

Wednesday, March 29, 2017
4:00 p.m.
Committee Room
Township of Guelph/Eramosa Municipal Office

1. Call to Order
2. Approval of Agenda
3. Declaration of Pecuniary Interest
4. Announcements/Presentations
 - 4.1 Letter of Authority from Denis Blais, Director, Central Production and Verification Services Branch, ServiceOntario re: Waiving Normal Tariff Fees at Land Registry Offices for Municipal Heritage Committee Members
5. Approval of Minutes
 - 5.1 February 22, 2017 (Regular Minutes)
6. Delegations
7. Regular Business
 - 7.1 Framing of the Heritage Stamps
 - 7.2 Hortop Mill (Discussion Item)
8. Closed Session

None.
9. Next Meeting

April 26, 2017 at 4:00 p.m.
10. Adjournment

HERITAGE GUELPH/ERAMOSIA COMMITTEE
MINUTES

Wednesday, February 22, 2017

4:00 p.m.

Township of Guelph/Eramosa Municipal Building

Present: Mayor White, Councillor Corey Woods, Joyce Blyth, Dot Daynard and Gordon Carothers.

Absent: Robert Edwards

Staff: Acting Clerk Amanda Knight and Acting Deputy Clerk Jaclyn Rodrigues

1. Councillor Corey Woods called the meeting to order at 4:05 p.m.

2. Approval of Agenda

Moved by: Dot Daynard

Seconded by: Joyce Blyth

That the agenda for the February 22, 2017 Heritage Committee Meeting be approved as presented.

Carried Unanimously

3. Declaration of Pecuniary Interest

None.

4. Announcements/Presentations

4.1 Chair, Corey Woods, shared correspondence with the Committee regarding Bill C323 that provides a tax credit for expenses related to the rehabilitation of a historic property. The Committee discussed if the Township of Guelph/Eramosa had any buildings designated as heritage properties that would qualify for the tax credit.

5. Minutes

Moved by: Gordon Carothers

Seconded by: Dot Daynard

Be it resolved that the minutes of the regular Heritage Committee meeting held on January 25, 2017 be approved as presented.

Carried Unanimously

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6. Delegations

None.

7.1 Regular Business

7.1 Framing of Heritage Stamps

The Committee discussed the quotes received from Michaels to frame each Heritage stamp separately. The Committee discussed putting all stamps in one frame to save costs. Joyce Blyth inquired about what stamps were requested for purchase most often.

Mayor White and Gord Carothers advised the Committee of local framing stores that could be contacted to receive quotes to consolidate all stamps into one frame.

Members of the Committee asked a number of questions and Amanda Knight, Acting Clerk, provided responses.

Moved by: Gord Carothers

Seconded by: Joyce Blyth

Be it resolved that the Township of Guelph/Eramosa Heritage Committee received quotes for framing Heritage stamps; and

That the Committee directs staff to contact various other framing stores to receive quotes for framing all stamps within one frame.

Carried Unanimously

7.2 Unveiling of Heritage Log Wall (Discussion Item)

Mayor Chris White provided the Committee with the Township's plans for Canada 150. Mayor White discussed displaying the Canada 150 time capsule at the unveiling. Mayor White advised staff to contact Jim Davis regarding the heritage booth at Ariss Lions Club Heritage Day, signage, and ideas for advertising.

7.3 Hortop Mill (Discussion Item)

Mayor Chris White provided the Committee with an update on the Hortop Mill after the site visit. Mayor White advised the Committee that there may be some salvageable material. The GRCA will coordinate with Committee members with the date they are visiting the site.

7.4 Request to Purchase Heritage Supplies

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Dot Daynard advised the Committee that she would like to purchase additional materials to continue the Heritage Committee scrapbooks. The Committee discussed the appropriate amount of supplies necessary for purchase to continue scrapbooking.

