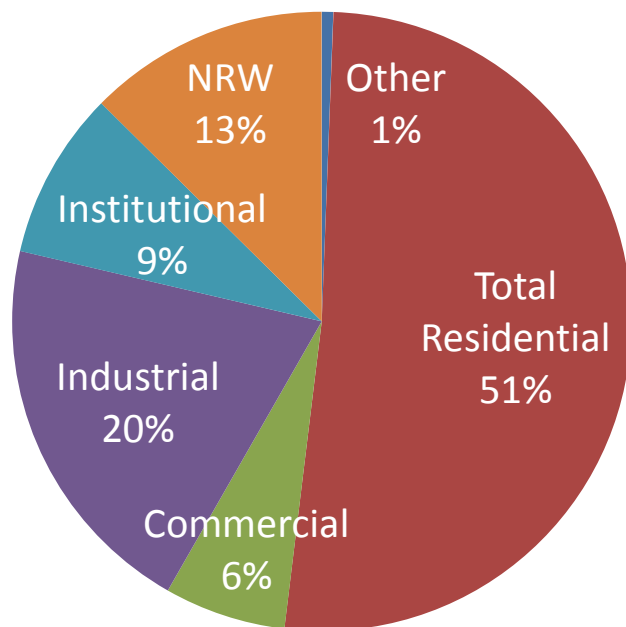


POPULATION PROJECTION



Source:
 2013 to 2031 Source : Watson & Associates (2013)
 2032 to 2038 Source: Proposed Amendment 2 to the
 Growth Plan for the Greater Golden Horseshoe,
 2006, 2012

WATER DEMAND



- Municipal water supply systems are required to meet maximum daily demand. This means that with all supply wells operating, the system can supply the peak day demand in any given year.

- This includes:

- Customer Demand:** from Residential, Industrial, Commercial and Institutional sectors, and,
- Non-Revenue Water (NRW):** water that is used but not billed, for example, street cleaning, hydrant testing, losses in the distribution system, and fire flows.

HOW MUCH WATER DO WE PLAN FOR?

- **Security of supply:** An additional 10 to 15% above the actual maximum day demand is included in determining the existing and future requirements to address potential risks (e.g., long droughts, loss of well due to contamination, mechanical failure)
- **Design maximum day factor (MDF):** for calculating required water supply capacity = 1.5

Demand/Capacity	2013	2038
Average Daily Demand (m ³ /day)	48,300	69,900
Maximum Daily Demand (m ³ /day) (actual MDF of 1.35)	64,100	94,300
Total Existing System Capacity (m³/day)	83,836	
Surplus/Deficit (m³/day)	19,736	-10,464

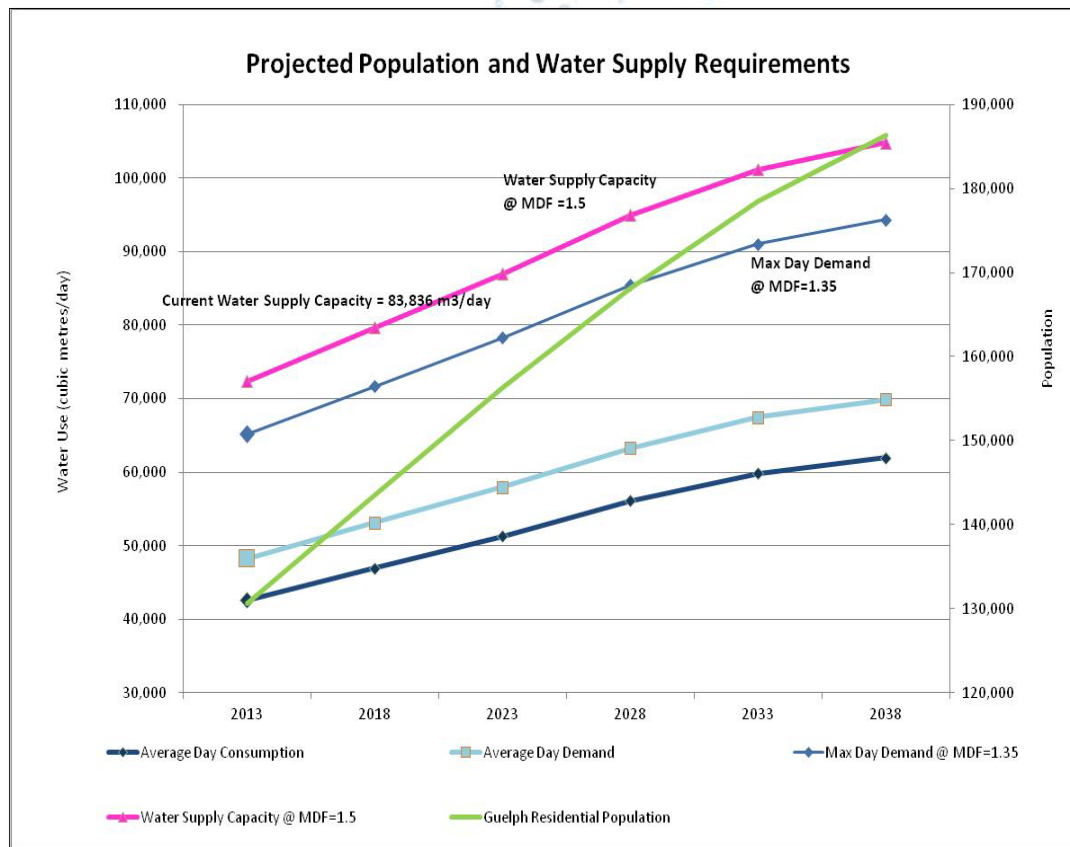
Existing Capacity under Drought Condition – short term (m ³ /day) *	71,128	
Surplus/Deficit (m³/day)	7,028	-23,172

Existing Capacity with Loss of Supply (m ³ /day) **	75,800	
Surplus/Deficit (m³/day)	11,700	-18,500

* represents reduction in supply capacity of 15%

* represents reduction in supply capacity of 10%

HOW MUCH WATER DO WE NEED?



7.1



WATER SUPPLY ALTERNATIVES

MEETING OUR FUTURE NEEDS

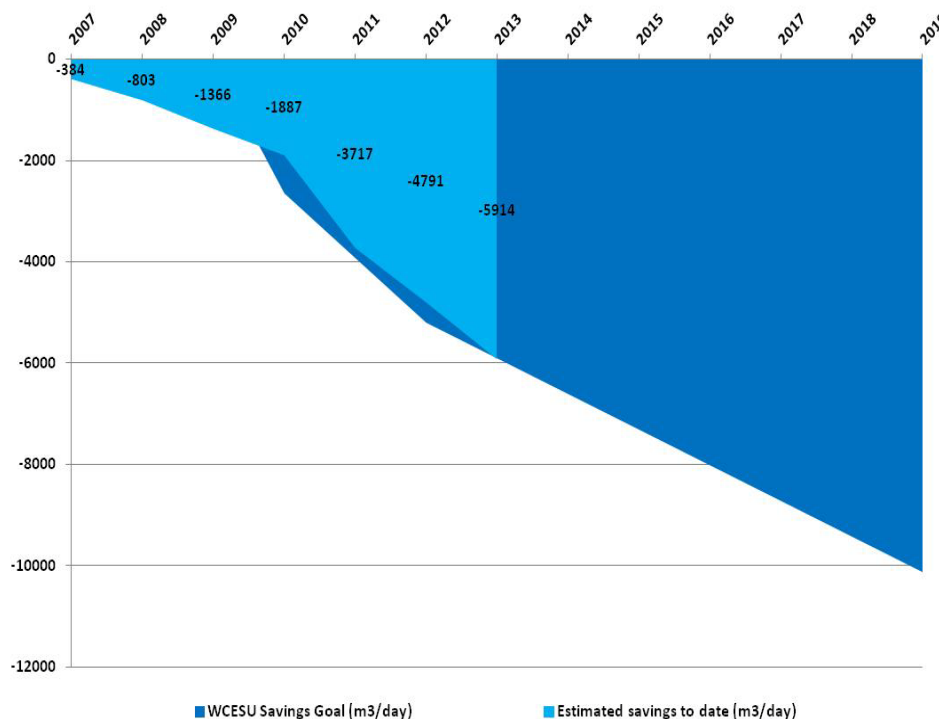
DEVELOPMENT OF ALTERNATIVES

- **Alternative 1A: Water Conservation and Demand Management**
- **Alternative 1B: Re-use**
- **Alternative 2: Expand Existing Groundwater System**
 - 2A - Optimize existing operating municipal wells
 - 2B - Restore existing off-line municipal wells
 - 2C - Develop existing municipal test wells
 - 2D - Install new wells inside City boundaries
 - 2E - Install new wells outside City boundaries
 - 2F - Install new Aquifer Storage and Recovery wells inside City to optimize excess Arkell Collector system volume
- **Alternative 3: Establish New Surface Water Supply**
 - Guelph Lake/Speed River
 - 3A - Surface Water Treatment Plant (WTP)
 - 3B - Surface WTP plus Aquifer Storage and Recovery (ASR) Wells
 - Eramosa River
- **Alternative 4: Limit Growth**
- **Alternative 5: Do Nothing**

