



Mrs Tracey Davidson  
9 Bramley Grove  
Bluntisham  
PE28 3XG  
01487 841977  
07725 308115  
Email: bluntishamclerk@gmail.com

**To all members of the Hall Management Committee**

You are hereby summoned to attend a meeting of the Village Hall Management Committee at the Village Hall, Mill Lane, Bluntisham, on Wednesday 17<sup>th</sup> August 2016, at 8.00 pm for the purpose of transacting the following business:

**Members of the public are invited to address the Committee during the Open Forum from 8.00 – 8.15 pm.**

**AGENDA**

- 16 Declaration of Interest for items on the Agenda
- 17 Apologies for absence
- 18 Minutes of the meeting dated 11<sup>th</sup> July 2016 to be approved and signed
- 19 Matter arising from previous minutes
- 20 Community Marquee – purchase ground ramps
- 21 Fund raising events 2016:
  - Beer Festival
  - Craft Fair – 19<sup>th</sup> November
  - Traditional Arts Theatre Company
  - Sunday Brunch – 16<sup>th</sup> October
- 22 Village Hall Maintenance:
  - Spraying of pitches
  - Key holders contact details
- 23 Finance:
  - FY 2016/17 – review bookings v cost of year to date
  - FY 2016/17 – review enquiries v bookings taken
- 24 Any other matters for consideration
- 25 Date of next meeting

Signed

*Tracey Davidson*  
Parish Clerk