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**Minutes of the Finance Committee Meeting
Monday 11 August 2014 at 7.30pm at Bluntisham Village Hall**

Present: Chair: Mrs Joan Gutteridge, Mrs Cynthia Curtis, Mrs Kathy Searle, Mrs Margaret Lumb, Miss Emily Godfrey, Mr Frank Hudson
Also Present: Mrs Tracey Davidson (Clerk)

	Open Forum. No members of the public attended.	Action
178	Dispensation Request Forms and decision given – None received.	
179	Declaration of interest for items on the agenda - None.	
180	Apologies for Absence – None.	
181	Planning application – 1401097FUL There is a party wall agreement needed, also by raising the height of the garage they will have to pay for any repair works to the neighbouring property. Recommend APPROVE subject to the legal agreement for the party wall in place prior to any works taking place. (Proposed Mrs Joan Gutteridge, seconded Miss Emily Godfrey. All agreed.) Mr Frank Hudson and Mrs Margaret Lumb left the meeting at this point.	
182	Minutes of the meeting dated 16 April 2014. The minutes were approved and signed. (Proposed Mrs Kathy Searle, seconded Mrs Cynthia Curtis. All agreed).	
183	Matters arising from previous minutes. None	
184	FY2014/15 – review of the year so far. The clerk raised concerns with the existing hedge cutting budget. The committee suggested picking the pathway hedges for this financial year, based on quotes received and adjust the budget in 2015-16. Mrs Kathy Searle is to advise the football club about the hedge not being ready for the start of the season. No other concerns with the financial position at present. (Proposed Mrs Kathy Searle, seconded Mrs Cynthia Curtis. All agreed.)	KS
185	FY2014/15 Projects – update on progress and funding issues. <u>Renovation of Barograph area</u> –this is on schedule for completion in this financial year. <u>Renovation of War Memorial</u> - the clerk is to chase HDC regarding cutting of the willow tree and then go ahead and agree a date early October with R&S Memorial to go ahead with war memorial cleaning. An invoice for half the costs will be sent to Earith PC. Mrs Joan Gutteridge is to confirm if the tree planting is going ahead and the dates. <u>Village Benches</u> – it was agreed that Mr John Dench will repair the bench in Wood End and invoice the PC for the materials. The Saywell’s Charity have confirmed they will contribute £264 towards the repairs. Miss Emily Godfrey is to question the Feoffee’s Charity and suggested having plaques on the Godfrey benches.	Clerk EG
186	Any other matters for consideration The clerk asked if the parish council were aware of the pension changes and the introduction of auto enrolment. The clerk is finding out more details including the confirmed start date for the parish council as pension contributions will have to be paid for the clerk. The clerk advised that she still had her LGPS pension and could easily re-open this. The clerk asked for the chairman to sign the bank reconciliations as per the audit	Clerk

	<p>recommendations. Mrs Joan Gutteridge signed all documents.</p> <p>Miss Emily Godfrey advised that she has received some bookings for the Christmas Craft Fair already and has a poster ready for display on the notice boards. It was agreed that a Father Christmas would be there and the clerk is to ask Mr Geoff Mullee. A raffle was also suggested and the clerk is to write to local businesses to ask for prizes. All committee members are to try and help out with refreshments, set up, clear up on the day if possible.</p> <p>Mrs Joan Gutteridge asked if permission had been sought from Mrs Cynthia Curtis prior to using a picture of her property on the fire hooks information poster. Mrs Cynthia Curtis advised yes and she was happy for this.</p>	EG/Clerk
187	Date of next meeting – Monday 13 October 7.30pm.	Clerk

Meeting closed at 9pm