ALTERNATIVE #1A - WATER CONSERVATION AND DEMAND MANAGEMENT

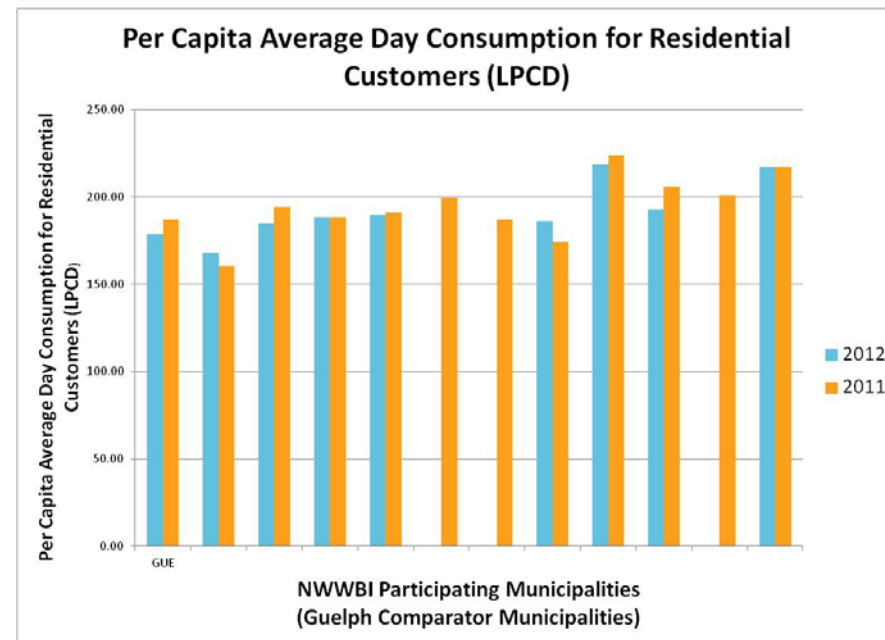
- **The City is on track** with respect to its current water conservation goals
- This figure tracks actual demand reductions (in m³/day) associated with City programs against proposed targets
- Since 2006, we've reduced our average daily water production by 12%

Water Conservation: Reduction Achieved



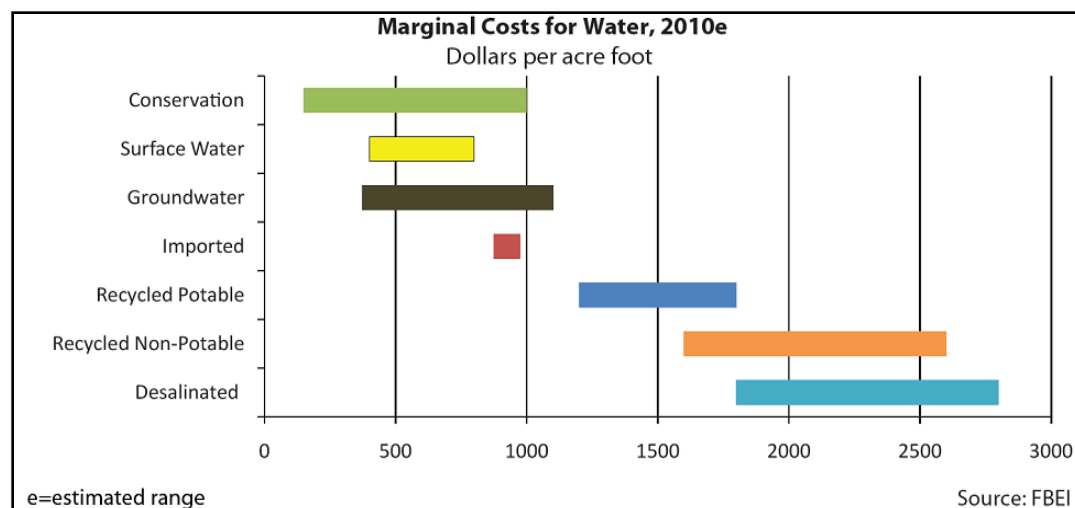
ALTERNATIVE #1A – WATER CONSERVATION AND DEMAND MANAGEMENT

- Conservation scenarios to assess a range of realistic demand reductions with the associated total capital and operating costs.
 - Scenario 1: status quo; 25% reduction by 2025
 - Scenario 2: highest reduction; 32% reduction by 2038
 - Scenarios 3-5; target reductions between 28 and 32%
- The preferred reduction target will be incorporated into the next Water Conservation and Efficiency Strategy Update



ALTERNATIVE #1B – RE-USE

- **Non-Potable Re-Use:** landscaping irrigation, construction uses, street cleaning, industrial re-use
- **Direct and Indirect Potable Re-Use:** to the distribution system
- Challenges:
 - dual piping system (non-potable)
 - customers/end-uses – seasonal
 - quality dependent on use
 - treatment residuals
 - public acceptance
 - regulatory
 - cost



Reference: San Diego's Water Sources: Assessing the Options (Fermanian Business & Economic Institute, 2010)

ALTERNATIVE #2 - EXPAND EXISTING GROUNDWATER SYSTEM

2A – Optimize Existing Operating Municipal Wells

- Existing wells are optimized
- Continuous maintenance of existing supply wells to ensure capacity is sustained; including:
 - Well rehabilitation;
 - Installation of well liners;
 - Water quality monitoring - review of future treatment requirements;
 - Equipment maintenance & replacement; and
 - Optimization of well pumps and highlift pumps

ALTERNATIVE #2 - EXPAND EXISTING GROUNDWATER SYSTEM

2B – Restore Existing Offline Municipal Wells:

- Wells with existing permits
- Taken offline due to water quality issues due to contamination or naturally occurring parameters

Quadrant	Well	Required Upgrades	Additional Capacity (m ³ /d)	Estimated Capital Cost	Cost per m ³ /d
Northeast	Clythe	upgrade; H ₂ S, Fe&Mn treatment	3,395	\$4.8M	\$1,490
Northwest	Sacco	upgrade; TCE treatment	1,150	\$4.1M	\$3,700
Northwest	Smallfield	upgrade; TCE treatment	1,408	\$3.6M	\$2,590
Southwest*	Edinburgh	upgrade; TCE treatment;	SWQ (3,000)	\$6.0M	\$2,050
Southwest*	Admiral	wellhouse; connect to system; sulphate treatment	SWQ (500)	\$3.0M	\$6,100
Southeast	Lower Road Collector	New pipe system & infrastructure	2,000 – 3,000	\$9.2M	\$4,580
Total			7,953		

ALTERNATIVE #2 - EXPAND EXISTING GROUNDWATER SYSTEM

2C – Develop Existing Municipal Test Wells

- Test wells installed and tested in and outside the city for future municipal water supplies
- Previous investigations provide confidence in potential quantity and quality, and understanding of potential impacts

Quadrant	Well	Required Infrastructure	Additional Capacity (m ³ /d)	Estimated Capital Cost	Cost per m ³ /d
Southeast	Scout Camp	wellhouse upgrade; H ₂ S treatment	5,789	\$4.7M	\$830
Southwest*	Ironwood/ Steffler	wellhouse; disinfection; connect to distribution	4,500 (Ironwood – 8000m ³ /d Steffler - 3600m ³ /d)	\$3.3 to 4.0M	\$500 to 900
Northeast	Logan/ Fleming	new well/ property connect to distribution	4,700	\$4.7M	\$1,000
Northwest	Hauser	new well/ property; connect to distribution	900	\$3.7M	\$4,100
Total			15,889		

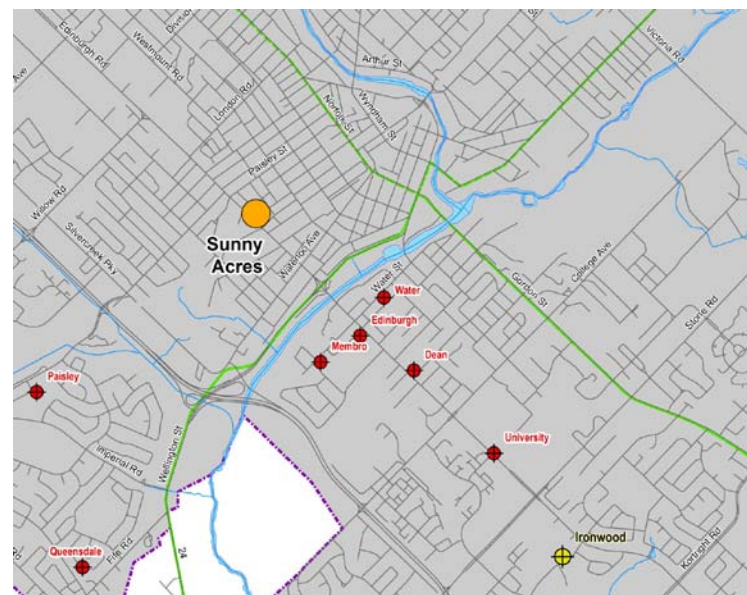
* SWQ options under consideration in SWQ Class EA; total additional SWQ capacity = 4500 m³/d

