

**MINUTES OF THE SESSION MEETING OF THE
FIRST PRESBYTERIAN CHURCH OF GRAND HAVEN, MICHIGAN
MONDAY, NOVEMBER 2, 2015**

1. The session of First Presbyterian Church of Grand Haven, Michigan assembled in God's name on Monday, November 2, 2015, at 7:07 pm in the lounge of the church located at 508 Franklin Street in Grand Haven, Michigan. The Clerk, Bill Bussell, determined a quorum was present. Rev. Linda Male called the meeting to order.
2. **Attendance:**
 - 2.1. Elders Present: Marge Coffey, Andrew LeFurge, Matthew Olds, Scott Wagasky, Lee Brink, Sandie Enders, Keli Olson, Tim Stoecker, Bill Bussell, Megan Hayes, John Heritage, John Nametz, Katie Neitring, and Sue VandenBosch.
 - 2.2. Elders Absent or Excused: Dianna Sahr, Bill Scott, Eric Snyder, Jack Jansma, Brigette Kemink, Craig Seaver, and Nancy Levenburg.
 - 2.3. Teaching Elders Present: Rev. Linda Male and Rev. Jill VanderWal.
 - 2.4. Teaching Elder Absent or Excused: None.
 - 2.5. Others Present: None.
3. **Call to Worship:** Rev. Male read excerpts from Colossians 4: 2-6, which reinforces that the church's leadership needs to be an example for the congregation. She then led the session in prayer.
4. **Pastor Nominating Committee Process:** Rev. VanderWal discussed the Pastor Nominating Committee process and shared a potential time line. She discussed the need for appropriate information sharing as well as the need for confidentiality. Session participated in an exercise that illustrated the challenges of forming a pastor nominating committee.
5. **Clerk's Report:** Bill Bussell reporting:
 - 5.1. Upon motion and support, session approved the meeting docket with various changes.
 - 5.2. Upon motion and support, session approved its regular meeting minutes of October 5, 2015 as presented.
 - 5.3. Upon motion and support, session approved the October 2015 membership report as presented.

**First Presbyterian Church Membership Report
October 2015**

Membership as of September 30, 2015	935
Deaths:	0
New Members Received:	4
Restored to Active Roll:	0
Removed from Active Roll:	0
Moved from Active to Inactive Roll:	0
Transferred by Letter	2
Membership as of October 31, 2015	937

Additional Registers

		Member #	Notes
	Membership Gains: 4		
10/5/2015	Kathy McCloskey	5730	Westminister, Dayton OH
	Mark McCloskey	5731	Westminister, Dayton OH
	Dave McDonough	5729	Reaffirmation
	Kim McDonough	5728	Reaffirmation

Membership Losses: 2

10/5/2015 Ann VanDenBerg 5514 Palms Presbyterian, Jacksonville Beach, FL
Christian VanDenBerg 5515 Palms Presbyterian, Jacksonville Beach, FL

10/4/2015 **Communion Served:** 8:45 AM & 11 AM Services

10/4/2015 **Home Communion:**

Chick Borta Jo Ennenga Sue Roper
Barb Casemier Les Ennenga Ethel Slover
Charlie Davis Helen LaVercombe Meryl Slover
Don Edward Fern Mastenbrook LaMar VanHaaften
Ruth Edward Ruth Mastenbrook Gerry VanStratt
Louise Edwards Sue McClellan Carol Winton
Millie Enders Muriel Mersereau Evelyn Wood

- 5.4. The clerk advised that he received a letter from the chaplain of Westminster College in New Wilmington, PA. The letter announced a scholarship entitled "The Young Presbyterian Scholars Program". The clerk distributed copies of this letter to Caleb Zekoe, Becky Yonan, Eric Snyder, and Keli Olson.
6. **Faith Biography/Committee of Focus:** There was no report this month.
7. **Shared Joys and Concerns** – The elders reported on their joys and concerns.
8. **Treasurer's Report:** Andrew LeFurge reporting:
8.1. Andrew shared that September's revenue lagged nearly \$26,000 behind budget, resulting with year-to-date revenues now approximately \$48,000 below budget.
8.2. Expenses continue to track reasonably well with budget.

