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Meeting of the Parish Council

To all members of the Bluntisham Parish Council

You are hereby summoned to attend the meeting of the Bluntisham Parish Council on Monday 18th May 2015 at 8.00pm in the Village Hall, Mill Lane, Bluntisham for the purpose of transacting the following business.

Members of the public are invited to address the Council at the Open Forum from 8.00pm – 8.15pm.

AGENDA

- 2068** Election of Chairman
- 2069** Chairman to sign Declaration of Acceptance of Office
- 2070** Matters arising from the notes of the Annual Parish Meeting
- 2071** Annual report from the Chairman
- 2072** Election of Vice Chairman
- 2073** Election of Responsible Finance Officer
- 2074** Election of Committees and Representative
- 2075** Election of Village Charities Representative
- 2076** Confirmation of Internal Auditor for FY2015/16
- 2077** Adoption of Code of Conduct – identical to the one formally accepted by Huntingdonshire District Council at its meeting held on 4 July 2012, excluding references to Cabinet not relevant to Parish Councils. (Localism Act 2011 refers)
- 2078** Adoption of Standing orders – Model Standing Orders for Local Councils NALC 2013
- 2079** Adoption of Financial Regulations – NALC 2013
- 2080** Adoption of Risk Management Policy
- 2081** Adoption of Model Publication Scheme
- 2082** Adoption of Complaints Procedure
- 2083** Adoption of Equal Opportunities Policy
- 2084** Adoption of Data Protection Policy
- 2085** Annual Meeting Walk – declaration of ownership and reaffirmation of intention of Parish Council to forbid vehicular crossing of the Meeting Walk footpaths
- 2086** Members to sign new Register of Members Interests – Revised April 2014
- 2087** Councillors to sign Declarations of Acceptance of Office

End of Annual Meeting of the Parish Council. May meeting continues for the purpose of transacting the following business:-

- 2088** Dispensation Forms received and decisions given
- 2089** Declarations of interest for items on the agenda
- 2090** Apologies for absence
- 2091** Minutes of the Parish Council meeting dated 20th April & 1st May 2015 to be approved and signed by the Chairman
- 2092** Matters arising from previous minutes
- 2093** FY2015/16 Accounts to end April 2015
- 2094** Accounts for payment & sign cheques for May payments
- 2095** Agree new cheque signatories and complete documentation
- 2096** County Council & District Council reports
- 2097** **Planning:** Affordable Housing update from Mrs Kathy Searle

- 2098** Enforcement update
- 2099** Village Maintenance
- a) Badger problem – youth shelter
 - b) Picnic benches – secure
 - c) Dog Waste bin – purchase new
- 2100** Health & Safety :
- a) Annual health & Safety review
 - b) ROSPA report
- 2101** Reported problems
- 2102** Internal Audit – summary report
- 2103** Parish Council 5 year plan and annual action plan
- 2104** Committee updates:
- a) Agree date of next HMC meeting
 - b) Agree date of next Finance meeting
 - c) Allotments committee – recent meeting notes 5.5.15
 - d) Crime, Road Safety & Highway Warden Update
- 2105** Correspondence received
- Email from Mark Bramley re Bluntisham to Earith footpath
 - Facebook comments regarding spending of CIL payment on park refurbishments – Jonathan Heath
 - Email from Pauline Beaumont re improvements to swings to make accessible to disabled children – basket style swing seat
- 2106** Items for consideration (for information only)

Tracey Davidson
Parish Clerk