

U3A Castlemaine Inc.
Minutes of the 29th Annual General Meeting
Held at the Church of Christ, Blakely Rd Castlemaine
Friday 6th October 2017

1. Opening of the AGM:

Win Jodell opened the meeting at 10.18am with Acknowledgement of Country and welcomed all members and guest, Darren Fuzzard, CEO of Mount Alexander Shire.

2. Attendance:

Win Jodell, President and Meeting Chair; Committee - John Pizzey, Monique Thomson, Joanne Thompson, Hilary Beckett, Max Clarke, John Waldie, Russell Annear, Robyn Yeoman, Sue Tomkinson, Sue Albert and U3A Castlemaine members as entered in the Attendance Book. Ninety-six people attended.

3. Apologies:

Mayor Sharon Telford, MASC, Ian Fisher CEO Castlemaine Health, Maree Edwards MP, Elsie Mutton, Acting President U3A Network, Uniting Church Castlemaine, U3A Heathcote; U3A Kyneton. Members: Eileen Park, Bev Orgill, Graham Forbes, Elizabeth Brown, Jenny Collier, Peter Turner, Tom and Christobel Comerford, Dianne and Bruce Baud, Jo Parke, Penny Garnett, Anne Bowditch, Bronwen Slater.

4. Confirmation of Previous Minutes:

Motion: That the Minutes be accepted. **Moved:** Win Jodell, **Seconded:** Joe Scoglio, **CARRIED**

5. Presentation of Annual Report

Win Jodell tabled and spoke to the Annual Report and drew attention to:

- The fading hopes for the ETTY Street Campus Project
- The Structure and Management with working groups performing important roles and three new working groups yet to be convened
- Volunteers essential to working groups and the organisation as a whole.
- Publicity and Community Liaison to be developed
- Summary of Income, Expenditure and Net Assets in the Pie Chart
- Prospectus shows *what* we do – while the Annual Report shows *how* we do it.

Motion: That the President's Annual Report be accepted. **Moved:** Win Jodell, **Seconded:** John Pizzey **CARRIED**

6. Presentation of Financial Report

Jo Thompson tabled and spoke to the Financial Report for the year ended 30th June 2017.

- Robert Thompson, Member of Institute of Certified Bookkeepers provided a letter to U3A Castlemaine Inc members (attached to Financial Report) regarding the review of the financial statements which states that 'the financial statements and records of the association of the year ended 30 June 2017 present a true and fair view of the financial position of the U3A Castlemaine Inc'.

- Small surplus this year. 73% of funds were from subscriptions as there has been a major change in grants provided and fundraising was slightly down. 42% of expenditure was for rental purposes and rental costs have increased. Some classes were moved to The Manse as a cost cutting strategy. 39% on administration. Depreciation was less this year.
- Thanks go to Robert Thompson, Vanessa Saunders, Anet McDonald, The Finance Group members and Jim Blain.

Motion: That the Treasurer's Financial Report for 2017 be accepted. Moved: Win Jodell, **Seconded:** Angela Sye, **CARRIED**

7. Appointment of Auditor

As a Tier 1 Association (income less than \$250,000) U3A Castlemaine Inc is not legally required to have an auditor and the Committee of Management considers that the review provided by Robert Thompson is adequate.

Motion: That an auditor not be appointed for the 2018 financial year, **Moved:** Jo Thompson, **Seconded:** John Pizzey. Members approved with a show of hands with four people against the motion. Motion **CARRIED**

8. Membership Subscription

An address was given around a proposed motion for a subscription increase to \$60 and how it would be of benefit to U3A Castlemaine. Members were subsequently involved in discussion for and against the motion. It was raised that members had not received prior notice of this increase.

Motion: That the Membership Subscription for 2018 be increased to \$60. **Moved:** Win Jodell, **Seconded:** John Pizzey. Members approved with a show of hands with fourteen people against the motion and one abstention. Motion **CARRIED**

9. Award of Life Membership

It was with great pleasure that the award was presented to Robyn Yeoman who has contributed enormously over a long period as Venues Coordinator, Course Coordinator and Newsletter Editor. With her considerable experience and knowledge, Robyn has also been a key reference point for the committee and others.

10. Recognition of Outgoing Committee of Management Members

Outgoing members were Max Clarke, President in 2015/16, Immediate Past President 2017; Sue Albert, Volunteers Coordinator; Sue Tomkinson, Vice President part 2017 then general committee.

Thank you to Win Jodell: Peter Stephens spoke about the considerable contribution Win has made over the years initially as Course Coordinator and then President for two years. He noted her determination and work towards the establishment of MyU3A and the 2015 Survey of Members so relevant to the Shire and recognised by U3A Network Victoria. He said that Win 'saved' U3A when she stepped in as president yet again in October 2016.

11. Guest Speaker: Darren Fuzzard, CEO, Mount Alexander Shire

Darren spoke about equality and in particular about the unfortunate division in the community around the marriage equality debate. He also expressed a desire for the Shire to work with U3A.

12. Election of Office Bearers for 2017-2018

Darren Fuzzard took the chair to conduct the election of office bearers. The nominees' names were read out and all elected were unopposed.

President: John Pizzey	Nominated by Win Jodell & John Waldie
Vice President: Vacant	No nomination or volunteer from the floor
Secretary/Public Officer: Monique Thomson	Nominated by Jo Thompson & Hilary Beckett
Treasurer: Joanne Thompson	Nominated by Win Jodell & John Waldie
Immediate Past President: Win Jodell	

Ordinary Committee Members

Course Coordinator: Russell Annear	Nominated by Jo Thompson & Hilary Beckett
Venues Coordinator: Elizabeth Brown	Nominated by Monique Thomson & Phil Fletcher
Newsletter Editor: Hilary Beckett	Nominated by Win Jodell & John Pizzey
Minute Taker: Phil Fletcher	Nominated by Hilary Beckett & John Waldie
General Committee: John Waldie	Nominated by John Pizzey & Win Jodell

13. Introduction of In-coming Committee of Management

John Pizzey took the chair and introduced the new committee members.

John also gave thanks to Anet McDonald and Hazel Annear for their assistance to U3A over the year.

14. Closure of the Annual General Meeting

The meeting was declared closed at 11.20 am

John Pizzey
President
6th October 2017

Minutes: Monique Thomson
Secretary

Note: There was some doubt expressed by a minority of the Membership as to the Membership Subscription increase being in keeping with the Constitution's rules. Whilst we believe it complied through Item 6.1 we will clarify this and seek to ratify the decision at a Special General Meeting on 3rd November 2017. At that meeting ratification is also required for the proposal to dispense with the services of an Auditor for 2017/18 accounts, but have them checked by a Certified Bookkeeper as was done for the 2016/17 accounts. This is required as the matter was raised outside of the Constitution's rules at both the 2016 and 2017 AGMs. Due Notice of this Special General Meeting and the Motions for discussion are required to be served on the Membership.

John Pizzey
President