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**Minutes of the Finance Committee Meeting
Monday 13 October 2014 at 7.30pm at Bluntisham Village Hall**

Present: Chair: Mrs Joan Gutteridge, Mrs Cynthia Curtis, Mrs Kathy Searle, Miss Emily Godfrey, Mr Gary James

Also Present: Mrs Tracey Davidson (Clerk)

		Action
	Open Forum. No members of the public attended.	
188	Dispensation Request Forms and decision given – None received.	
189	Declaration of interest for items on the agenda - None.	
190	Apologies for Absence – None.	
191	Minutes of the meeting dated 11th August 2014. The minutes were approved and signed by the Chairman. (<i>Proposed Miss Emily Godfrey, seconded Mrs Kathy Searle. All agreed.</i>)	
192	Matters arising from previous minutes. None	
193	FY2014/15 – review of the year so far. All happy with the budget so far with no concerns. (<i>Proposed Mrs Cynthia Curtis, seconded Mrs Kathy Searle. All agreed.</i>)	
194	FY2014/15 Projects – update on progress and funding issues. <u>Renovation of Barograph area</u> –this is on schedule for completion in this financial year. <u>Renovation of War Memorial</u> - this has been cleaned and the invoice is outstanding. <u>Wood End Road Safety measures</u> - the Clerk raised concern that although this work had been completed no invoice has been received and she wanted to know who commissioned the work. It was agreed the Clerk is to speak with Cllr Robin Carter initially and report back at the next meeting. <u>Footpath Station Road</u> – the Clerk is due to present the application for the LHI grant to the panel on 5 November, although it has come to light that the land owner now wants a close boarded fence and not the post and rail initially agreed. The Clerk is to obtain new quotes and see if the LHI grant can be amended, if not the PC will have to subsidise the additional costs.	Clerk Clerk
195	Doctors Lease – 2015 onwards The lease was discussed and agreed to refer to HMC and invite the Practice Manager to the meeting on 10 November 2014.	
196	2015-16 Budget and precept The committee discussed the proposed budget and amended items as agreed. The clerk is to amend the budget and the precept is to be agreed at the next meeting.	Clerk
197	Any other matters for consideration The clerk has confirmed the pension requirement for the parish council won't come into effect in the next financial year but will do from 2016-17. The clerk asked for two signatures to sign a letter to process a cheque cancellation.	
198	Date of next meeting – Monday 17 November 7.30pm.	

Meeting closed at 9.30pm