

Corporation of the Township of Guelph/Eramosa

Public Meeting

MINUTES

Monday, April 9, 2018

7:10 p.m.

Guelph/Eramosa Township Municipal Building

Present: Mayor Chris White and Councillors Louise Marshall, Mark Bouwmeester, Corey Woods and David Wolk.

Present from Staff: CAO Ian Roger, Director of Public Works Harry Niemi, Director of Parks and Recreation Robin Milne, Director of Finance Linda Cheyne, Chief Building Official Dan Sharina, Clerk/Director of Legislative Services Meaghen Reid and Deputy Clerk Amanda Knight.

1. The Mayor called the meeting to order at 7:26 p.m.
2. 2018 Development Application Approval Process Review Study for the Township of Guelph/Eramosa
3. The Mayor announced that this is a Public Meeting under the Building Code Act to hear comments from the public and agencies and to give consideration to the Development Application Approvals Process.
4. The Clerk requested that all persons in attendance for the public meeting to please clearly print their full name, address and postal code on the attendance sheet located on the table beside the entrance to Council Chambers. She noted that all names listed on the attendance sheet and the names of those who speak on this item will appear within the meeting minutes. She indicated that addresses listed on this sheet will be used to circulate future notices about this matter to attendees.

The Clerk advised that notice of this public meeting was published in the Wellington Advertiser on March 16, 2018. She also noted that the Notice of Public Meeting was posted to the Township website on March 13, 2018.

5. The Mayor called upon representatives from Watson and Associates to review the Addendum Report to Township of Guelph/Eramosa Development Charge Background Study.

Sean-Michael Stephen of Watson and Associates explained that the public meeting is a mandatory requirement under the Building Code Act. He explained that the purpose of reviewing the building department fees is to ensure that the fees conform with legislation, are defensible, balance the Township's need to maximize cost recovery and that the fees reflect industry best practices. Mr.

Stephen reviewed the Building Department's current annual expenditures and revenues and the importance of the reserve fund. He also presented the recommended update in fees and their proposed impact.

Finally, Mr. Stephen indicated that the last step in the Development Application Approval Process is for Council to pass the new building permit fees by-law.

6. The Mayor requested to hear from those who would like to provide input or ask questions on the development charges study.

No one spoke.

7. The Mayor asked if there were questions from Members of Council.

Councillor Bouwmeester asked for clarification regarding the legislative requirements for updating this by-law. Mr. Stephen indicated that there is no prescribed timeframe.

10. The Mayor concluded the meeting at 7:42 p.m.

Chris White, Mayor

Meaghen Reid, Clerk