ALTERNATIVE #2 - EXPAND EXISTING GROUNDWATER SYSTEM

2D – New Well Inside City

Guelph Central – Sunny Acres

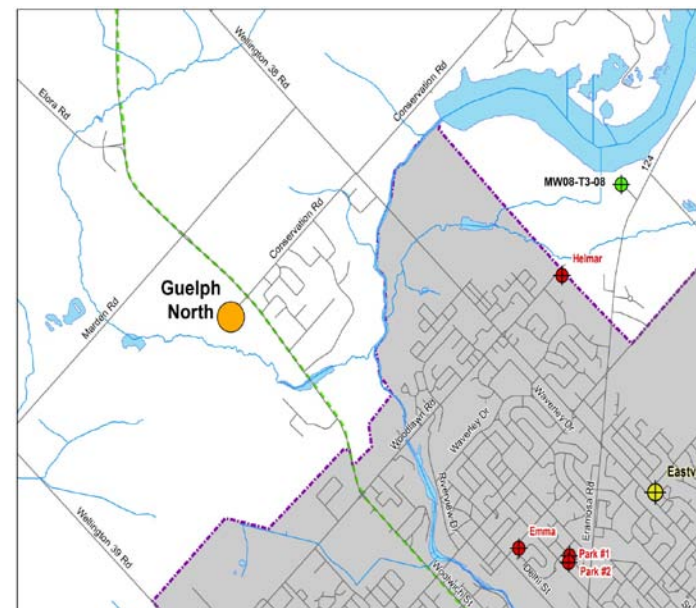
- Approximate location – in/near Sunny Acre Park (final location TBD)
- Estimated available capacity - 1500 m³/day
- Assumed requirement to treat for TCE based on experience with other municipal wells in the area
- Estimated Capital Cost: \$4.5M
- Cost per m³/day (produced) : \$3,080



ALTERNATIVE #2 - EXPAND EXISTING GROUNDWATER SYSTEM

2E – New Wells Outside City Guelph North – Conservation Road W

- Approximate location - north of the City in Guelph Eramosa Township (final location TBD)
- Estimated available capacity - 4660 m³/day on average basis; and 6300 m³/day to meet maximum day demands
- Baseline reduction to surface water features predominantly limited to the Middle Speed River catchment
- Good quality water is expected
- Estimated Capital Cost: \$5.3M
- Cost per m³/day: \$840

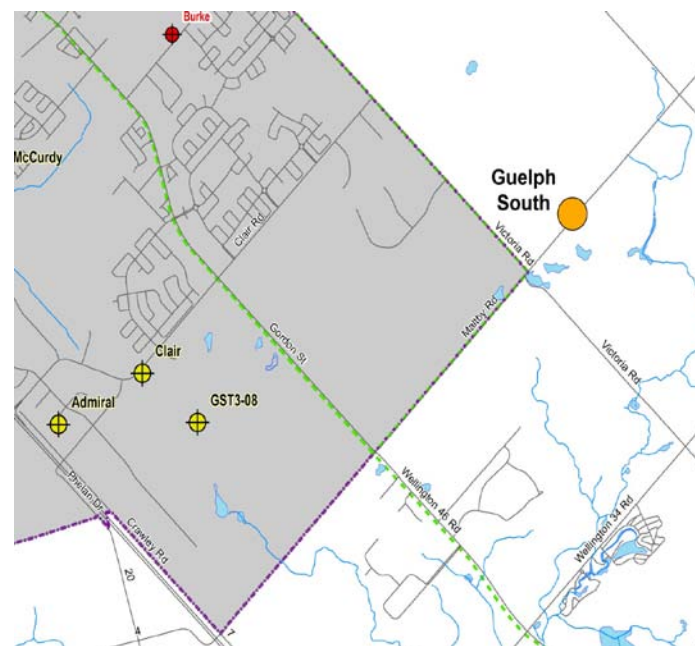


ALTERNATIVE #2 - EXPAND EXISTING GROUNDWATER SYSTEM

2E – New Wells Outside City

Guelph South – Victoria Road/ Maltby Road

- Approximate location - southeast of the City in Puslinch Township (final location TBD)
- Estimated available capacity - 3900 m³/day on an average basis; and 5300 m³/day to meet maximum day demands
- Baseline reduction to surface water features is predominantly limited to Mill Creek (cold water trout stream)
- Good quality water is expected
- Estimated Capital Cost: \$5.2M
- Cost per m³/day : \$980



ALTERNATIVE #2 - EXPAND EXISTING GROUNDWATER SYSTEM

2F – ASR Wells Inside City

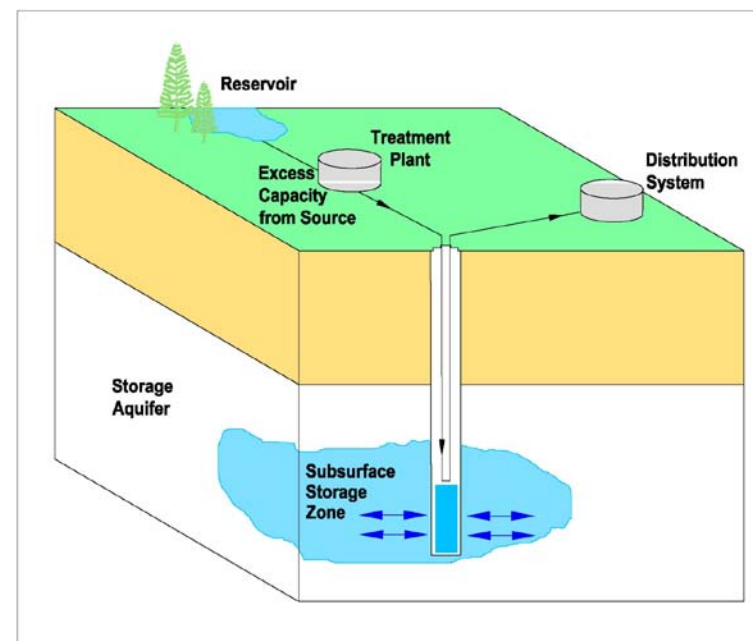
Opportunity:

- Arkell Recharge System: Glen Collector system and off-line Lower Road Collector system flows - high seasonal variability, not considered as part of the maximum daily supply capacity
- Optimize current Eramosa River PTTW; excess of 10,000 m³/day for 4 months/year
- Treatment via existing recharge system & UV disinfection at Woods PS

Alternative includes:

- 2 ASR wells located within the City; each capable of injection at 5000 m³/day
- Potential capacity= 3,300 m³/day

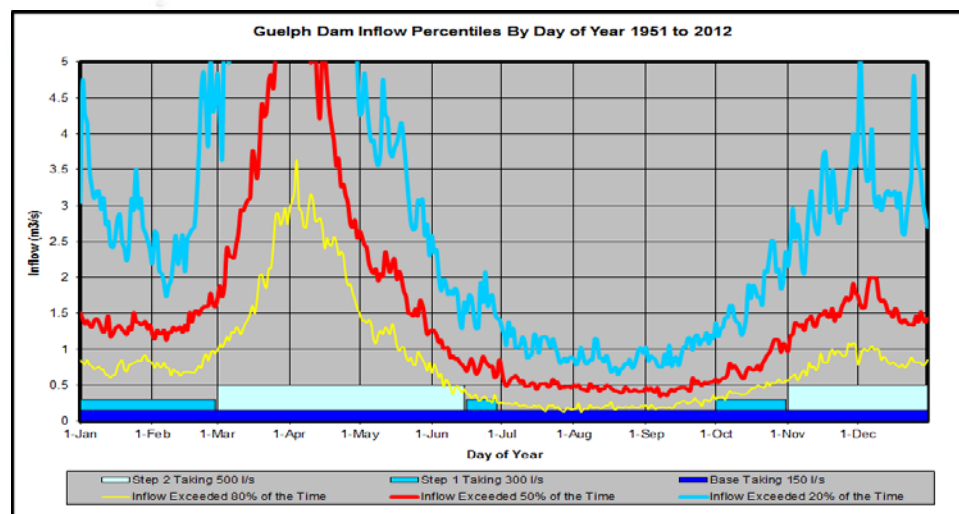
Estimated Capital Cost	\$ 9.0M
Cost per m ³ /day	\$ 2,700



Aquifer Storage and Recovery (ASR)

ALTERNATIVE #3 - ESTABLISH NEW SURFACE WATER SUPPLY

- There are two possible local surface water sources for water taking:
 - Guelph Lake – downstream of the dam
 - Eramosa River – at Arkell
- A surface water treatment plant (WTP) is required to meet Ontario Drinking Water Quality Standards (ODWQS). Treatment is required for both possible alternatives:
 - Treatment & direct continuous flow into the distribution system
 - Treatment & stored in ASR wells; recovery as required



Grand River Conservation Authority (GRCA)

Completed Guelph Lake Yield analysis to determine reliability of continuous and stepped takings; concluded good potential for:

- continuous taking at 150 L/s
- additional stepped taking of 150 L/s for 9 months/yr

