

Brett Robinson Gulf Corp Phoenix All Suites

Front Desk Rental Associate
Gulf Shores, AL



Company Biography

Gulf Shores and Orange Beach are Alabama's original beach towns! Their award-winning beaches are where coastal fun began and still flourishes today. Enjoy a medley of fun entertainment, unique shopping, delicious dining and all the reasons to spend as much time as you can on the sugar-white sands and emerald-green waters of the beach. Surrounded by back bays and rivers, there are many opportunities for outdoor recreation and fresh seafood. Brett Robinson is located in Gulf Shores, Alabama. Condominiums, where students will be working, are located directly on the beaches of the Gulf of Mexico. Students are able to walk to work or a company van will transport them. Student apartments are fully furnished including all linens and a fully equipped kitchen. Utilities, wireless internet, uniforms and uniform shoes are included in the service fee. There are many opportunities to secure a second job within the community.

Work and Pay Details

Position title: Front Desk Rental Associate	
Hourly wage: \$10.00	Tips? No
Description of position:	Accommodate resort patrons and owners by registering and assigning rooms to guests, issuing room keys, transmitting and receiving messages, keeping records of accounts, making and confirming reservations, presenting statements to and collecting payments from departing guests.
Specific qualifications required:	<ul style="list-style-type: none"> • Listens to and understands information and ideas presented through spoken word. • Adds, subtracts, multiplies or divides quickly and correctly. • Speaks clearly so it is understandable to a listener. • Reads and understands English. • Able to cope with stressful customer interactions. • Recognizes when something is wrong or likely will go wrong. • Demonstrates knowledge of principles for providing customer service and quality standards. • Serves as a representative of the company, displaying courtesy, tact, consideration, and discretion in all interactions with other employees, owners, guests and other members of the community. • Provides customer care to others. • Maintains strict key control. • Receives guests or owners at front desk by check in and check out procedures. • Provides information to owners and guest regarding area points of interest, policies and guest services via face to face, writing or over the phone. • Enters, records and maintains information regarding front desk activities. • Controls operations of cash drawer. • Observes and evaluates the outcomes of a problem situation to identify lessons learned or redirect efforts. • Enters reservations information and on-line booking. • Attends departmental meetings. • Performs all work with attention to detail, using standards of quality and professionalism. • Performs all work in a safe manner and reports safety hazards. • Performs other duties as assigned.
Estimated weekly wage (incl. tips): \$352.00	Bonus: None
Conditions of bonus:	
Average hours for last year's students? Not specified	Maximum weekly hours allowed: 40 Hours
Minimum average number of hours? 38 Hours	Possibility of getting more than average hours: Average
Students get the most hours in: June, July and August	Students get the least hours in:
How often are students paid? Weekly	
Do you pay overtime? Yes	If yes, after how many hours per week do you pay overtime? 41 Hours
Does your company only operate weekends before or after specific dates? No	
If yes, what are the dates?	
Position location:	Employees may be asked to work at different Brett Robinson properties as needed.

Other Job Details

Minimum english level: (6) Advanced
Description of working conditions: <ul style="list-style-type: none"> • Must be able to work their assigned hours. General hours of operation are 7am to 11pm seven days per week. Weekend work is expected. Hours of operation are location specific. • Uses of abdominal, back and leg muscles to support the body continuously over 10 hours time without fatiguing • Able to lift 40 pounds occasionally

Other Job Details	
Will job duties be different at the beginning of the season?	No
If yes, provide details of specific job duties:	

Uniform and Grooming Requirements			
Are students required to wear a uniform?	Yes	If yes, what is the cost of the uniform?	Not specified
Are uniform laundry services available?	No	If yes, what is the cost of the laundry service?	\$0.00
Do students need to purchase specific clothing or footwear? No			
Details of purchasing required clothing or footwear: Uniforms and uniform shoes are provided through service fee.			
Do you have company grooming requirements? Yes			
Details of company grooming requirements? Neatness and cleanliness are a must. No facial piercings. Hair must be neat, conservative, and clean. Hair that is shoulder length or longer must be gathered in a neat ponytail. Uniforms must be washed daily. Students must maintain good hygiene and bathe daily.			

