



Mrs Tracey Davidson
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To all members of the Hall Management Committee

You are hereby summoned to attend a meeting of the Village Hall Management Committee at the Village Hall, Mill Lane, Bluntisham, on Monday 10th November 2014, at 8.00 pm for the purpose of transacting the following business:

Members of the public are invited to address the Committee during the Open Forum from 8.00 – 8.15 pm.

AGENDA

- 820 Declaration of Interest for items on the Agenda
- 821 Apologies for absence
- 822 Doctors Lease - review
- 823 Blasters Football Club – Portable floodlighting
- 824 Minutes of the meeting dated 8th September 2014 to be approved and signed
- 825 Matter arising from previous minutes
- 826 Terms of reference – all to sign
- 827 Finance:
 - a) FY 2014/15: review bookings v. cost for year to date
- 828 Hall Maintenance:
 - a) Flowerbeds
 - b) Front & side doors – sand and repaint & door closure of front door
 - c) Disabled car park paint – redo as not visible
 - d) Deep clean of oven and overhead extractor fans
 - e) Garage lights
 - f) Ransome mower service
 - g) Deep clean of hall including kitchen
- 829 Extend license hours of hall & option to include wedding license
- 830 Blasters football club – annual fees 2015/16
- 831 HeatSave – summary of recent meeting
- 832 Hall Fees – review include conference rates
- 833 Hall Enquiries & % of bookings made including comments
- 834 CCTV
- 835 Purchase new Fan for hall
- 836 Cricket Club – move of cricket nets
- 837 Key Holders & responsibilities
- 838 Any other business
- 839 Date of next meeting

Signed.....

Parish Clerk