

STEPS TO BECOMING A BOULDER COUNTY 4-H LEADER

Thank you for your interest in becoming a volunteer with the Boulder County 4-H program. Before that is possible, all the following must be completed and confirmed in order to receive authority to serve as 4-H volunteer. Applications must be completed within the current 4-H year (Oct 1 – Sept 30) or applicants will have to repeat the process.

1 ONLINE ENROLLMENT

Apply to become a leader by enrolling on [4-H Online](#). Detailed instructions can be found at [Boulder4H.org](#) (click on the 4HOnline logo) or by referencing [“How do I Enroll on 4-H Online”](#) for detailed instructions.

Colorado State University Extension Colorado 4-H Youth Development

Welcome to 4HOnline

Welcome to Colorado 4HOnline

ENROLLMENT FOR THE 2013-2014 4-H YEAR STARTS OCTOBER 5, 2013

ENROLL IN 4-H OR REGISTER FOR AN EVENT USING THIS SITE

NEW FAMILIES Please visit your County Extension Office before enrolling to find out about all the great things your county 4-H Program has to offer.

RETURNING FAMILIES October 3rd starts a new 4-H enrollment year on 4HOnline. All profiles will change to INACTIVE, you will need to re-enroll for the next 4-H year. Profiles/teams change every year so it is important that everyone (youth and adults) update their profile before submitting.

WHO NEEDS A PROFILE ALL 4-H Members and Volunteers need to complete both a family and individual profile for membership and to be able to register for events. For questions or problems with 4HOnline, please see the online HELP page for assistance.

Having problems with 4HOnline using Internet Explorer? Firefox Mozilla or Google Chrome might work better in using this program. If you are a Mac/iPhone user, verify you have all of your updates current.

Download the 4-H Family Help Sheet for enrollment instructions.

I have a profile

I need to set up a profile

I forgot my password

Email: _____

Password: _____

Role: Family

Log In

Contact Us | Privacy Policy | Refund Policy

2 BACKGROUND CHECK

You will provide background information when you enroll on 4-H Online.

Watch for an email from **HireRight**. Check your junk/spam. Follow the instructions on the email, right away as the email will expire after two days.

Volunteer Screening

Background Check (Applicant Information)

First: _____

Middle: _____

Last: _____

Present Address: _____

City/State/Zip: _____

Telephone Number: _____

*Date of Birth (required): 10/11/1985

REFERENCES

Reference #1

Name: _____

Address/City/Zip: _____

Phone: _____

Reference #2

Name: _____

Address/City/Zip: _____

Phone: _____

Reference #3

Name: _____

Address/City/Zip: _____

Phone: _____

AUTHORIZATION SIGNATURE

Colorado State University conducts background checks on all volunteers. I understand I serve as a volunteer at the request of Colorado State University Extension. That request can be withdrawn for any reason, or no reason, at any time. I agree to abide by the 4-H Code of Conduct and to enforce the Code of Conduct with 4-H members I supervise.

*Please sign your full name - required: Platinum Leader

*Date of Agreement (Today's Date) - required: 11/6/2013

« Previous Return to Member List Continue »

3 POSITIVE REFERENCES

When you enroll on 4-H Online, you will provide **contact (full address)** for three references (known for at least two years, only one per household, no family).

To speed up the process, please contact your references. Ask them to watch for a PDF form by email and to return it quickly.

Today's Date: _____

Applicant's Name: _____ (Please Print)

4-H Club Name: _____

The above listed person is interested in becoming a volunteer 4-H leader in the Boulder County 4-H Youth Development Program and has given your name as a reference.

We are interested in finding volunteer adults who are sincerely interested in working with young people to 4-H in developing life skills, leadership, self-responsibility and self-confidence. As volunteer 4-H leaders, volunteers spend time attending meetings and working with youth and the 4-H staff to plan and conduct 4-H programs on the club and county levels.

We, therefore, ask you to help by filling out the form on the reverse side of this letter and return it to us as soon as possible. The applicant will not be considered as a volunteer with the 4-H program until we receive this reference back from you. Your comments are confidential and are appreciated.

Sincerely,

Kim Morrison Kim Morrison, Extension Agent
4-H Youth and Outreach

Nicole Adams Nicole Adams, Extension Agent
4-H Youth, Home and Livestock

VOLUNTEER REFERENCE FORM

1. Please indicate in what context you know the applicant (i.e. work, friend, etc.) _____ for how long? _____

2. Please give your opinion of the applicant in the following areas:

	EXCELLENT	AVERAGE	UNSATISFACTORY	DON'T KNOW
COMMON SENSE				
DEPENDABILITY				
ABILITY TO WORK WITH YOUNG PEOPLE				
ABILITY TO WORK WITH ADULTS				
CHARACTER				

Web: [Documents/ReferenceForm_827_Web.doc](#)

4

ONLINE TRAINING

Complete all four training modules. Go to http://colorado4h.org/volunteers/elearnin_g.php, password is "volunteer".

Enter "Boulder" as the county and print certificates for all four modules. Keep them until you receive confirmation from Boulder County Extension.

Be sure to click submit after each module. This is how the system recognizes your completion.



5

FORM AND FEES

Read and sign the Boulder County 4-H Leader Participation form. Turn this form and the \$5 background check fee into your club leader.

When approved, you will receive a letter in the mail from Boulder County Extension.

Got questions? Contact Lisa Wallace at:

lwallace@bouldercounty.org

Phone: 303-678-6384, Fax: 303-678-6281

Lisa Wallace, Boulder County Extension, 9595 Nelson Rd, Box B, Longmont CO 80501

You are not an authorized Boulder County 4-H Leader until all of these steps are completed and confirmed. Do not work directly with youth until you are authorized to do so. You are personally liable unless you are an authorized leader.

When you are an authorized leader and are not negligent, you have liability protection as a 4-H volunteer provided by Colorado State University.