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**Minutes of the Bluntisham Finance Committee Meeting  
Monday 11<sup>th</sup> September 2017 at 8pm in The Village Hall, Mill Lane,  
Bluntisham**

**Present:** Mrs Philippa Hope, Mrs Cynthia Curtis, Mr Rob Gore, Mr Mark Berg & Mrs Tracey Davidson (Clerk)

	<b>Open Forum:</b> Nothing to report	
11	<b>Declaration of Interest for items on the agenda</b> – None.	
12	<b>Apologies for absence</b> – None	
13	<b>Minutes of the Finance meeting dated 19<sup>th</sup> June 2017 to be approved and signed</b> – Minutes approved and signed by Mr Mark Berg. ( <i>Proposed Mr Rob Gore, Seconded Mrs Philippa Hope . All agreed</i> )	
14	<b>Bank reconciliation to be reviewed and signed</b> – Mr Rob Gore, Mrs Cynthia Curtis and Mrs Philippa Hope reviewed and signed the bank reconciliation for June, July & August. No concerns raised.	
15	<b>2017/18 review accounts to include village hall</b> – Mrs Philippa Hope reviewed the accounts and the only concern raised was with the village hall services. The electricity costs are far higher than expected and the clerk is to try and find out what is costing so much. Other options for energy efficiency are to be reviewed also. Mrs Philippa Hope asked for HMC to formally notify the finance committee of any concerns ahead of their meetings, which should include items like this.	Clerk
16	<b>Precept 2018/19</b> – initial discussions were had and the consensus was to leave the precept as it is. The reserves are allocated for the ongoing projects and no new projects are in the pipeline for the coming year. The staff committee will meet soon to review staff salaries. This detail will be available before the finance meeting meet next.	Staff Committee
17	<b>Any other matters for consideration</b> – Mr Rob Gore asked for a staff meeting to discuss pay, the meeting will be held on Monday 25 <sup>th</sup> September at 8pm. This is a confidential meeting. Mrs Philippa Hope discussed the VAT showing within the accounts and the possibility of separating this line. It was agreed to keep it as it was offering explanations where necessary. Mrs Cynthia Curtis made a suggestion that the Bluntisham100 club donates £75 towards village hall defib, the 100 club members approved this contribution.	
18	<b>Date of next meeting</b> – Monday 20 <sup>th</sup> November at 8pm Meeting closed 9pm	