ALTERNATIVE #3 - ESTABLISH NEW SURFACE WATER SUPPLY

3A – Guelph Lake WTP

- Location: at Guelph Lake; intake near dam
- Surface WTP and connection to distribution system
- Estimated available capacity: 12,300 m³/day (WTP intake at 150 L/s)
- Estimated Capital Cost: \$42.7M
- Cost per m³/day: \$3,470

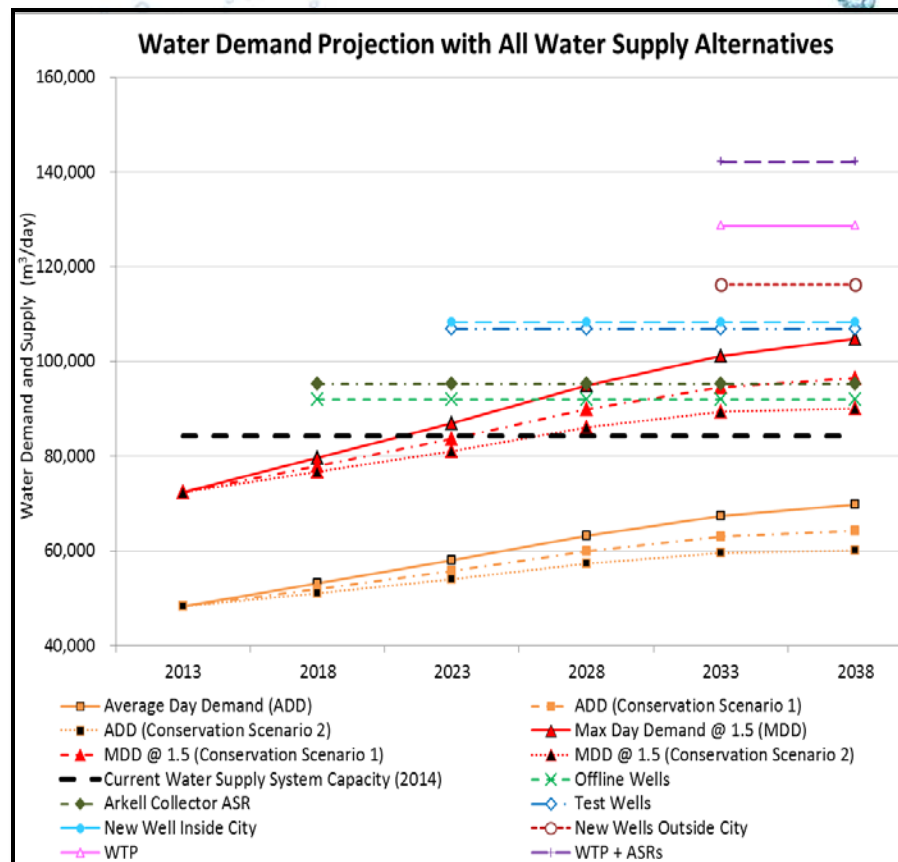


3B – Guelph Lake WTP + ASR Wells

- Approximate location: Guelph Lake or near Park/Emma Wells
- Surface WTP, ASR (injection and recovery) wells; connection to distribution system
- Estimated available capacity: 26,600 m³/day (WTP intake at 150 to 300 L/s)
- Estimated Capital Cost: \$78.9M
- Cost per m³/day: \$3,060

WATER DEMAND PROJECTION WITH ALL WATER SUPPLY ALTERNATIVES

- Each of the water supply alternatives is shown in a cumulative way to indicate the total water capacity available
- The selection of preferred water supply alternatives and prioritization will be developed into an implementation strategy to meet the required future water needs
- We welcome your input on the alternatives



7.1



PRELIMINARY EVALUATION OF ALTERNATIVES

EVALUATION OF ALTERNATIVES - CRITERIA

Financial Considerations

- Estimated capital costs; capital cost per capacity
- Estimated operation and maintenance costs
- Life cycle cost (per volume produced)

Legal and Jurisdictional Considerations

- Location inside vs. outside of City boundaries

Technological Considerations

- Constructability
- Potential productivity and reliability
- Water treatment requirements
- Approval requirements

Built Environment

- Effect on existing and/or planned residences, businesses, community, institutional or recreational facilities
- Effect on private and municipal wells

Natural Environment

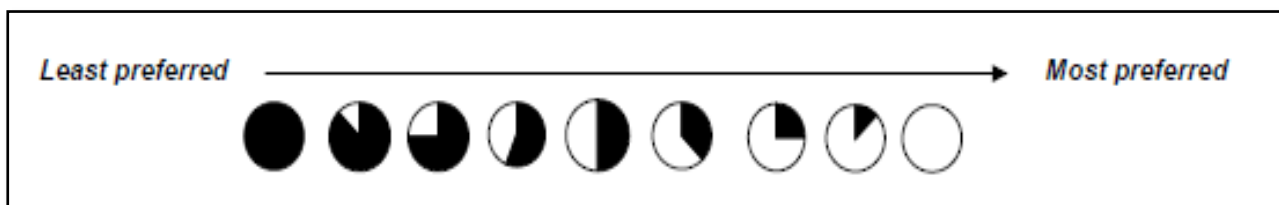
- Effect of construction and operation on aquatic and terrestrial species & habitat
- Effect on surface water quantity and quality

Social and Cultural Environment





- Ability to meet municipal and provincial growth targets
- Public acceptance
- Effect of noise/vibration on sensitive receptors
- Effect on cultural heritage landscapes and built heritage resources
- Effect on potential archaeological resources

PRELIMINARY EVALUATION OF ALTERNATIVES

- Each potential alternative is assessed using a consistent approach and evaluation criteria
- The evaluation is qualitative – not a numerical ranking system – to consider alternative solutions and strategies based on significant advantages and disadvantages
- Comparisons and trade-offs will be identified to determine the preferred solution or water strategy
- The assessment uses the scale below to identify the least preferred to most preferred options

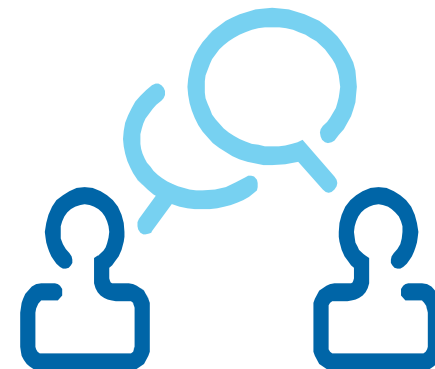


PRELIMINARY EVALUATION - EXAMPLE

Category of Consideration	2B – Groundwater - Existing Municipal Off-line Wells (Clythe, Sacco, Smallfield, Lower Road)	2C – Groundwater - Municipal Test Wells (Scout Camp, Ironwood/Steffler, Logan/Fleming, Hauser)	2D – Groundwater - New Well Inside City (Sunny Acres)	2E – Groundwater - New Wells Outside City (Guelph North; Guelph South)
Technical Category	High probability of success due to level of available information on existing municipal wells; More complexity to treatment requirements	High probability of success due to level of available information on existing test wells Better water quality	Moderate probability of success due to level of available information on nearby wells Possible TCE treatment required	High probability of success due to ideal hydrogeological conditions Good water quality expected
Natural Environment Category	Sustainable pumping established historically; impacts known	Requires investigation at wells near or adjacent to natural heritage features	Proposed well area not near sensitive receptors	Requires investigation at wells near or adjacent to natural heritage features
Built Environment Category	Minimal disruption at existing well facilities; some sites require added land Existing Well Protection Areas (WPA)	Property acquisition required New WPA may impact current and future land use	Park land or new property acquisition in area New WPA may impact current and future land use	Property acquisition in areas outside City New WPAs may impact current and future land use in Townships
Social/Cultural Environment Category	Moderate ability to meet future demand Noise impacts to be mitigated	High ability to meet future demand Noise impacts to be mitigated	Low ability to meet future demand Noise impacts to be mitigated	High ability to meet future demand Noise impacts to be mitigated
Legal/Jurisdictional Category	No issues	Logan/Fleming well in Guelph Eramosa Township (GET)	No issues	Guelph North well in GET Guelph South well in Puslinch Township (PT)
Financial Category	Low to moderate costs depending on well capacity	Lowest costs due to high capacity wells (except Hauser)	Moderate cost due to low capacity well	Low costs due to high capacity wells and assumed good water quality
Overall Results				

STAY INFORMED AND ENGAGED!

- Do you have any questions? Project team members are on hand to help.
- If we don't have the answer, we'll get it for you.
- We are interested in your feedback today on the evaluation of the alternatives, as well as anything that should be considered when developing the implementation strategy.
- Following the completion of our report, there will be a 30 day review period of the draft WSMP report where we welcome feedback.
- For more information, visit **guelph.ca/water**.



Be sure to drop off your
Open House Feedback
Form before you leave!

We appreciate the time you took this evening to learn about Guelph's water supply system and plans for the future!

To find out more about the project, visit **guelph.ca/water** and follow the Water Supply Master Plan link, or contact:

Dave Belanger
Water Supply Program Manager
City of Guelph
519-822-1260 ext. 2186
Dave.Belanger@guelph.ca

Patty Quackenbush
Senior Project Manager
AECOM
519-650-8691
Patty.Quackenbush@aecom.com

As per the *Accessibility for Ontarians with Disabilities Act*, this content is available in an alternate format by contacting 519-650-8691.