Other Company Details			
Company hires couples?	No	Company hires groups of up to 4?	Yes
Drug test required?	Yes	Do students complete an additional application upon arrival?	Yes
Does your company issue completion certificates?	Yes	If requested, will you evaluate the student's performance?	Yes
Any additional company details?			
<ul style="list-style-type: none"> • Most students travel around the community by bicycle. Students can bike or walk to grocery stores, restaurants, as well as locations to access wifi. • Students are welcome to secure a second job as long as it does not interfere with their job at Brett Robinson. • Students are encouraged to take their lunch to work. • Opportunities to converse in English are readily available on the job site, working alongside americans, as well in the community. • Students from many different countries experience the hospitality offered within this beach community. 			

Training Information			
Is job training required?	Yes	Length of training:	2 Weeks
Are students paid during training?	Yes	Hourly pay rate during training:	\$9.27
How many hours per week are students likely to receive during training period? 38			
Any other details?			

Worksite Location			
Worksite location: Employees may be asked to work at different Brett Robinson properties as needed.			
Nearest major city:	Pensacola, FL	Worksite setting:	Resort/Ocean/Lake
Nearest major airport:	Pensacola, FL	Distance to nearest major airport:	40 miles
Additional worksite setting details: Condominiums are located within complex located on the Gulf of Mexico.			

Standard Arrival Information			
Are students required to arrive or depart on specific dates? Yes			
Details of required arrival or departure dates:			
Employer will assist when given a 2 week notice. The cost will vary. Students must vacate their Brett Robinson housing within 2 days of the end date noted on their job offer.			
Mode of transportation:	Employer will arrange pick-up	Students must arrive between these hours:	7am to 9pm
Cost: Not Specified			
Other details:			
Students must arrive at the Pensacola, Florida Airport on the assigned arrival date. (Housing and transportation will not be provided if you arrive before your assigned arrival date).			
Students must arrive between 7am - 9pm. Transportation will be provided to students who confirm arrival information 2 weeks prior to arrival at studentinfo@brett-robinson.com.			
Students must vacate their Brett Robinson housing within 2 days of the end date noted on their job offer.			

After Hours Arrival Information			
General Information: Students arriving after 9:00 pm on their agreed upon arrival date will have to make arrangements for the night. Students will be picked up around 10 am the next morning.			
Name of accommodation:	Motel 6	Accommodation address:	7827 North Davis Highway, Pensacola, Florida 32514
Cost per night: \$65.00			

After Hours Arrival Information

Best way to travel from airport to overnight accommodation: Airport shuttle or taxi. Both of these will be located at the Pensacola Airport. You may contact the motel at 850-476-5386

Social Security

Are students required to apply for a social security card prior to arriving at worksite?	No		
Will the company assist students with their social security application?	Yes		
Assistance detail:	Employer will assist in coordinating transportation to social security office.		
Where is the nearest social security office?	Fairhope, AL	Distance:	30 miles
How will students be paid until their social security card arrives?	Regular Pay		