Data are for September 2015:

	MTD Actual	MTD Budget	YTD Actual	YTD Budget
General Fund Revenues	\$49,315	\$75,613	\$641,476	\$689,806
General Fund Expenses	\$65,524	\$72,922	\$691,989	\$725,062
Joyful Noise Revenues	\$55,108	\$53,607	\$508,024	\$510,541
Joyful Noise Expenses	\$54,132	\$52,812	\$532,781	\$513,458

- 8.3. Andrew expects 2015's expense to come close to the budget while there is a question mark with revenues.
- 8.4. Upon motion with support, session accepted the Treasurer's Report.
9. **Omnibus Motion:** Upon motion and support, the following written committee reports were accepted by omnibus motion:
9.1. Adult Education minutes of October 15, 2015.
9.2. Board of Deacons minutes of October 26, 2015.
9.3. Hospitality Committee minutes of October 20, 2015.
9.4. Mission Committee minutes of October 19, 2015.
9.5. Nominating Committee minutes of October 13, 2015.
9.6. Personnel Committee minutes of October 20, 2015.
9.7. Stewardship Committee minutes of October 13, 2015.
9.8. Worship Committee minutes of October 20, 2015.
9.9. Youth Committee minutes of October 13, 2015.
10. **Committee Reports Withheld from the Omnibus Motion:**
10.1. Trustees Committee: Lee Brink reporting:
10.1.1. The exterior brick cleaning and tuck pointing is now complete.
10.1.2. Grounds fall clean-up will be November 14 with November 21 identified as the alternate date.

- 10.1.3. Work is partially complete on re-wiring the sanctuary's chandeliers.
 - 10.1.4. The financial review is in process.
 - 10.1.5. Lee will contact five committees to seek updates for the church's Operations Manual.
 - 10.1.6. Lee will contact those committees who have not submitted 2016 expense budget projections.
 - 10.2. Upon motion and support, the session accepted the report of the Trustees Committee.
11. **Unfinished Business:** Rev. Male reported that the Presbytery's Committee on Ministry authorized the formation of a pastor nominating committee to fill the vacant past head of staff position.
12. **New Business**
- 12.1. Matt Olds shared the names of Elder and Deacon nominees:
 - 12.1.1. Elders: Marge Coffey, Andrew LeFurge, Keith Konarska, Bill Blessing, Alishia Terrill, Carrie Rivette, and Abe Overway.
 - 12.1.2. Deacons: Bryan Bosch, Lynne Bosch, Ron Bosch, Marilyn Bosch, Norma DeVries, Henni Campbell, Paul Kemink, Darlene Ford, and Kay McCrea.
 - 12.2. Upon motion and support, session approved the baptism of infant Birchmeier (unborn as of this meeting date), son of Brandon and Kellie Birchmeier.
 - 12.3. Clerk Bill Bussell reported the State of Michigan non-profit report has been filed.
 - 12.4. Upon motion and support, session approved the baptism of Malin Marie Felt, daughter of Mark and Kristin Felt.
 - 12.5. Upon motion and support, session accepted the resignation of Curtis Beneway from the Board of Deacons with regret.
 - 12.6. Upon motion and support, session authorized Sandie Enders to develop a plan to organize and preserve the church's historical records, documents, and photographs.
13. **Moderator's Comments** – Rev. Male reporting:
- 13.1. Rev. Male will be on vacation for the next two week.
 - 13.2. Elder (and Inquirer) Brigitte Kemink will attend the Presbytery of Lake Michigan's meeting on November 14.
14. **Associate Pastor's Comments** – Rev. VanderWal reporting:
- 14.1. Rev. VanderWal had no report.
15. **Action Items Recap:**
- 15.1. Approved the November 2, 2015 meeting docket with changes.
 - 15.2. Approved regular session meeting minutes of October 5, 2015 as presented.
 - 15.3. Approved the October 2015 membership report.
 - 15.4. Accepted the Treasurer's report.
 - 15.5. Under an omnibus motion, accepted the following committees' written reports: Adult Education, Board of Deacons, Hospitality, Mission, Nominating, Personnel, Stewardship, Worship, and Youth.
 - 15.6. Accepted the Trustees Committee report.
 - 15.7. Authorized the baptism of infant Birchmeier, son of Brandon and Kellie Birchmeier.
 - 15.8. Authorized the baptism of Malin Marie Felt, daughter of Mark and Kirstin Felt.
 - 15.9. Accepted the resignation of Curtis Beneway from the Board of Deacons.
 - 15.10. Authorized Sandie Elders to develop a plan to organize and preserve the church's historical records, documents, and photographs.
 - 15.11. Adjourned the meeting.
16. **Adjournment:** On motion and support, the session adjourned at 9:00 pm with the Lord's Prayer. The next scheduled meeting is December 7, 2015, at 7 pm in the church lounge.

William Bussell
Clerk of Session