**PUBLIC WORKS DEPARTMENT
REPORT 14-04**

TO: Mayor and Members of Council

FROM: Saidur Rahman, Director of Public Works

MEETING DATE: Monday, May 5th, 2014

SUBJECT: Surplus Equipment Disposal

RECOMMENDATION:

Be it resolved that the Council of the Township of Guelph/Eramosa has received Public Works Report 14-04 regarding surplus goods; and

That Council declare the 2006 Volvo Grader Unit # 309 as surplus; and

That Council authorize the Director of Public Works to dispose of the equipment as per Township's By-law # 65/2012 for the procurement of goods and /or service and the disposal of surplus goods.

BACKGROUND:

The Township grader is a critical piece of equipment for the Public Works Department. It operates almost daily maintaining and clearing snow on the Township's 59 km of gravel roads.

The current vehicle has been in use by the Township since 2006. It has accumulated over 8400 hours of operation (approx. 100 hours/month) over the last seven and half years. In the past two years, the Township has spent more than \$70,000 on its repair and maintenance. Recently, the grader again experienced mechanical difficulties. After an extensive assessment it was determined that the equipment needs major repair which would cost approx. \$80,000.

At present, Public Works is renting grader services (machine and operator) at a cost of approx. \$1,000 per day while Public Works investigates leasing/purchasing options for

the replacement of the existing grader. That report will be brought forward for Council consideration as soon as possible.

At this time, pursuant to By-law Number 65/2012; a by-law for the procurement of goods and/or services and the disposal of surplus goods, staff are requesting approval to declare the grader surplus and dispose of it in a manner which will allow us to obtain the maximum value.

By-law 65/2012 Part 10 – Disposal of Surplus Goods

10.1 Where any goods or equipment are considered to be obsolete or un-repairable, the Department Head shall issue a report for council to declare the item(s) to be surplus, except where the replacement of goods has already been approved or discussed by Council in open session, such as through budget deliberations.

10.2 Surplus items may be disposed of through formal auction, internet auction, tender or quotation or trade-in, whichever is in the best interest of the Corporation at the discretion of the Department Head. An Information report shall be submitted to Council listing all surplus items and the value obtained for each.

FINANCIAL IMPACT:

In July 2011, Unit #309, 2006 Volvo G960 Grader, which the Township had been leasing from Pacific & Western since 2006 was purchased for \$84,096.77 plus applicable taxes. The proceeds from the disposal of the grader in its current condition are estimated to be about \$40,000. Proceeds from the disposal of the grader (Unit #309) will be placed in the Road's Equipment/Fleet Reserve and will be used to fund the lease costs for the replacement grader.

Respectfully Submitted,

Reviewed By:

Saidur Rahman
Director of Public Works

Kim Wingrove
CAO

**The Corporation of the Township of
Guelph/Eramosa**

By-law Number 34/2014

**A By-law to appoint a
Chief Building Official for the Township of
Guelph/Eramosa.**

WHEREAS it is expedient to exercise the power conferred upon Council to appoint a Chief Building Official, pursuant to the provisions of the Building Code Act, S.O. 1992, Ch. 23, s.3(2), as amended;

NOW THEREFORE, the Council of the Corporation of the Township of Guelph/Eramosa hereby enacts as follows:

1. THAT Bob Foster is hereby appointed as the Chief Building Official for the Corporation of the Township of Guelph/Eramosa.
2. THAT Bob Foster shall perform all the duties imposed on a Chief Building Official under the Building Code Act, S.O. 1992, and any statute and all duties imposed by by-law, resolution or policy established by the Corporation of the Township of Guelph/Eramosa and shall perform all duties as outlined in the Job Description for the position of Chief Building Official.
3. THAT Bob Foster shall be paid for his services as Chief Building Official as established from time to time by the Corporation of the Township of Guelph/Eramosa.
4. THAT this By-law shall take effect on the day of passing.

READ three times and finally passed
this **5th** day of **May, 2014**.

Chris White, Mayor

Meaghen Reid, Clerk

**The Corporation of the Township of
Guelph/Eramosa**

By-law Number 35/2014

**A By-law to authorize the Mayor and Clerk
to enter into a Municipal Funding Agreement between the
Corporation of the Township of Guelph/Eramosa and the
Association of Municipalities of Ontario.**

WHEREAS the Corporation of the Township of Guelph/Eramosa and Corporation of the County of Wellington mutually agreed to enter into a Municipal Funding Agreement; and

WHEREAS the Township deems it expedient to enter into a Municipal Funding Agreement with the Association of Municipalities of Ontario;

NOW THEREFORE, the Council of the Corporation of the Township of Guelph/Eramosa hereby enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute a Municipal Funding Agreement attached hereto as Schedule “A”, between the Corporation of the Township of Guelph/Eramosa and the Association of Municipalities of Ontario; and
2. That the Clerk is hereby authorized to affix the seal of the Corporation to the agreement.

READ three times and finally passed
this **5th** day of **May, 2014**.

Chris White, Mayor

Meaghen Reid, Clerk

**MUNICIPAL FUNDING AGREEMENT
FOR THE TRANSFER OF FEDERAL GAS TAX FUNDS**

This Agreement made in duplicate as of ____ day of _____, 2014.

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as “AMO”)

AND:

THE TOWNSHIP OF GUELPH/ERAMOSIA

(a municipal corporation pursuant to the *Municipal Act, 2001*, referred to herein as the “Recipient”)

WHEREAS the Government of Canada makes up to \$2 billion per year available for allocation by the Government of Canada for the purpose of municipal, regional and First Nations infrastructure starting in the fiscal year beginning on April 1, 2014 under Section 161 of *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24;

WHEREAS Canada, the Province of Ontario, Ontario municipalities as represented by AMO and Toronto are signatories to the administrative agreement on The Federal Gas Tax Fund on April 1, 2014 (the “Canada-Ontario-AMO-Toronto Agreement”), whereby AMO agreed to administer federal gas tax funds made available to Ontario municipalities, excluding Toronto, pursuant to the Canada-Ontario-AMO-Toronto Agreement on behalf of Canada;

WHEREAS the Canada-Ontario-AMO-Toronto Agreement contains a framework for the transfer of federal gas tax funds to Ontario municipalities represented by AMO and Toronto to provide stable, reliable and predictable funding for municipal infrastructure purposes;

WHEREAS the Recipient wishes to enter into this Agreement in order to participate in the federal Gas Tax Fund;

WHEREAS AMO is carrying out the fund administration and coordinating role in accordance with its obligations set out in the Canada-Ontario-AMO-Toronto Agreement and it will accordingly undertake certain activities and require Recipients to undertake activities as set out in this Agreement.

THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATION

- 1.1 **Definitions.** When used in this Agreement (including the cover and execution pages and all of the schedules), the following terms shall have the meanings

ascribed to them below unless the subject matter or context is inconsistent therewith:

“Agreement” means this Agreement, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.1 and Section 1 of Schedule D.

“Asset Management Plan” means a strategic document that states how a group of assets are to be managed over a period of time. The plan describes the characteristics and condition of infrastructure assets, the levels of service expected from them, planned actions to ensure the assets are providing the expected level of service, and financing strategies to implement the planned actions. The plan may use any appropriate format, as long as it includes the information and analysis required to be in a plan as described in Ontario’s Building Together: Guide for Asset Management Plans.

“Association of Municipalities of Ontario (AMO)” means a legally incorporated entity under the *Corporations Act, 1990* R.S.O. 1990, Chapter c.38.

“Base Amount” means an amount reflecting total municipally-funded capital spending on Infrastructure between January 1, 2000 and December 31, 2004 less: (i) monies raised (during that period) under the *Development Charges Act, 1997* S.O. 1997, c.27; and (ii) monies received (during that period) by Municipalities under federal and provincial infrastructure programs against which investments of Funds will be measured to ensure that investments of Funds are incremental.

“Canada” means Her Majesty in Right of Canada, as represented by the President of the Queen’s Privy Council for Canada, Minister of Infrastructure, Communities and Intergovernmental Affairs.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Eligible Expenditures” means those expenditures described as eligible in Schedule C.

“Eligible Projects” means projects as described in Schedule B.

“Eligible Recipient” means:

- (a) a Municipality or its agent (including its wholly owned corporation); and
- (b) a non-municipal entity, including for profit, non-governmental and not-for profit organizations, on the condition that the Municipality(ies) has (have) indicated support for the project through a formal by-law passed by its (their) council(s)

“Event of Default” has the meaning given to it in Section 12.1 of this Agreement.

“First Agreement” means the Municipal Funding Agreement for the transfer of federal gas tax revenues under the New Deal for Communities entered into by AMO and the TOWNSHIP OF GUELPH/ERAMOSA, with an expiry date of March 31, 2015.