Housing Details

Is housing provided?	Yes	If not, will you assist students in finding housing?	N/A
Are there affordable housing options in the area?	N/A		
Housing options in the area:	N/A		
Local housing resources:	N/A		
Housing address:	Orange Beach AL 36542		
Is the student required to sign a separate housing contract?	Yes		
Type of housing provided:	Apartment	Number of students to a room:	1-4
Housing details:	Fully furnished 2-3 bedroom apartments. Fully equipped kitchens. All linens provided. Service fee includes wireless internet and utilities. Housing is only available starting on your agreed upon arrival date. If you arrive prior to your agreed upon arrival date, you will have to secure your own housing until that date. Students are required to move out of their housing within 2 days of their work end date noted on their job agreement. Absolutely no co-ed housing is provided or permitted.		
Do you offer co-ed housing?	No		
Cost of housing - per week:	125 included in service fee	Includes utilities?	Yes
Are housing costs deducted from paycheck?	Yes		
Is a housing deposit required?	Yes	Amount of housing deposit:	\$200.00
Instructions for payment of housing deposit:	\$200.00 housing deposit is payable in cash at Orientation, your start date. The housing cost is also referred to as the SERVICE FEE which includes cost for housing, transportation, activities, uniforms and utilities.		
Housing deposit due date:		Is deposit refundable?	Yes
Conditions of deposit refund:	Housing deposit will be refunded upon completion of employment agreement and leaving apartment in its original condition. For refund of deposit, student must confirm departure date to Brett Robinson at least 2 weeks prior to end date, and must move out of Brett Robinson housing within 2 days of agreed upon job offer end date.		
How will deposit be refunded?	This will be directly deposited into student's locally established bank account.		
Are students required to live in provided housing upon arrival?	Yes		
During their work stay, can students find alternate housing?	No		
If yes, is there a penalty?	No		

Transportation to/from Worksite

Method of transportation to worksite:	walk, bicycle, company van		
Distance to worksite:	varies from 1/4 mile to 5 miles	Is worksite within walking distance of housing?	Yes
Cost of public transportation to worksite:	Not specified		
Details of public transportation to worksite:	N/A		
Cost of transportation to worksite provided by employer:	Not specified		
Details of transportation to worksite arranged by employer:	Company van will be available to transport students who live further than walking or biking distance from their work site assignment.		
Cost of arranging own transportation to worksite:	Not specified		
Details of arranging own transportation to worksite:	N/A		

Housing Amenities

Available public transportation: Bus

Housing Amenities

Access to public transportation?		In town access	
On Site Housing Amenities			
Laundry:	Yes	Linens:	Yes
Refrigerator:	Yes	Microwave:	Yes
TV:	Yes	Telephone:	Yes
Computer/Internet Access:	Yes	Utensils:	Yes
Individual Beds:	Yes	Private bath:	Yes
		Air conditioning:	Yes
		Security guard:	No
		Gym:	No
Nearby Amenities			
Supermarket:	Walking Distance	Restaurants:	Walking Distance
Shopping mall:	In town/accessible	Fitness center:	In town/accessible
Post office:	Walking Distance	Laundry:	In town/accessible
Bank:	Walking Distance	Internet cafe:	Walking Distance
Movie theater:	In town/accessible	Library:	In town/accessible
Additional amenities: Daily errand trips provided to community banks, grocery stores, libraries, gym and other community resources.			

Meal Information

Are meals included in rent cost?		No	
If not, meal plan cost per day:	Not Specified	Meals covered:	Not Specified
Is the purchase of a meal plan mandatory?		No	

Cultural Opportunities

Types of cultural opportunities provided			
Organized Holiday Event(s):	No	Organized Trip(s) to Major Attraction(s):	Yes
Organized Potluck(s) or Dinner(s):	Yes	Organized Trip(s) to Major City:	Yes
Organized Karaoke Night(s):	No	Information about Events:	Yes
Organized Movie Night(s):	Yes	Information about Local Resources:	Yes
Organized Sporting Event(s):	Yes	Information about Attractions/Sites:	Yes
Organized Staff Exchange Event(s) - Other:	Yes	Information about Local Community:	Yes
Organized Trip(s) to Nearby Attraction(s):	Yes	Other:	Yes
If Other, please describe:	Daily errand trips provided. The company also offers transportation to local shopping outlets, attractions, nearby cities, organized soccer games, dolphin cruises and much more!		
Additional details about cultural offerings:	<p>Brett Robinson provides many cultural events opportunities. There are daily scheduled trips to local grocery stores, shopping malls, banks, and post office. There are weekly events scheduled to museums, sporting events, and nearby cities.</p> <p>OWA is an amusement park and entertainment venue opening the summer of 2017. It is located within 10 miles of our community and frequent trips will be provided as part of our services to our students. OWA will include the largest roller coaster in the Southeastern United States. So get ready for some excitement!</p>		