



Mrs Tracey Davidson  
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**To all members of the Hall Management Committee**

You are hereby summoned to attend a meeting of the Village Hall Management Committee at the Village Hall, Mill Lane, Bluntisham, on Monday 9<sup>th</sup> January 2017 at 8.00 pm for the purpose of transacting the following business:

**Members of the public are invited to address the Committee during the Open Forum from 8.00 – 8.15 pm.**

**AGENDA**

- 59** Declaration of Interest for items on the Agenda
- 60** Apologies for absence
- 61** Minutes of the meeting dated 5<sup>th</sup> December 2016 to be approved and signed
- 62** Matter arising from previous minutes
- 63** Fund raising events 2017:
  - Traditional Arts Theatre Company – 27.1.17
  - Quiz – 4.2.17
  - Pop up restaurant Mexican Night – 10.2.17
- 64** Village Hall Maintenance:
  - Roof blinds
  - New tables
  - Car park
  - Deep clean – meeting rooms & foyer
- 65** Finance:
  - FY 2016/17 – review bookings v cost of year to date
  - FY 2016/17 – review enquiries v bookings taken
- 66** Any other matters for consideration
- 67** Date of next meeting

Signed

*Tracey Davidson*  
Parish Clerk