“Funds” mean the Funds made available to the Recipient through the Gas Tax Fund, a program established by the Government of Canada under Section 161 of the *Keeping Canada's Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by Section 233 of the *Economic Action Plan 2013 Act*, No. 1, S.C. 2013, C. 33 or any other source of funding as determined by Canada. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. For greater certainty: (i) Funds transferred to another Municipality in accordance with Section 6.2 of this Agreement, other than as set out in Sections 7.1(a), (c) and (f), are to be treated as Funds by the Municipality to which the Funds are transferred and are not to be treated as Funds by the Recipient; and (ii) any Funds transferred to a non-municipal entity in accordance with Section 6.3 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Ineligible Expenditures” means those expenditures described as ineligible in Schedule C.

“Infrastructure” means municipal or regional, publicly or privately owned, tangible capital assets primarily for public use or benefit in Ontario.

“Lower Tier Municipality” means a municipality that forms part of an upper-tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001* S.O. 2001 c.25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and “Municipalities” means every municipality as defined under the *Municipal Act, 2001* S.O. 2001 c.25.

“One Investment Program” means the co-investment program operated jointly by Local Authority Services, an incorporated subsidiary of AMO and CHUMS Financing Corporation, an incorporated wholly-owned subsidiary of the Municipal Finance Officers' Association of Ontario.

“Outcomes Report” means the report prepared and delivered to AMO by the Recipient by March 31, 2017 and again by March 31, 2022 which reports on how Funds are supporting progress towards achieving the program benefits, more specifically described in Schedule D.

“Oversight Committee” means the committee established to monitor the overall implementation of the Canada-Ontario-AMO-Toronto Agreement.

“Parties” means AMO and the Recipient.

“Recipient” has the meaning given to it on the first page of this Agreement.

“Third Party” means any person or legal entity, other than the Parties to this Agreement who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 6.2 and delivered to AMO in accordance with that section.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, 2013 as submitted in the Recipient’s 2013 Annual Expenditure Report (as defined under the First Agreement).

“Upper Tier Municipality” means a Municipality of which two or more lower-tier municipalities form part for municipal purposes, as defined under the *Municipal Act, 2001* S.O. 2001 c.25.

1.2 Interpretations:

Herein, etc. The words “herein”, “hereof” and “hereunder” and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.

Currency. Any reference to currency is to Canadian currency and any amount advanced, paid or calculated is to be advanced, paid or calculated in Canadian currency.

Statutes. Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

Gender, singular, etc. Words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa.

2. TERM OF AGREEMENT

2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall be in effect from the date set out on the first page of this Agreement, up to and including March 31, 2024.

2.2 **Review.** This Agreement will be reviewed by AMO by December 31, 2018.

2.3 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.

- 2.4 **Notice.** Any of the Parties may terminate this Agreement on two (2) years written notice.
- 2.5 The Parties agree that the First Agreement, including section 15.4 thereof, is hereby terminated. Notwithstanding the termination of the First Agreement, including section 15.4, the reporting and indemnity obligations of the Recipient thereunder with respect to expended Funds governed by the First Agreement as set forth in sections 5, 7, 10.4, 10.5 and 10.6 of the First Agreement shall survive the said termination.

3. RECIPIENT REQUIREMENTS

- 3.1 **Communications.** The Recipient will comply with all requirements outlined in Schedule E, including:
- (a) Providing upfront project information on an annual basis for communications purposes;
 - (b) Including Canada in local project communications; and
 - (c) Installing federal project signs.
- 3.2 **Incrementality.** Any Funds that the Recipient may receive from Canada are not intended to replace or displace existing sources of funding for the Recipient's tangible capital assets. The Recipient will ensure that its total annual expenditures on tangible capital assets over the life of the Agreement, on average, will not be less than the Base Amount.
- 3.3 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with the Agreement on Internal Trade and applicable international trade agreements, and all other applicable laws.
- (a) The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

4. ELIGIBLE PROJECTS

- 4.1 **Eligible Project Categories.** Eligible Projects include investments in Infrastructure for its construction, renewal or material enhancement in the categories of public transit, local roads and bridges, wastewater, water, solid waste, community energy systems, capacity building, local and regional airports, short-line rail, short-sea shipping, disaster mitigation, broadband connectivity, brownfield redevelopment, cultural, tourism, sport and recreational infrastructure, as more specifically described in Schedule B and Schedule C.
- 4.2 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule B and Schedule C.

5. ELIGIBLE EXPENDITURES

- 5.1 **Eligible Expenditures.** Schedule C sets out specific requirements for Eligible and Ineligible Expenditures.
- 5.2 **Discretion of Canada.** Subject to Section 5.1, the eligibility of any items not listed in Schedule B and/or Schedule C to this Agreement is solely at the discretion of Canada.
- 5.3 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the First Agreement.
- 5.4 **Reasonable Access.** The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 5.5 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures in accordance with the Recipient's municipal records retention by-law and, upon reasonable notice, make them available to AMO and Canada.

6. FUNDS

- 6.1 **Allocation of Funds.** AMO will allocate and transfer Funds that Canada may make available for Ontario Municipalities to Recipients on a *per capita* basis with allocations made on a 50:50 basis to upper-tier and lower-tier Municipalities, where they exist.
- 6.2 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the "Transferee Municipality"):
 - (a) The allocation and transfer shall be authorized by by-law (a "**Transfer By-law**"). The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year specified in the Transfer By-law.
 - (b) The Recipient is still required to submit an Annual Report in accordance with Sections 7.1 (a), (c) and (f) hereof with respect to the Funds transferred.
 - (c) No transfer of Funds pursuant to this Section 6.2 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to

assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred; in a form satisfactory to AMO.

- 6.3 **Transfer of Funds to a non-municipal entity.** Where a Recipient decides to support an Eligible Project undertaken by an Eligible Recipient that is not a Municipality:
- (a) The provision of such support shall be authorized by a by-law (a "Non-municipal Transfer By-law"). The Non-municipal Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon as practicable thereafter. The Non-municipal Transfer By-law shall identify the Eligible Recipient, and the amount of Funds the Eligible Recipient is to receive for that Eligible Project.
 - (b) The Recipient shall continue to be bound by all of the provisions of this Agreement notwithstanding any such transfer.
 - (c) No transfer of Funds pursuant to this Section 6.3 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred, in a form satisfactory to AMO.
- 6.4 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.
- 6.5 **Schedule of payout of Funds.** The Recipient agrees that all Funds are to be transferred by AMO to the Recipient as set out in Schedule A. Subject to Section 6.14, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO, and, more specifically on the basis set out in Schedule A.
- 6.6 **Use of Funds.** The Recipient will deposit the Funds in a dedicated reserve fund or other separate distinct interest bearing account or invest the Funds through the One Investment Program or any other eligible investment permitted by the Ontario *Municipal Act, 2001* and shall retain the Funds in such reserve fund, account or investment until the Funds are expended or transferred in accordance with this Agreement. The Recipient shall ensure that:
- (a) any investment of unexpended Funds will be in accordance with Ontario law and the Recipient's investment policy; and,
 - (b) any interest earned on Funds will only be applied to Eligible Expenditures for Eligible Projects, more specifically on the basis set out in Schedule B and Schedule C.
- 6.7 **Funds advanced.** Funds transferred by AMO to the Recipient shall be expended by the Recipient in respect of Eligible Expenditures within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period. AMO reserves the right to declare that Unexpended Funds after five (5) years become a debt to

Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

- 6.8 **Expenditure of Funds.** The Recipient shall expend all Funds by December 31, 2028.
- 6.9 **GST & HST.** The use of Funds is based on the net amount of goods and services tax or harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 6.10 **Limit on Canada's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 6.11 **Federal Funds.** The Recipient agrees that any Funds received will be treated as federal funds for the purpose of other federal infrastructure programs.
- 6.12 **Stacking.** If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.
- 6.13 **Withholding Payment.** AMO may withhold payment of Funds where the Recipient is in default of compliance with any provisions of this Agreement.
- 6.14 **Insufficient funds provided by Canada.** Notwithstanding Section 2.4, if Canada does not provide sufficient funds to continue the Funds for any Municipal Fiscal Year during which this Agreement is in effect, AMO may terminate this Agreement.

7. REPORTING REQUIREMENTS

- 7.1 **Annual Report.** The Recipient shall report in the form in Schedule D due by March 31st following each Municipal Fiscal Year on:
 - (a) the amounts received from AMO under this Agreement in respect of the previous Municipal Fiscal Year;
 - (b) the amounts received from another Municipality;
 - (c) the amounts transferred to another Municipality;
 - (d) amounts paid by the Recipient in aggregate for Eligible Projects;
 - (e) amounts held at year end by the Recipient in aggregate, including interest, to pay for Eligible Projects;
 - (f) indicate in a narrative the progress that the Recipient has made in meeting its commitments and contributions; and,

- (g) a listing of all Eligible Projects that have been funded, indicating the location, investment category, project description, amount of Funds and total project cost.

7.2 **Outcomes Report.** The Recipient shall account in writing for outcomes achieved as a result of the Funds through an Outcomes Report to be submitted to AMO. Specifically the Outcomes Report shall describe, in a manner to be provided by AMO, the degree to which investments in each Eligible Project are supporting progress towards achieving:

- (a) beneficial impacts on communities of completed Eligible Projects; and
- (b) enhanced impact of Funds as a predictable source of funding.

