

2017 Little Poland Festival

Presented By



New Britain, CT

**It is time to reserve your space for the Polonia Business Association
2017 Little Poland Festival on Sunday April 30, 2017**

6th Annual Little Poland Festival.

We expect thousands of people to visit the Little Poland Festival this year, and look forward to your participation.

This popular event is sold out each year... last year all spaces were filled weeks before the actual application deadline! Apply early so you don't miss the opportunity to be a part of this year's Festival

We look forward to seeing you at New Britain's most popular event!

Please fill out and return the enclosed Application and Contract before April 24, 2017.
If you have any questions, contact the Polonia Business Association at 860-223-4000

Registration Instructions

Deadline for reserving space is April 24, 2017

- ✓ **Please read the Application and Contract thoroughly and return it with your payment and INSURANCE CERTIFICATE OR PROOF OF INSURANCE**
- ✓ **In order to expedite the setup and breakdown process, you must be completely set up and ready for operation by 9:00 a.m.**
- ✓ **The show ends promptly at 6:00 p.m. No sales will be permitted after this time. You must be completely removed from Broad Street by 7:00 p.m.**
- ✓ **Loading permits and space assignments will be mailed/emailed to all exhibitors on April 26, 2017**



Polonia Business Association Little Poland Festival Application

Sunday April 30, 2017 from 9:00 AM to 6:00 PM

Exhibitor/Organization: _____

Contact: _____ CT Tax Registration ID # _____
(Required)

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Signature: _____ Email: _____
(Signature is also required on reverse side)

A certificate of insurance will be required. This certificate must be submitted with your application. Vendors will not be allowed to participate without it. If you are an individual, send a copy of your homeowners, condo, or renter's certificate.

Did you participate in the event last year? Yes No

Are you PBA Member? Yes No

No. of Spaces	Type of Space			Space Cost	Total
	10X10 OPEN SPACE No Electricity Available			\$200.00	
	RESTAURANT SPACE No Electricity Available			\$250.00	
	Special Accommodations No Electricity Available			TBD	
	Bona Fide Non-Profit Organization 501c Status No Electricity Available			100.00 <small>Org. can apply for waiver</small>	

DEADLINE FOR APPLICATION: April 24, 2017
 Please make check payable to **POLONIA BUSINESS ASSOCIATION**.
 Sign both sides of this form and return with your check and certificate of insurance to the address below:

**POLONIA BUSINESS ASSOCIATION
 202 Broad Street
 New Britain, CT 06053
 860-223-4000**

TOTAL

POLONIA BUSINESS ASSOCIATION Rental Contract Expo Rental Contract

(PLEASE READ THE CONTRACT THOROUGHLY.)

This agreement is made between the **POLONIA BUSINESS ASSOCIATION**, hereinafter for convenience referred to as the LESSOR, and said _____, hereinafter for convenience referred to as the LESSEE. The LESSOR leases to said LESSEE certain space to be used during the *Little Poland Festival (LPF)* 2017 upon the following terms and conditions:

1. No alcohol is permitted anywhere on **Broad Street** during any time of the **LPF**.
2. The LESSOR reserves the right to place LESSEE anywhere on **Broad Street** at its sole discretion.
3. No refunds.
4. This event is scheduled regardless of weather conditions. In the event of a rain date, you will be notified promptly.
5. **Lessee's are not to distribute food or beverages of any kind for public consumption unless proper Health Certificates are obtained and clearly displayed.**
6. LESSEE is responsible for meeting all State and Local regulations, including, but not limited to, building codes, fire codes, health standards, and sales permits.
7. No microphones, radios, boom boxes or loud speakers of any type are permitted.
8. All vehicles must be removed from Broad Street unloading area by 8:00 a.m. **No vehicles other than Display Vehicles will be allowed on the Broad Street at any time.**
9. No smoking is permitted in any tented area.
10. No generators, compressors, trucks, or other power equipment are allowed during the **LPF**
11. LESSEE shall be responsible for cleanup of its leased area at the end of the day, including the removal of any and all rubbish generated by the LESSEE, and shall be financially responsible for any damage to the "**Broad Street Area**" caused by LESSEE's use.
12. Lessee's employees and agents are subject to the same rules and regulations as the LESSEE.
13. **RELEASE OF LIABILITY.** The undersigned hereby agrees to release the LESSOR, its officers, the City of New Britain, Polonia Business Association and Polish American Foundation of Connecticut from any and all liabilities resulting from, but not limited to, fire, theft, vandalism, loss of life and bodily injury, caused by LESSEE's participation in the **LPF**. The LESSOR and its governing association expressly assume no liability for any loss or damage suffered by the LESSEE, its servants, agents, employees, and assigns. The LESSEE and its servants, agents, employees, and assigns hereby expressly waive any and all claims for such loss or damages against the LESSOR, the City of New Britain, Polonia Business Association and the Polish American Foundation of Connecticut. The LESSEE hereby expressly agrees to save the LESSOR, the City of New Britain, Polonia Business Association and the Polish American Foundation of Connecticut harmless from any such claim, and hereby agrees to indemnify, and if necessary, to reimburse the LESSOR, the City of New Britain, Polonia Business Association and the Polish American Foundation of Connecticut for any and all costs, expenses and legal fees, and for the payment of any judgment which is obtained against any of them for any such claim.
14. **Business Lessees are responsible for obtaining Product Liability, Workers Compensation, Business Automobile coverage's, and Professional Liability. A certificate of insurance must accompany application. Individual crafters must submit a copy of their homeowners, condo or renters policy.**
15. The operation of the LESSEE's business is restricted to the space designated to the LESSEE by the LESSOR; LESSEE may **NOT** sublet or assign any portion of the space without approval of LESSOR.
16. The use, for any purpose or in any way, of the name **Little Poland Festival**, the Polonia Business Association, City of New Britain slogans or logos is strictly prohibited without a written agreement authorized by the Polonia Business Association.
17. You are permitted to canopy your space. However, the canopy and all supports must be confined to your space and removed by the close of the Festival.
18. The LESSOR or its designee, at its complete discretion may terminate the **LPF** early because of weather conditions, including, but not limited to, hail, lightening, rain, snow, or sleet. Upon notice of termination of the **LPF**, the LESSEE must vacate its space immediately of said notice.
19. The LESSOR and its designee has complete discretion in limiting the type of display or product or service that the LESSEE is selling or promoting. If it is determined that such a display or item is out of the character of the BFCCE, then such display and/or items must be removed.
20. The **LPF** ends promptly at **6 p.m.** Breakdown of your display must be started at that time, with **all** items **completely** removed from Broad Street by **7 p.m.**
21. Loading permits and space assignments will be mailed/emailed to all exhibitors on or before April 26, 2017.
22. The LESSEE must be completely set up and ready for "business" by 9 a.m.
23. No Electric Power Will Be Supplied

LESSOR:
POLONIA BUSINESS ASSOCIATION

LESSEE:

202 Broad Street
New Britain, CT 06053
Contact: Lucian Pawlak 860-670-4955
LittlePolandFestivalNB@gmail.com

Name: _____
Address: _____
Phone: _____
E-mail: _____
Business Name _____

