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Bluntisham Parish Council
Minutes of the Hall Management Committee (HMC)
Monday 2nd October 2017 at 8.00 pm at Bluntisham Village Hall

Present: Mr Roly Searle, Mrs Kathy Searle, Mr Mark Berg, Mr Gary James, Mrs Cynthia Curtis, Mrs Tracey Davidson (Clerk)

		Action
	Open Forum – No members of the public in attendance.	
25	Declaration of Interest for items on the Agenda – None	
26	Apologies for absence – Mrs Joan Gutteridge, Mr Martin Crowhurst	
27	Minutes of the meeting dated 21st August 2017 to be approved and signed – Mr Roly Searle signed the minutes. <i>(Proposed Mr Mark Berg, seconded Mr Gary James. All agreed.)</i>	
28	Matters arising from previous minutes – None.	
29	Holiday Cover – October – the clerk discussed dates which required cover and all confirmed. The clerk will confirm all via email to those concerned.	Clerk
30	Village Hall Maintenance <ul style="list-style-type: none"> • Bulb planting – the clerk asked for volunteers to help with bulb planting, which have kindly been donated by the WI. It was agreed to meet on 21st October at 10am to clear the front beds and plant bulbs. Clerk to arrange • Glass storage – the clerk suggested purchasing glass storage boxes for the wine glasses to reduce the risk of damage and to make it easier to access. The cost for 5 boxes is £50. The clerk is to go ahead and purchase these. <i>(Proposed Mr Mark Berg, seconded Mr Gary James. All agreed)</i> 	Clerk Clerk
31	Fund raising events 2017 <ul style="list-style-type: none"> • 90s Quiz – the clerk advised 9 tables had sold and asked the committee to try and sell some more. The clerk will continue with advertising on facebook and the website. • RAF Band – the clerk has booked this for 12 October 2019. It was agreed to book a provisional date in 2020. • Jazz Band – the clerk suggested a 20/30's jazz band who are based in London but are looking for a village venue. A date suggested was 27 April 2018. All agreed this would be a great success and the HMC will provide the bar. The clerk is to book. • Horse race evening – this item was deferred as Martin Crowhurst investigating options. • Ukulele evening – Mr Gary James still investigating options and will report to the next meeting. • Additional suggestions – Mr Gary James will do a 70's quiz in Feb/March and a movie quiz in May/June. Clerk to suggest dates. 	All Clerk Martin Crowhurst Gary James Clerk
32	Finance <ul style="list-style-type: none"> • FY 2017/18 – review bookings v cost of year – the clerk reviewed the bookings to date and the ad-hoc bookings to the end of the financial year. The projected income is close to the budget, which was an ambitious target. Enquiries are coming in on a regular basis and there is at least one function booked each month for the rest of the financial year. • Budget update – the clerk updated the committee on the budget to date and advised based on projection the budget should come in just over spent. This is mainly due to the huge overspend on village hall maintenance earlier in the 	clerk

	<p>year. The clerk advised the electricity is hugely over budget and has researched the use for the past 18months. The current use so far for this year equals the total use for last year. The cost per unit has increased and also the monthly charge. A discussion around looking at energy efficient options including solar panels, wind energy resulted in the clerk investigating all options to present for the new-year. The committee thanked the clerk for the budget update and great work with the income to date.</p>	
33	<p>Any other matters for consideration – Mr Mark Berg asked if the village hall had ever been used for blood donning. The clerk is to investigate further. Mr Mark Berg suggested regular hall hirers using the key box key to access the hall for their weekly booking to save the caretakers/clerks time so it can be used on more useful areas. The clerk is to put a report together in advance of the next full PC at the meeting in November.</p>	<p>Clerk Clerk</p>
34	<p>Date of next meeting –Monday 11th December 8pm Meeting closed at 9.10pm</p>	



11/12/17