



Meeting of the Parish Council

To all members of the Bluntisham Parish Council

You are hereby summoned to attend the meeting of the Bluntisham Parish Council on Monday 16th May at 8.00pm in the Village Hall, Mill Lane, Bluntisham for the purpose of transacting the following business.

Members of the public are invited to address the Council at the Open Forum regarding any item listed below from 8.00pm – 8.15pm.

AGENDA

- 9 Election of Chairman
- 10 Chairman to sign Declaration of Acceptance of Office
- 11 Matters arising from the notes of the Annual Parish Meeting
- 12 Annual report from the Chairman
- 13 Election of Vice Chairman
- 14 Election of Responsible Finance Officer
- 15 Election of Committees and Representative
- 16 Election of Village Charities Representative
- 17 Confirmation of Internal Auditor for FY2016/17
- 18 Adoption of Code of Conduct – identical to the one formally accepted by Huntingdonshire District Council at its meeting held on 4 July 2012, excluding references to Cabinet not relevant to Parish Councils. (Localism Act 2011 refers)
- 19 Adoption of Standing orders – Model Standing Orders for Local Councils NALC 2013
- 20 Adoption of Financial Regulations – NALC 2013
- 21 Adoption of Financial Risk Assessment
- 22 Adoption of Risk Management Policy
- 23 Adoption of Model Publication Scheme
- 24 Adoption of Complaints Procedure
- 25 Adoption of Equal Opportunities Policy
- 26 Adoption of Data Protection Policy
- 27 Annual Meeting Walk – declaration of ownership and reaffirmation of intention of Parish Council to forbid vehicular crossing of the Meeting Walk footpaths
- 28 Members to sign new Register of Members Interests – Revised April 2014
- 29 Councillors to sign Declarations of Acceptance of Office

End of Annual Meeting of the Parish Council. May meeting continues for the purpose of transacting the following business:-

- 30 Dispensation Forms received and decisions given
- 31 Declarations of interest for items on the agenda
- 32 Apologies for absence
- 33 Minutes of the Parish Council meeting dated 25th April to be approved and signed by the Chairman
- 34 Matters arising from previous minutes
- 35 FY2016/17Accounts to end April 2016
- 36 Accounts for payment for April payments
- 37 Agree online payments process
- 38 Approve the Annual Governance Statement – Annual Return
- 39 Chairman to sign the Annual Return

- 40 Approve the Accounting statement – Annual Return
- 41 Chairman to sign the Annual Return
- 42 County Council & District Council reports
- 43 Youth provision for summer holidays – Connections Bus Project
- 44 Queens 90th Birthday bookmarks – St Helen’s School pupils
- 45 Ouse Valley Way – management plan
- 46 Village Maintenance
 - Tree quotes – Oak Tree, Sumerling Way
 - Pitch repair quotes – Adults pitch
 - Grass cutting - HDC
- 47 Health & Safety :
 - a) Annual health & Safety review
 - b) Annual village walkabout
- 48 Committee updates:
 - a) Agree date of next HMC meeting
 - b) Agree date of next Finance meeting
 - c) Allotments committee –
 - d) Crime, Road Safety & Highway Warden Update
- 49 Correspondence received
 - Dave McCandless – community roadwatch
 - Ministry of Justice – closed churchyard
 - Mr John Morgan – outdoor gym
 - Mr Nick Beer – Affordable Housing Wood End
 - Mr O’Neil – received 18 April ref minutes
- 50 Items for consideration (for information only)

Tracey Davidson

Tracey Davidson
Parish Clerk