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**Minutes of the Bluntisham Parish Council Meeting  
Monday 2<sup>nd</sup> June 2014 at 7.30pm at The Village Hall, Mill Lane,  
Bluntisham**

**Present:** Chair: Mrs Joan Gutteridge, Mr Frank Hudson, Mrs Margaret Lumb, Mrs Kathy Searle, Mr Gary James, Miss Emily Godfrey, Mrs Tracey Davidson (Clerk),  
**Also present:** Mr Mike Francis & 3 members of the Public

	David Godfrey's (former Chairman of Bluntisham Parish Council) wife Margaret sadly passed away on Friday 30 <sup>th</sup> May. Bluntisham Parish Council sends our regards to the family. <b>Open Forum</b> – Mrs S Everest commented that information sent from Mr Robin Carter regarding the objections made to the planning application had been withdrawn, were incorrect. The actual comments made were the objections would be withdrawn on the proviso that the windows are obscured and not opened. Mrs Everest & Mrs King advised that neither of these conditions have been adhered to. Mrs Margaret Lumb confirmed that Kate is trying to source the material for the windows to make them obscured. Mrs Everest has since emailed Mr Robin Carter and HDC for comments.	<b>Action</b>
1739	<b>Dispensation Forms received &amp; decisions given</b> – nothing to report	
1740	<b>Declarations of interest for items on the agenda</b> – none.	
1741	<b>Apologies for absence</b> – Mrs Cynthia Curtis, Mr Robin Carter, Mr Steve Criswell.	
1742	<b>Annual Meeting Walk Affirmation</b> – Declaration of ownership and reaffirmation of intention of Parish Council to forbid vehicular crossing of the Meeting Walk footpaths. ( <i>Proposed Mrs Margaret Lumb, seconded Mr Frank Hudson, all agreed</i> )	
1743	<b>New Code of Conduct for members</b> – following changes made by HDC all members need to adopt the new policy. It was agreed for all members to read and sign and return to the next meeting. ( <i>Proposed Mrs Margaret Lumb, seconded Mr Frank Hudson, all agreed</i> )	
1744	<b>Members to sign the Register of Members Interests (Revised April 2014)</b> – all members in attendance were given copies of the document to read and sign before the next meeting. The Clerk is to ensure Mrs Cynthia Curtis receives a copy.	Clerk
1745	<b>Minutes of the Parish Council meeting dated 12 May 2014 to be approved and signed.</b> Minutes signed by the Chairman.	
1746	<b>Matters arising from previous minutes</b> – Ref:1723 differed to the policy quoted to HDC on the planning decision paperwork. Apologies from Mrs Kathy Searle and the Clerk for the error. The Clerk is to write to Mr Haines to explain the error.	

	Ref:1701 – change Hall Fund Raising Officer to Bluntisham Community Fundraising officer. (Proposed Mrs Kathy Searle, seconded Mr Frank Hudson. All agreed.)	
1747	<b>Minutes of the Planning Committee meeting dated 16<sup>th</sup> April to be approved and signed.</b> Minutes approved and signed by the Chairman. (Proposed Mrs Margaret Lumb, seconded Mrs Kathy Searle. All agreed.)	
1748	<b>Minutes of the Finance Committee meeting dated 16<sup>th</sup> April to be approved and signed</b> – these minutes are to be approved at the next Finance Committee meeting.	
1749	<b>FY2013/14 Annual return</b> – following minor changes made by the internal auditor, re-approval and signatures needed. (Proposed Mr Frank Hudson, seconded Mrs Kathy Searle. All agreed)	
1750	<b>FY2014/15 Accounts – to end May 2014.</b> No concerns raised with the accounts. (Proposed Mr Gary James, seconded Mrs Kathy Searle. All agreed.)	
1751	<b>Accounts for payment and May summary – for approval and signature.</b> Mrs Margaret Lumb & Mr Gary James signed and approved. (Mr Frank Hudson proposed and Mr Gary James seconded. All agreed)	
1752	<b>New Signatories for Lloyds bank</b> – following the changes to the committee members the following signatories are to be removed: Mr Tim Ellis Mr Robin Carter Mrs Elinor McNeill Mr Michael Francis And the following signatories are to be added: Mrs Cynthia Curtis Miss Emily Godfrey The clerk is to visit Mrs Cynthia Curtis to complete the documentation and Miss Emily Godfrey is to pass identity information to the clerk at her earliest convenience.	Clerk /EG
1753	<b>Internal audit summary</b> – carry forward to July meeting as documentation not received to date.	
1754	<b>County Council &amp; District Council reports</b> – Mrs Joan Gutteridge welcomed Mr Mike Francis to the meeting. Mr Francis started by advising that he had signed the official declaration with HDC on Thursday 29 May with Mrs Jo Lancaster and he also attended an Induction course on the same day. On Saturday 31 <sup>st</sup> May he attended the Conservative AGM and confirmed that Mr Jason Ablewhite was re-elected. Following the recent elections Huntingdonshire remains mainly Conservative. HDC priorities continue to be efficiency savings. New Senior Management appointments are now in place and they all hope to start within the next 3 months. Mr Francis went on to advise he had been appointed to Overview and Scrutiny wellbeing committee, which will be interesting. The previous financial year's budget ended well with a little slippage in the capital budget is looking to balance the budget next year. Mrs Joan Gutteridge and the committee wanted to say a special thank you to Mr Terry Rogers for his years of service and we wish him a long and happy retirement.	
1755	<b>Outdoor sports facility</b> – Mr Richard Saltmarsh is in talks with Mr Geoff Curtis & Mr Duncan Hill regarding the prospect of an all weather outdoor sports facility in Bluntisham. Finance options and Planning Permission are	RS/Clerk



