



2140 Hamilton Street  
Regina, Saskatchewan  
S4P 2E3

## Form 2 Application for Examination

Trade Qualifiers must have an "Approved" result letter prior to applying for exam. Visit our website at [www.saskapprenticeship.ca](http://www.saskapprenticeship.ca) under Trade Qualifier for assessment information.

### INSTRUCTIONS FOR APPLYING FOR EXAMINATION

- Apprentices - active registered apprentices will receive their first attempt at the written examination free of charge. All second and subsequent attempts will require a non-refundable examination fee. Placement examinations are not included.
- Trade Qualifier - if applying as a trade qualifier, you must first complete the Form 7 – Trade Qualifier Application and meet the minimum requirements. Refer to our website for instructions on how to apply as a trade qualifier.
- Do not apply until you are ready to attempt. Refer to our website [www.saskapprenticeship.ca](http://www.saskapprenticeship.ca) for the most recent examination study information and list of suggested study materials. When texts are being purchased, candidates should allow several weeks for delivery and several weeks for studying.
- Scheduled examination dates cannot be rescheduled. Failure to attend a scheduled examination date, will not count as an attempt, but will forfeit your application fee and you will be required to reapply for examination.
- Written examinations - \$100.00: Refer to the written examination schedule for a list of dates and locations. Applications must be received in this office a minimum of one month before the desired date of examination.
- Practical examinations - \$160.00: You must pass the written examination first. There is no practical examination schedule. When the minimum numbers of applications are received, an examination date will be scheduled. We try to give candidates a minimum one month notice before their scheduled examination date.
- Placement examinations - \$100.00: You must be a registered apprentice and have the minimum number of applications received. Only one attempt at this examination can be made. Your employer must approve of your request.
- Gasfitter applicants – Refer to the Licensing Examination Information located in “designated trades” on our website [www.saskapprenticeship.ca](http://www.saskapprenticeship.ca) for course requirements before applying for examination.
- Enclose a cheque or money order made payable to the SATCC. If paying by credit card, complete the credit card information at the bottom of the application. To apply by phone, call 1-877-363-0536 with your credit card information. There will be a \$10.00 charge for NSF cheques. Post-dated cheques will not be accepted. All fees are non-refundable.

Application must be received one month before desired date of exam.

An approval letter will be mailed to you within two weeks of receipt of this application. A final notice detailing time and place will be mailed approximately two weeks before the scheduled examination date.

Mail, fax, or scan and email your application to:

**Saskatchewan Apprenticeship and Trade Certification Commission**

2140 Hamilton Street  
REGINA SK S4P 2E3

or

Fax: 306-787-5105  
Email: [apprenticeship@gov.sk.ca](mailto:apprenticeship@gov.sk.ca)

Contact this office at (306) 787-2444 or toll free 1-877-363-0536 if you have any questions or concerns.



2140 Hamilton Street  
 Regina, Saskatchewan S4P 2E3  
 Tel (306) 787-2444  
 Toll Free 1-877-363-0536  
 Fax (306) 787-5105

For Office Use Only

## Form 2 Application for Examination

Trade:

### Personal Information: (please print)

Last Name Given Name Middle Name

Mailing Address (Box/Street Number & Name; City, Prov., Postal Code)

Home Phone Number Cell Phone Number Work Phone Number

Please see exam schedule below. International applicants requiring a translator do not have to complete this area.

PSE Number is listed on your approval letter.

International applicants requiring a translator will be contacted by SATCC for a special sit exam.

PSE Number  
 Gender:  Male  Female

Date of Birth (DD-MM-YY)

### Type of Examination:

- Written (\$100)  Practical (\$160)  Translator required  
 Placement Exam Level  (\$100) (for registered apprentices only)

### Desired Examination Location (refer to the examination schedule for a list of dates and locations):

Location of Examination:  Date of Examination:

This is a **Mandatory** area that must be signed by the applicant.