8. ASSET MANAGEMENT

8.1 **Asset Management Plan.** The Recipient will develop and implement an Asset Management Plan prior to December 31, 2016.

8.2 **Outcomes.** On a date and in a manner to be determined by AMO, the Recipient will provide a report to AMO demonstrating that Asset Management Plans are being used to guide infrastructure planning and investment decisions and how Funds are being used to address priority projects.

9. RECORDS AND AUDIT

9.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles (GAAP) in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Canadian Institute of Chartered Accountants or any successor institute, applied on a consistent basis.

9.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice, the Recipient shall submit all records and documentation relating to the Funds to AMO and Canada for inspection or audit.

9.3 **External Auditor.** AMO and/or Canada may request, upon written notification, an audit of Eligible Project or an Annual Report. AMO shall retain an external auditor to carry out an audit of the material referred to in Sections 5.4 and 5.5 of this Agreement. AMO shall ensure that any auditor who conducts an audit pursuant to this Section of this Agreement or otherwise, provides a copy of the audit report to the Recipient and Canada at the same time that the audit report is given to AMO.

10. INSURANCE AND INDEMNITY

- 10.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 6 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking Eligible Projects, including, where appropriate and without limitation, property, construction and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.
- 10.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall provide AMO with a valid certificate of insurance that confirms compliance with the requirements of Section 10.1. No Funds shall be expended or transferred pursuant to this Agreement until such certificate has been delivered to AMO.
- 10.3 **AMO not liable.** In no event shall Canada or AMO be liable for:
- (a) any bodily injury, death or property damages to the Recipient, its employees, agents or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents or consultants, arising out of or in any way related to this Agreement; or
 - (b) any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents or consultants arising out of any or in any way related to this Agreement.
- 10.4 **Recipient to Compensate Canada.** The Recipient will ensure that it will not, at any time, hold Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funds or an Eligible Project. The Recipient's obligation to compensate as set out in this section does not apply to the extent to which such claims or losses relate to the negligence of an officer, servant, employee, or agent of Canada in the performance of his or her duties.
- 10.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "**Indemnatee**"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnatee incurred by any Indemnatee or asserted against any Indemnatee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- (a) the Funds;
- (b) the Recipient's Eligible Projects, including the design, construction, operation, maintenance and repair of any part or all of the Eligible Projects;
- (c) the performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees and agents, or by a Third Party, its officers, servants, employees, or agents; and
- (d) any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees or agents.

11. TRANSFER AND OPERATION OF MUNICIPAL INFRASTRUCTURE

- 11.1 **Reinvestment.** The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
- 11.2 **Notice.** The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered or otherwise disposed of.
- 11.3 **Public Use.** The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered or otherwise disposed of, remains primarily for public use or benefit.

12. DEFAULT AND TERMINATION

- 12.1 **Event of Default.** AMO may declare in writing that an event of default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an event of default has occurred unless it has first consulted with the Recipient. Each and every one of the following events is an "Event of Default":
 - (a) failure by the Recipient to deliver in a timely manner an Annual Report or Outcomes Report.
 - (b) delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement.
 - (c) failure by the Recipient to co-operate in an external audit undertaken by AMO or its agents.
 - (d) delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement.
 - (e) failure by the Recipient to expend Funds in accordance with Section 6.7.

- 12.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 12.3 **Remedies on default.** If AMO declares that an Event of Default has occurred under Section 12.1, after thirty (30) calendar days from the Recipient's receipt of the notice of an Event of Default, it may immediately terminate or suspend its obligation to pay the Funds. If AMO suspends payment, it may pay suspended Funds if AMO is satisfied that the default has been cured.
- 12.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

13. CONFLICT OF INTEREST

- 13.1 **No conflict of interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from the Funds, the Unspent Funds, and interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

14. NOTICE

- 14.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by facsimile or email to the addresses, the facsimile numbers or email addresses set out in Section 14.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by facsimile shall be deemed to have been given when sent; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by facsimile or email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.
- 14.2 **Representatives.** The individuals identified in Section 14.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.
- 14.3 **Addresses for Notice.** Further to Section 14.1 of this Agreement, notice can be given at the following addresses:

(a) If to AMO:

Executive Director
Federal Gas Tax Fund Agreement
Association of Municipalities of Ontario
200 University Avenue, Suite 801
Toronto, ON M5H 3C6

Telephone: 416-971-9856
Facsimile: 416-971-6191
Email: gastax@amo.on.ca

(b) If to the Recipient:

Linda Cheyne
Director of Finance/Treasurer
Township of Guelph/Eramosa
8348 Wellington Rd 124, P.O. Box 700,
Rockwood, ON N0B 2K0
Telephone: (519) 856-9596 x111
Facsimile: (519) 856-2240
Email: lcheyne@get.on.ca

15. MISCELLANEOUS

- 15.1 **Counterpart Signature.** This Agreement may be signed in counterpart, and the signed copies will, when attached, constitute an original Agreement.
- 15.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.
- 15.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 15.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable in Ontario.
- 15.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 5, 6.7, 6.8, 7, 10.4, 10.5, 11, 12.4 and 15.8.

- 15.6 **AMO, Canada and Recipient independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient, between AMO and the Recipient, between Canada and a Third Party or between AMO and a Third Party.
- 15.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Canada or AMO.
- 15.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 15.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.

16. SCHEDULES

- 16.1 This Agreement, including:

Schedule A Schedule of Fund Payments

Schedule B Eligible Project Categories

Schedule C Eligible and Ineligible Expenditures

Schedule D Reporting

Schedule E Communications

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

17. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, sealed and delivered this Agreement on the date set out on the front page.

RECIPIENT'S NAME:

TOWNSHIP OF GUELPH/ERAMOSA

By:

Name: _____

Date _____

Title: _____

Affix
Corporate
Seal

Name:
Title:

Date

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

Affix
Corporate
Seal

By: _____
Title: Executive Director

Date

In the presence of:

Witness:
Title:

Date

SCHEDULE A**SCHEDULE OF FUND PAYMENTS****RECIPIENT'S NAME: TOWNSHIP OF GUELPH/ERAMOSA**

The following represents an estimate of the Funds and schedule of payments for the first five (5) years of the Agreement.

Year	Schedule of Fund Payments	
	Payment #1	Payment #2
2014	\$179,234.01	\$179,234.01
2015	\$179,234.01	\$179,234.01
2016	\$188,195.71	\$188,195.71
2017	\$188,195.71	\$188,195.71
2018	\$197,157.41	\$197,157.41

An estimate of the Funds and schedule of payments for the latter five (5) years of the Agreement (2019-2023) will be provided following the review and amendment procedures specified in Section 2.2 and 2.3.

SCHEDULE B

ELIGIBLE PROJECT CATEGORIES

Eligible Projects include investments in Infrastructure for its construction, renewal or material enhancement in each of the following categories:

1. Local roads and bridges – i.e. roads, bridges, tunnels, highways and active transportation infrastructure (active transportation refers to investments that support active methods of travel. This can include: cycling lanes and paths, sidewalks, hiking and walking trails).
2. Public transit – i.e. a shared passenger transport system which is available for public use.
3. Drinking Water – i.e. drinking water conservation, collection, treatment and distribution systems.
4. Wastewater – i.e. wastewater and storm water collection, treatment and management systems.
5. Solid waste – i.e. solid waste management systems including the collection, diversion and disposal of recyclables, compostable materials and garbage.
6. Community energy systems – i.e. infrastructure that generates or increases the efficient usage of energy.
7. Capacity building - i.e. investments related to strengthening the ability of Municipalities to develop long-term planning practices.
8. Short-sea shipping – i.e. infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
9. Short-line rail – i.e. railway related infrastructure for carriage of passengers or freight.
10. Regional and local airports – i.e. airport-related infrastructure (excludes the National Airport System).
11. Broadband connectivity – i.e. infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
12. Brownfield Redevelopment i.e. remediation or decontamination and redevelopment of a brownfield site within municipal boundaries, where the redevelopment includes:
 - (a) the construction of public infrastructure as identified in the context of any other eligible category referred to in this Schedule, and/or;
 - (b) the construction of municipal use public parks and publicly-owned social housing.

13. Sport Infrastructure – i.e. amateur sport infrastructure (excludes facilities, including arenas, which would be used as the home of professional sports teams or major junior hockey teams (e.g. Junior A)).
14. Recreational Infrastructure - i.e. recreational facilities or networks.
15. Cultural Infrastructure – i.e. infrastructure that supports arts, humanities, and heritage.
16. Tourism Infrastructure – i.e. infrastructure that attracts travelers for recreation, leisure, business or other purposes.
17. Disaster mitigation – i.e. infrastructure that reduces or eliminates long-term impacts and risks associated with natural disasters.

Note: Investments in health infrastructure (hospitals, convalescent and senior centres) are not eligible.

SCHEDULE C

ELIGIBLE AND INELIGIBLE EXPENDITURES

1. Eligible Expenditures

1.1 Eligible Expenditures of Recipients will be limited to the following:

- (a) the expenditures associated with acquiring, planning, designing, constructing or renovating a tangible capital asset, as defined by Generally Accepted Accounting Principles (GAAP), and any related debt financing charges specifically identified with that asset;
- (b) for capacity building category only, the expenditures related to strengthening the ability of Municipalities to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:
 - (i) studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
 - (ii) training directly related to asset management planning; and,
 - (iii) long-term infrastructure plans.
- (c) the expenditures directly associated with joint federal communication activities and with federal project signage.