	boundary line is re-drawn on the plans as per conversation with HDC & the builder. The correct OS Boundary plans are to be submitted along with the recommendation. ( <i>Proposed Mrs Margaret Lumb, seconded Mr Gary James. All agreed.</i> )	
1762	<b>Enforcement Issues</b> – Nothing to report	
1763	<b>Barograph update</b> – Mrs Margaret Lumb asked the committee to view the slab samples given following a recent meeting with the Highways and County. It was agreed that the buff slabs would be the material used. ( <i>Proposed Mr Frank Hudson, Seconded Mrs Kathy Searle, all agreed.</i> ) Mr Harry Potter confirmed he was happy with the proposal and the engineering of the work. Dropped kerbs will be across from the High Street to the Hairdressers, there will be no dropped kerb to bus stop. It was discussed that whichever materials were used, they will have to modify to get the corners but they will do their best. The colour of the materials will change over years, weed removal may be needed and brushing twice a year was recommended. It was also agreed that they will redo the base of the barograph at the same time. Wooden bollards would be used rather than the plastic ones and no reflective strips will be displayed as concerns regarding distractions may cause accidents. Mrs Margaret Lumb wanted to confirm that Mr Harry Potter’s input has been very helpful with the technical details.	
1764	<b>Closed Churchyard update</b> – the clerk advised that despite chasing Mr Chris Allen from HDC no further information had been received.	Clerk
1765	<b>Village Maintenance</b> a) <b>Notice board refurbishment</b> – The clerk confirmed this work will take place on Saturday 14 June, weather permitting. The clerk is to ask Geoff if he would be happy to apply a wood stain to the other notice boards in Holliday’s Road.	Clerk
1766	<b>Reported Problems</b> – nothing to report	
1767	<b>Community Orchard</b> – Mr Frank Hudson is to move the sign and Mrs Kathy Searle has suitable posts to use for this work. The official ceremony will take place on 5 July at 11am. Mrs Margaret Lumb is to confirm the exact time.	ML
1768	<b>New Bench at Station Road</b> – no further update has been received from the Saywell Charity. Mrs Margaret Lumb had received an email from Mr Mike Bateman who confirmed a decision should be reached soon.	
1769	<b>Village Hall GAS supply &amp; Electricity comparisons</b> – The clerk confirmed that ESPO has increased the GAS charges to the village hall which will result in larger bills for 2014/15 & 2015/16. In 2014/15 based on the current usage the annual bill will increase by £32.50 and 2015/16 will be £33.59. The clerk has spoken with the Cambridge Energy Switch service who advised to wait until a new quote from the SSE is received to be able to offer comparison rates for Electricity usage.	Clerk
1770	<b>Newsletter</b> – The clerk had sent a draft copy of the June newsletter for comments, which will be made and redistributed before printing. It was agreed that advertising would be chargeable in the future in line with other publications.	
1771	<b>Correspondence received</b> – None	
1772	<b>Change of meeting date</b> – Due to the clerk being on holiday on 1 <sup>st</sup> December it was agreed to change the date of this meeting to 8 <sup>th</sup> December. ( <i>Proposed Mrs Margaret Lumb, seconded Miss Emily Godfrey. All agreed.</i> )	Clerk

1773	<b>Various Magazines and mail shots for general interest – none</b>	
1774	<b>Website</b> – the clerk confirmed that she had made changes to the councillor’s details on the website, had added agendas, minutes and finance documents. It was agreed that councillors email addresses could be added as an easier method of communication.	Clerk
1775	<b>Items for consideration (for information only)</b> Mrs Kathy Searle asked for a planning meeting following the amended plans received on Saturday 31 <sup>st</sup> May. The clerk is to arrange this for Monday 9 June at 8.30pm and to invite Mr Nigel Swaby. <i>Post meeting note: Mr Nigel Swaby has confirmed that he is happy for the Parish Council to send their comments in on this application following their regular monthly meeting on Monday 7<sup>th</sup> July, therefore the proposed meeting above will not go ahead.</i>	Clerk

Meeting closed 9.15 pm

Next meeting: 7<sup>th</sup> July 2014

**Dates of Future Parish Council Meetings – 2014**

July	Monday 7 <sup>th</sup> July
August	Monday 4 <sup>th</sup> August
September	Monday 1 <sup>st</sup> September
October	Monday 6 <sup>th</sup> October
November	Monday 3 <sup>rd</sup> November
December	Monday 8 <sup>th</sup> December

*Annex 1- 5 year plan – 2014/15*

*Annex 2 – FY 2014/15 accounts to end May 2014*