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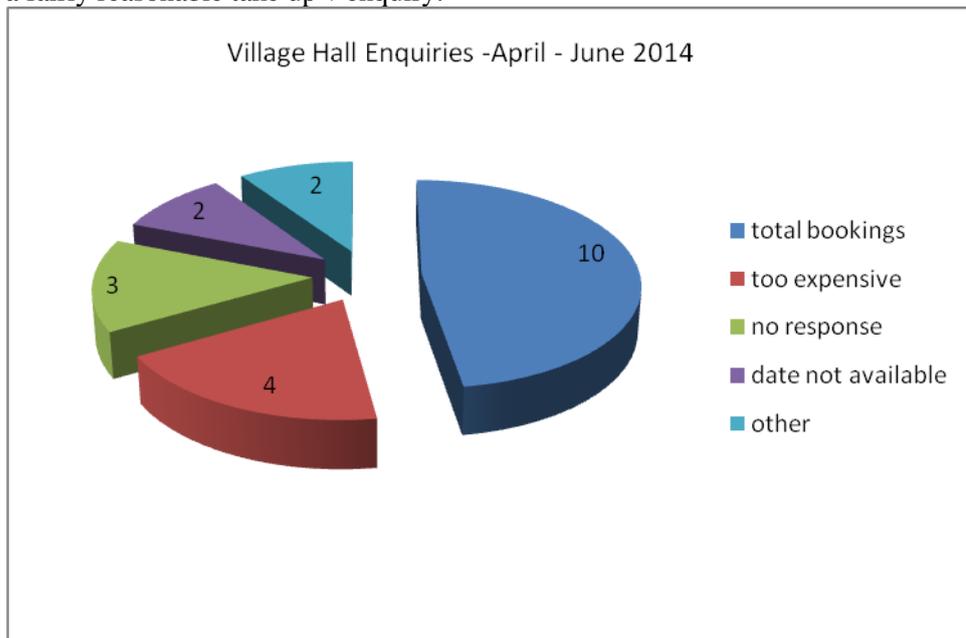
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**Bluntisham Parish Council**  
**Minutes of the Hall Management Committee (HMC) Meeting**  
**Monday 14<sup>th</sup> July 2014 at 8.00 pm at Bluntisham Village Hall**

**Present:** Mr Roly Searle, Mrs Joan Gutteridge, Mrs Kathy Searle, Mr David Gedye, Mr Nick Mair, Mr Robin Carter, Mrs Tracey Davidson (Clerk)

	<b>Open Forum.</b> No members of the Public	<b>Action</b>
<b>795</b>	<b>Declaration of Interest for items on the Agenda</b> – None.	
<b>796</b>	<b>Apologies for absence</b> – Miss Emily Godfrey	
<b>797</b>	<b>Minutes of the meeting dated 19<sup>th</sup> May 2014 to be approved and signed</b> – it was requested that the year be added onto the date for all future minutes and agendas. Minutes approved and signed. ( <i>Proposed Mrs Kathy Searle, Seconded Mr Robin Carter. All agreed</i> )	Clerk
<b>798</b>	<b>Matters arising from previous minutes</b> – Mr David Gedye is to look at the horse chestnut trees on the corner of Wheatley Crescent and trim before the next meeting.	DG
<b>799</b>	<b>Finance:</b> a) FY2014/15: review bookings v cost for year to date. Noted and no further comments. ( <i>Proposed Mrs Joan Gutteridge, seconded Mr David Gedye, all agreed</i> )	
<b>800</b>	<b>Hall Maintenance:</b> a) Potential Rising damp – outside slabs update. Mr David Gedye discussed the area around the side of the village hall currently full of earth and suggested to fill it using road planning’s first and finish with small stones at £35 per ton. It was agreed this is to be actioned before the next meeting. b) Water pump – update. The clerk confirmed that despite chasing nothing further had been reported. <i>Post meeting note: supplier confirmed pump fixed and St Ives Gas Services can fix Tuesday 22 July 2014.</i> c) Health & Safety report – update. Repairs to the basket ball hoop are still outstanding. Mr Nick Mair will action before the next meeting. Mr David Gedye will fill the hole in corner of the shelter before the next meeting. Both items were classed as medium risk on the ROSPA report in April 2014.	DG  Clerk  NM/DG
<b>801</b>	<b>Village Hall Management:</b> a) Update on hall issues as required – Mrs Kathy Searle reported leaking guttering by field store towards door, approximately 5ft down from the field store. The Clerk is to ask Geoff to have a look to see if he can fix it, it may be bolts which have come loose or may need mastic to seal. Also the main sewage drain in the front car park smells bad. The clerk is to check with Geoff to make sure it has been flushed regularly. The clerk is to display the Wi-Fi code above the phone in the foyer.	GM  GM Clerk
<b>802</b>	<b>Voluntary work</b> – Mrs Joan Gutteridge asked Mr David Gedye when, how and what is used when he is spraying the areas in the village. Mr David Gedye confirmed that this is done early on Sunday mornings when little or no people are around, using round up weed killer (which is low toxic) and is spraying the areas around the village hall and the car parks. He also confirmed he will only spray on a warm sunny morning and the weed killer is dry before he has finished, again reducing any risk. It was agreed that this was acceptable and low risk to residents and animals. Mrs Joan Gutteridge went on to ask why the area along Meeting Walk is so bad this year, it was agreed this was mainly due to the lack of spraying early on in the season and the fact that there is more light along the path as the majority of Leylandii trees have been removed, therefore making the soil more fertile.	
<b>803</b>	<b>Hall Enquiries &amp; % of bookings made:</b> The clerk shared the volume of enquiries received	

and bookings made for the village hall for the past 3 months. Shown below, all agreed this is a fairly reasonable take up v enquiry.



804	<p><b>Hall Management – Terms of Reference</b> – The clerk is to make the agreed changes to the document and the parish council are to agree the boundary of the environs before members will sign the document.</p>	Clerk
805	<p><b>Any other matters for consideration</b> – Mrs Kathy Searle asked if it possible for HDC to provide trees for the track along Barleycroft. The clerk is to contact Bridget Halford at HDC to see if free trees are still available. A maximum of 20 are required, if possible.</p> <p>Mrs Joan Gutteridge asked if she could nominate Mr Frank Hudson to sit on the committee. All agreed that an additional member would be useful.</p> <p>Mr David Gedye confirmed that the tractor will fit in the field store and he has secured storage rates of £100 per year for the large tractor with Mr Tim Rose. This will leave the large items out of the store and the parish council can save money on rent in the future. It was agreed that the following people would take responsibility for the clearing out of the store:</p> <p>Mr David Gedye to arrange for the old gang mowers to go to Cheffins Auction asap.</p> <p>The Parish Council are to arrange for the Godfrey Benches to be moved and installed in the appropriate locations around the village hall.</p> <p>Mr David Gedye and the clerk are to liaise with Mr Joe Parker and get a quote to install the fire hooks inside the village hall. These are to be installed above head height on the internal wall possibly to the wooden beam. The clerk is then to produce a plaque advising what they are and a brief history of them.</p> <p>The clerk is to contact Jane Godfrey to confirm the PC are clearing out the store and also to advise that they will no longer be needing to use the storage from the end of the year.</p> <p>The clerk had received correspondence around installing solar power in the village hall. All agreed this had been reviewed previously and wasn't an option as it would be too expensive.</p>	<p>Clerk</p> <p>DG</p> <p>DG/clerk</p> <p>Clerk</p>
806	<p><b>Date of next meeting.</b> Monday 8<sup>th</sup> September 2014</p> <p>Meeting closed at 9.30pm</p>	