1.2 **Employee and Equipment Costs:** The incremental costs of the Recipient's employees or leasing of equipment may be included as Eligible Expenditures under the following conditions:

- (a) the Recipient is able to demonstrate that it is not economically feasible to tender a contract;
- (b) the employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
- (c) the arrangement is approved in advance and in writing by the Oversight Committee.

1.3 **AMO as Agreement Administrator:** Up to 0.5% of the total funds will be used by AMO to undertake the administrative responsibilities to implement the Agreement and to undertake related capacity building and program delivery including expenditures associated with communication activities such as public project announcements and signage. Canada will review and accept AMO's detailed business case submitted in accordance with the Canada-Ontario-AMO-Toronto Agreement prior to undertaking the administrative and related activities.

2. **Ineligible Expenditures**

The following are deemed Ineligible Expenditures:

- (a) project expenditures incurred before April 1, 2005;
- (b) project expenditures incurred before April 1, 2014 for the following Eligible Project categories:
 - (i) regional and local airports;
 - (ii) short-line rail;
 - (iii) short-sea shipping;
 - (iv) disaster mitigation;
 - (v) broadband connectivity;
 - (vi) brownfield redevelopment;
 - (vii) cultural infrastructure;
 - (viii) tourism infrastructure;
 - (ix) sport infrastructure; and
 - (x) recreational infrastructure.
- (c) the cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Expenditures above;
- (d) taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates;
- (e) purchase of land or any interest therein, and related costs;
- (f) legal fees; and
- (g) routine repair and maintenance costs.

SCHEDULE D**REPORTING****1. Annual Report**

By March 31st of each year, the Recipient will provide to AMO an Annual Report in an electronic format deemed acceptable to AMO, consisting of the following:

- (a) Financial Reporting Table: The financial report table will be submitted in accordance with the following template:

Annual Report Financial Table	Annual	Cumulative
	20xx	2014 - 20xx
Opening Balance ¹	\$xxx	
Received from AMO	\$xxx	\$xxx
Interest Earned	\$xxx	\$xxx
Received from a Municipality	\$xxx	\$xxx
Transferred to a Municipality	(\$xxx)	(\$xxx)
Spent on Eligible Projects (for each Eligible Project category)	(\$xxx)	(\$xxx)
Closing Balance of unspent funds	\$xxx	

- (b) Project List: The Recipient will provide to AMO a project list submitted in accordance with the following template:

Recipient	Project Title	Project Description	Eligible Project category	Total Project Cost	Funds (GTF) Spent	Completed
						(Yes/No/Ongoing)
						(Yes/No/Ongoing)
						(Yes/No/Ongoing)
						(Yes/No/Ongoing)

¹For the 2014 *Annual Report* this means the amount reported as unspent by the *Recipient* at December 31, 2013 as reported in the 2013 *Annual Expenditure Report* (as defined under the First Agreement).

2. Project Outcomes.

The Outcomes Report shall outline, in a manner to be provided by AMO, the degree to which investments in each project are supporting progress towards achieving:

- (a) Beneficial impacts on communities of completed Eligible Projects; and
- (b) Enhanced impact of Funds as a predictable source of funding.

3. Asset Management Outcomes.

On a date and in a manner to be determined by AMO, the Recipient will provide a report to AMO demonstrating that Asset Management Plans are being used to guide infrastructure planning and investment decisions and how Funds are being used to address priority projects.

SCHEDULE E

COMMUNICATIONS PROTOCOL

1. **Purpose.** The provisions of this Communications Protocol apply to all communications activities related to any Funds and Eligible Projects. Communications activities may include, but are not limited to, public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, award programs, and multi-media products.
2. **Information Sharing.** The Recipient agrees to provide AMO with upfront information on planned Eligible Projects and Eligible Projects in progress on an annual basis, in an electronic format deemed acceptable by AMO, by March 31. Information will include, at a minimum: Eligible Project name, Eligible Category, Eligible Project description, total budgeted federal contribution (gas tax) and anticipated start date.
3. **Project Signage**
 - 3.1 The Recipient may have a sign recognizing its contribution to Eligible Projects.
 - 3.2 At Canada's request, the Recipient will install a federal sign to recognize federal funding at Eligible Project site(s). Federal sign design, content and installation guidelines will be provided by Canada.
 - 3.3 Where the Recipient decides to install a permanent plaque or other suitable marker with respect to an Eligible Project, it must recognize the federal contribution to the Eligible Project and be approved by Canada.
 - 3.4 The Recipient is responsible for the production and installation of Eligible Project signage, or as otherwise agreed upon.
 - 3.5 The Recipient agrees to inform AMO of signage installations, in a manner determined by AMO.
4. **Media Events and Announcements for Eligible Projects**
 - 4.1 The Recipient agrees to have regular announcements of Eligible Projects that are benefitting from the Funds that may be provided by Canada. Key milestones may be marked by public events, news releases and/or other mechanisms.
 - 4.2 Media events and announcements include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.
 - 4.3 Canada, AMO or the Recipient, may request a media event or announcement.
 - 4.4 Media events and announcements related to Eligible Projects will not occur without the prior knowledge and agreement of AMO, Canada and the Recipient. AMO as administrator will ensure prior knowledge and agreement of other signatories to the Canada-Ontario-AMO-Toronto Agreement.

- 4.5 Canada, AMO or the Recipient in requesting a media event or an announcement will provide at least 21 working days' notice to the Parties of their intention to undertake such an event. The event will take place at a date and location that is mutually agreed to by the Recipient, AMO and Canada. The AMO, Canada and the Recipient will have the opportunity to participate in such events through a designated representative. Each participant will choose its designated representative.
 - 4.6 The conduct of all joint media events, announcements and products will follow the Table of Precedence for Canada as outlined at the current Government of Canada website.
 - 4.7 All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of all contributors.
 - 4.8 All joint communications material must reflect Canada's policy on official languages and the federal identity program.
5. **Program Communications**
- 5.1 The Recipient may include messaging in its own communications products and activities with regards to the use of Funds.
 - 5.2 When undertaking such activities, the Recipient will provide the opportunity for AMO and Canada to participate and will recognize the funding of all contributors.
 - 5.3 Canada and AMO agree that they will not unreasonably restrict the Recipient from: (i) using, for its own purposes, public communications products related to the Funds prepared by Canada or AMO ("**Communication Products**") or, (ii) linking to web-based Communication Products.
 - 5.4 Notwithstanding Section 4 of Schedule E, Canada retains the right to meet its obligations to communicate information to Canadians about the use of Funds through communications products and activities.
6. **Operational Communications**
- 6.1 The Recipient is solely responsible for operational communications with respect to the Eligible Projects, including but not limited to, calls for tender, construction and public safety notices. Operational communications as described above are not subject to the federal official languages policy.
 - 6.2 The Recipient will share information promptly with Canada and AMO should significant emerging media or stakeholder issues relating to an Eligible Project arise. AMO will advise Recipients, when appropriate, about media inquiries received by it concerning an Eligible Project and, when appropriate, other signatories to the Canada-Ontario-AMO-Toronto Agreement will advise the Recipient about media inquiries, concerning an Eligible Project.
7. **Communicating Success Stories.** The Recipient agrees to communicate with Canada and AMO for the purposes of collaborating on communications activities and produces

including but not limited to Eligible Project success stories, Eligible Project vignettes, and Eligible Project start-to-finish features.

8. **Advertising Campaigns.** Recognizing that advertising can be an effective means of communication with the public, the Recipient may, at its own cost, organize an advertising or public information campaign related to the use of the Funds or the Eligible Projects. However such a campaign must respect the provisions of this Agreement. In the event of such a campaign, the Recipient agrees to inform Canada and AMO of its intention, and to inform them no less than 21 working days prior to the campaign launch.

**The Corporation of the Township of
Guelph/Eramosa**

By-law Number 36/2014

**A By-law to confirm the proceedings of the
Council of the Corporation of the
Township of Guelph/Eramosa
at its meeting held on
the 5th day of May, 2014.**

WHEREAS by Section 5 of the *Municipal Act, S.O. 2001, c. 25, as amended*, the powers of a municipality shall be exercised by its council; and

WHEREAS by Section 247 of the *Municipal Act, S.O. 2001, c. 25, as amended*, the powers of every Council are to be exercised by its by-laws; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Guelph/Eramosa at their meeting be confirmed and adopted by By-law;

NOW THEREFORE, the Council of the Corporation of the Township of Guelph/Eramosa enacts as follows:

1. The action of the Council of the Corporation of the Township of Guelph/Eramosa at its meeting held on the 5th day of May, 2014 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Guelph/Eramosa at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. The Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of the Township of Guelph/Eramosa referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Township of Guelph/Eramosa.

READ three times and finally passed
this **5th** day of **May, 2014**.

Chris White, Mayor

Meaghen Reid, Clerk