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**Minutes of the Parish Council & Finance Committees Meeting  
Monday 20<sup>th</sup> April 2015 at 8.00pm at Bluntisham Village Hall**

**Present:** Chair: Mrs Joan Gutteridge, Mrs Cynthia Curtis, Mrs Kathy Searle, Mr Gary James, Mrs Margaret Lumb, Mr Frank Hudson, Miss Emily Godfrey, Mrs Tracey Davidson (Clerk)

**Also Present:** 3 members of the public

		Action
	<b>Open Forum.</b> Nothing to say just here to listen.	
217	<b>Dispensation Request Forms and decision given</b> – None received.	
218	<b>Declaration of interest for items on the agenda</b> - None	
219	<b>Apologies for Absence</b> – None all present	
220	<b>Planning Application – 1500364FUL</b> continued use of land for 10 No pitches for Romany Gypsy occupation and the siting of 1 No mobile home, ½ touring caravans, dayroom/amenity block on each pitch and the retention of the access drive, private sewage treatment plants (4No) and associated works – Sunrise Meadow, Needingworth Road, Bluntisham. Mrs Kathy Searle advised that she had been unable to discuss the application with the case officer Nigel Swaby and therefore recommended the PC support the decision made by HDC for this site. The current tenants have been on the site for 3 years without any problems, there are a couple of planning conditions which are still outstanding, however Mr Ball advised these would be completed within the next 2 weeks. Mrs Margaret Lumb asked why the gate isn't closed anymore. Mr Ball advised that the farmers get upset when they have to get the gate unlocked. He agreed to discuss with the farmers a suitable place to keep the key and will ensure this gate is now closed and locked at all times. The decision was reached to respond to HDC with a "No Comment" response. <i>(Proposed Mrs Kathy Searle, Seconded Mr Frank Hudson. All agreed.)</i>	
221	<b>Minutes of the meeting dated 19<sup>th</sup> January 2015.</b> The minutes were approved and signed by the Chairman. <i>(Proposed Mr Gary James, seconded Mrs Kathy Searle. All agreed).</i>	
222	<b>Bank reconciliation &amp; 2014/15 audit to be approved and signed.</b> The chairman checked and signed the bank reconciliations for January, February & March 2015 and approved and signed these documents. The annual return for the financial year ended 31 March 2015 was checked and signed by the RFO and the Chairman. <i>(Proposed Mr Gary James, Seconded Mrs Kathy Searle. All agreed).</i>	
223	<b>Review Finance for 2014/15</b> The clerk went through the accounts for the last financial year and advised that the overspends on the parish council budget were mainly due to the hedge cutting and the bank holiday payment for the previous clerk, which hadn't been budgeted for. The final figure for the PC budget was £95944.49 and the budget was £90020.00, which is a 6% overspend. The village hall budget had slight overspend on the budget with the total expenditure £36027.37 and the budget was £35515.00 which is a 1% overspend, however, the income for the village hall was £46248.87 and the budget was £36265.00 which is a 27% increase. The final figures for the total budgets are: Receipts £138720.90 and Expenditure £136169.35. <i>(Proposed Mrs Kathy Searle, Seconded Mrs Cynthia Curtis. All agreed.)</i>	
224	<b>New financial year review and address concerns</b> – no concerns were raised at this early stage. The budget will be fluid and will be the responsibility of the new parish council to ensure it is spent within the financial regulations.	

<b>225</b>	<b>Matters arising from previous minutes - None</b>	
<b>226</b>	<b>Any other matters for consideration</b> – Mrs Margaret Lumb advised that during her recent highway warden walkabout the trees along Colne Road, which were blocking the flashing beacon, have been cut back. The hedge which is overgrown to the entrance of the school car park is the responsibility of the school and the Head has been informed. The Highway’s Officer advised that any plans to reduce the speed limit along Colne Road on a permanent basis would have to involve a LHI bid as it doesn’t come under their remit.	
<b>227</b>	<b>Date of next meeting</b> – No date was set until after the election. It was advised to continue to meet every 3 months which would be July 2015.	

**Meeting closed at 8.30pm**