### Completion of this area is mandatory.

Consent to Disclose Information: My signature below authorizes the Saskatchewan Apprenticeship and Trade Certification Commission ("SATCC") to collect, use and disclose personal information about me, pertaining to my participation in apprenticeship / certification programs, for the following purposes: (i) for the administration of the SATCC's programs, which may include sharing the information with any employer or institution providing me with apprenticeship or certification training; (ii) for the purposes of providing verification of my certification, determining my eligibility for apprenticeship and certification programs in other jurisdictions; (iii) assisting in inter-provincial labour mobility; (iv) program planning and (v) market research.

Date

Signature

### The following information is voluntary.

#### Aboriginal Ancestry: Please check the appropriate category:

- First Nations  Métis  Inuit

#### Disability: Do you consider yourself to have a persistent and severe disability which limits employment activities?

- Yes  No

**Visible Minority:** For the purpose of equity programs, visible minority persons are "persons, other than Aboriginal people, who are people of colour." For example, African, Chinese, Korean, or other racial background. Do you consider yourself to be a visible minority person?

- Yes  No

Card Holder:  Amount: \$

Card Holder Day Time Phone Number or Email Address:

- Visa  Mastercard  Visa Debit Card  MasterCard Debit Card

Card Number:  Expiry Date:

### Designated trades in Saskatchewan:

Agricultural Equipment Technician, Aircraft Maintenance Engineer Technician, Automotive Service Technician, Boilermaker, Bricklayer, Cabinetmaker, Carpenter, +Framer, +Scaffolder, Construction Craft Labourer, Cook, Drywall and Acoustical Mechanic, Construction Electrician, Electronics Assembler, Esthetician – Nail Technician, Esthetician – Skin Care Technician, Glazier, Hairstylist, Heavy Duty Equipment Technician, Landscape Horticulturist, Instrumentation and Control Technician, Industrial Mechanic (Millwright), Insulator (Heat and Frost), Ironworker Reinforcing Rebar, Ironworker Structural, Locksmith, Machinist, Meat Cutter, \*Processor, \*Slaughterer, Metal Fabricator (Fitter), Mobile Crane Operator, +Boom Truck Operator A, +Boom Truck Operator B, +Lattice Boom Crane Operator, Mobile Crane Operator (Hydraulic), Motor Vehicle Body Repairer (Metal and Paint), +Refinisher, Painter and Decorator, Partsperson, Pipeline Equipment Operator, \*Dozer, \*Excavator, \*Grader, \*Sideboom, Plasterer, Plumber, Pork Production Technician, \*Breeder, \*Farrowing, \*Facilities Maintenance, \*Grower-Finisher, \*Nursery Management, Powerline Technician, Refrigeration and Air Conditioning Mechanic, Recreation Vehicle Service Technician, \*Rig Technician – Motorhand (Level 1), \*Rig Technician – Derrickhand (Level 2), \*Rig Technician – Driller (Level 3), Roofer, Sheet Metal Worker, Sprinkler System Installer, Steamfitter-Pipefitter, +Petroleum Installer, Tilesetter, Tower Crane Operator, Truck and Transport Mechanic, Water Well Driller, Welder and +Semiautomatic Welding Production Operator.

**+Proficiency Certificate**

**\*Endorsement Certificate**

### Written Examination Dates and Locations:

	February	March	April	May	June	July	August	September	October	November	December
Estevan		23			15			21			14
La Ronge	24			18			24			23	
Lloydminster		23			15			21			14
Moose Jaw		23			15			21			14
North Battleford	24			18			24			23	
Prince Albert		23			15			21			14
Regina	23	22	19	17	14	19	23	20	25	22	13
Saskatoon	23	22	19	17	14	19	23	20	25	22	13
Swift Current	24			18			24			23	
Yorkton	24			18			24			23	

**No written examinations in the month of January.**

### Practical examinations:

- Journeyman examinations in the following trades consist of written **and** practical examinations: **Electronics Assembler, Esthetician – Nail Care Technician, Esthetician – Skin Care Technician, Hairstylist, Machinist, Motor Vehicle Body Repairer (Metal and Paint), Semiautomatic Welding Production Operator and Welder Trades.**
- Candidates require a pass mark of 70% in the written examination before being eligible to apply for the practical examination.
- Candidates applying for practical examinations will be placed on a wait list. Once the minimum numbers of candidates have applied, an examination date will be scheduled. A final notice detailing time and place will be mailed approximately one month prior to the scheduled examination.