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Bluntisham Parish Council
Minutes of the Hall Management Committee (HMC) Meeting
Monday 20th January 2014 at 7.30 pm at Bluntisham Village Hall

Present: Chair – Mr Roly Searle, Mrs Joan Gutteridge, Mrs Kathy Searle, Mr David Gedye.
Mrs Mandy Pink (Clerk)

	Open Forum. No members of the Public	Action
749	Declaration of interest for items on the agenda. None.	
750	Apologies for Absence. Mr Robin Carter, Mr Nick Mair	
751	Minutes of the meeting dated 18th Nov 13. The minutes were approved and signed. (Proposed Mrs Joan Gutteridge, seconded Mrs Kathy Searle, all agreed).	
752	Matters arising from the previous minutes. All noted and on the agenda	
753	Finance. a) FY2013/14: review bookings v. cost for the current year. Noted.	
754	Hall Maintenance. a) Hall Car Park – Surface Repair – Update. The Clerk obtained a quote of £31 per tonne from Mick George. Mr David Gedye is to contact HDC to request the use of road planings to try and fill the holes prior to spending money on a permanent car park refurbishment.	DG
755	Hall Hirer request to have a temporary alcohol licence to allow for the sale of alcohol at wedding booked for 31st May – This request was discussed and Mrs Kathy Searle will need to see a copy of the licence to make sure that it is all in order. The Committee gave their permission for the Hirer to apply for the temporary licence. The Clerk is to contact the Hirer to ask for a copy of the licence.	Clerk
756	New microphone for mobile PA system – quotations to be discussed – The Clerk has looked into this and was unsure of what needed to be obtained. There are many different microphones on the market. The Clerk is to email Mr Nick Mair and ask for his help with this query because he has more technical knowledge.	Clerk/NM
757	Doctors Surgery. Licence renewal in January 2014 – Update – The Clerk has discussed the renewal with the practice manager at the Surgery and the Surgery is unable to enter into a further three year contract due to changes within the Health Service. A year on year lease will need to be arranged. The Clerk will arrange this. (Proposed Mr David Gedye, seconded Mrs Kathy Searle, all agreed)	Clerk
758	Village Hall Management. a) Update on Hall Issues. 1. Fire Alarm – The Caretaker had to call the alarm monitoring company due to a fault within the system. The fire monitor in the roof needs to be cleaned. A quotation of £830 + VAT was tendered as a scaffold tower would be needed. The Clerk is to go back to the company to ask them to revise the quotation as the Council will provide a scaffold tower to enable them to carry out the routine cleaning of the roof monitors. 2. Plumbing issues – The Caretaker and Mr Nick Mair have been looking at a leak within the disabled toilet in the foyer. The Caretaker has contacted Adam White, plumber, who is providing a quotation to sort this problem out. The Clerk is to ask the Caretaker to chase this up. 3. The Boiler needs to be serviced and the Clerk is to contact David Rose.	Clerk Clerk Clerk

759	<p>Any other matters for consideration. Broadband – the Clerk is to contact Mr Nick Mair to see if the notices in the Village Hall need to be changed following the installation of the new router.</p> <p>Grass Cutting Schedule – Meeting to be held on 10th March at 8pm. The Clerk is to invite Mr Peter Searle, Mr Richard Saltmarsh, Mr Chris Jackaman and Mr Paul Davies. The issue of spiking and rolling the pitches is to be looked at and also the terms for the lease of the shed where the mowers are kept is to be queried.</p> <p>Mrs Margaret Lumb has requested that a Police Surgery Open Forum is to be held in the village hall. This is to be a FOC community event and will take place on 20th March 2014 if this date is convenient. The Clerk is to liaise with Mrs Margaret Lumb re the date and the wording for the announcement of the meeting in the Newsletter. Mrs Joan Gutteridge and Mrs Kathy Searle are to provide refreshments.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk/ JG/KS</p>
760	<p>Date of next meeting. To be set after the meeting on the 10th March 2014 to discuss the Grass Cutting Schedule.</p> <p>All future meetings are to commence at 8pm.</p>	

Meeting closed at 9pm