



Mrs Tracey Davidson  
9 Bramley Grove  
Bluntisham  
PE28 3XG  
01487 841977  
07725 308115  
Email: bluntishamclerk@gmail.com

**To all members of the Hall Management Committee**

You are hereby summoned to attend a meeting of the Village Hall Management Committee at the Village Hall, Mill Lane, Bluntisham, on Monday 5<sup>th</sup> December 2016, at 8.00 pm for the purpose of transacting the following business:

**Members of the public are invited to address the Committee during the Open Forum from 8.00 – 8.15 pm.**

**AGENDA**

- 49 Election of Vice Chairman
- 50 Declaration of Interest for items on the Agenda
- 51 Apologies for absence
- 52 Minutes of the meeting dated 31 October 2016 to be approved and signed
- 53 Matter arising from previous minutes
- 54 Fund raising events 2017:
  - Traditional Arts Theatre Company
  - Quiz
- 55 Village Hall Maintenance:
  - Interior decorating
  - Roof blinds
  - Urn and inventory – old village hall
  - New tables
- 56 Finance:
  - FY 2016/17 – review bookings v cost of year to date
  - FY 2016/17 – review enquiries v bookings taken
- 57 Any other matters for consideration
- 58 Date of next meeting

Signed

*Tracey Davidson*  
Parish Clerk