Moved by: Joyce Blyth
Seconded by: Gord Carothers

Be it resolved that the Township of Guelph/Eramosa Heritage Committee approve the purchase of Heritage Committee supplies by Heritage Committee member Dot Daynard.

Carried Unanimously

8. Closed Session

None.

9. Next Meeting

March 29, 2017 at 4:00 p.m.

10. Adjournment

Councillor Woods adjourned the meeting at 5:05 p.m.

Corey Woods, Chair

Amanda Knight, Acting Clerk

Phone: 519-856-9596 ext. 107
Fax: 519-856-2240
Email: jrodrigues@get.on.ca

TO: Heritage Committee Members
FROM: Jaclyn Rodrigues, Acting Deputy Clerk
DATE: March 29, 2017
RE: Framing of Heritage Stamps

At the Heritage Committee meeting held on February 22, 2017, the following resolution was put forward and passed:

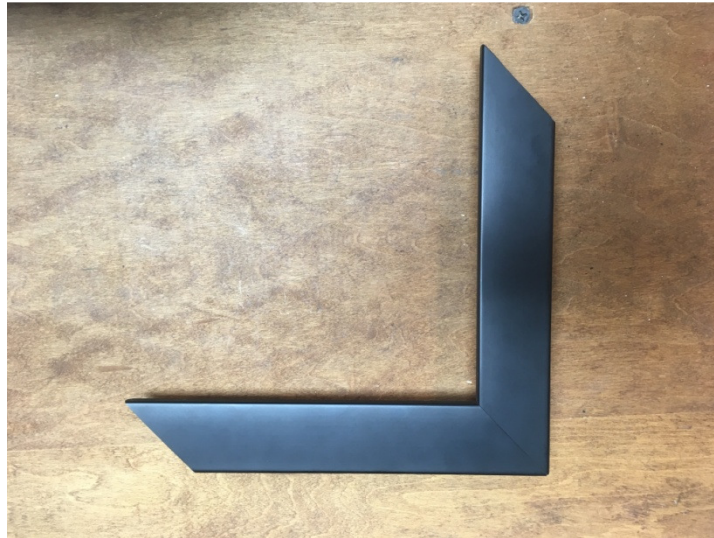
That the Committee directs staff to contact various other framing stores to receive quotes for framing all stamps within one frame.

At the meeting, Committee members advised staff of two local framing stores, Wholesale Picture Framing Services and Pond's Foto Source, to be contacted to receive quotes to consolidate all stamps into one frame.

Both framing locations recommended that displaying the stamps as seen in the picture below was the best use of space.



Below is a picture of the frame sample from Pond's Foto Source that was included in the quote. The frame chosen at Wholesale Picture Framing Services was very similar.



1) Wholesale Picture Framing Services

Regular Glass	Yes
Non-glare Glass	Yes
Acid-free Mat	Yes
Frame	Dark-brown/black wood
Mat Colour	Any
Size Estimate	18 L x 24 W

Quotes:

Original quote was \$94.00 (included frame, regular glass, mat and sub mat)

Non-glare glass is an extra \$12.00

One mat only is less \$8.00

1. **\$94.00**
Includes frame, regular glass, mat and sub mat
2. **\$86.00**
Includes frame, regular glass, and one mat
3. **\$106.00**
Includes frame, non-glare glass, mat and sub mat
4. **\$98.00**
Includes frame, non-glare glass, and one mat

2) Pond's Foto Source

Regular Glass	Yes
Non-glare Glass	Yes
Acid-free Mat	Yes
Frame	Dark-brown/black wood
Mat Colour	Any
Size Estimate	16 ½ L x 28 ¾ W

Quotes:

Frame \$107.04

Regular Glass \$17.54

Non-glare Glass \$55.12

Mat \$46.70

+ \$30.00 cuts (\$5 per cut)

= \$76.70

1. **\$211.28** (201.28 + \$10 assembly fee)
Includes frame, regular glass, one mat
2. **\$248.86** (238.86 + \$10 assembly fee)
Includes frame, non-glare glass, one mat