

Monday, May 1, 2017

7:00 p.m.

Guelph/Eramosa Township Municipal Building

1. Call to Order

2. Approval of Agenda

3. Announcements/Presentations

None.

4. Declaration of Pecuniary Conflict of Interest

5. Adoption of Minutes (*White*)

**5.1** April 18, 2017 (Regular Meeting)

**5.2** April 18, 2017 (Public Meeting)

**5.3** April 18, 2017 (Closed Meeting)

6. Public Meetings (*Green*)

None.

7. Delegations (*Pink*)

None.

8. Regular Business (*Blue*)

**8.1** Public Works Department Report 17/03 re: Boulevard Enhancement Policy

**8.2** Request for Noise By-law Exemption: Wedding/Reception, 5807 4<sup>th</sup> Line, May 27, 2017

**8.3** Correspondence from Taste Real Guelph Wellington re: Taste Real Local Food Fest Community Festival Designation

9. Addendum Items

None.

10. By-laws (*Yellow*)

- 10.1** 38/2017 A By-law to confirm the proceedings of May 1, 2017 Regular Meeting of Council.

11. Notices of Motion (*Red*)

None.

12. Closed Session (*Purple*)

- 12.1** Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Hidden Quarry Update).
- 12.2** Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Update on Legal Matter).

13. Adjournment



5.1 April 3, 2017 (Regular Meeting)

2017-04-18-5.1 Moved by: Louise Marshall  
Seconded by: Corey Woods

Be it resolved that the Minutes of the Regular Meeting held on April 3, 2017, be approved as presented.

Carried Unanimously

## 7. Delegations

7.1 Doris Ens, President, Rockwood Lioness Club re: One Walk to Conquer Cancer Event

*This item was moved to this point in the agenda with unanimous consent.*

Doris Ens addressed Council with regard to the 10<sup>th</sup> annual benefit dinner and dance to be held at Rockmosa Community Centre on Saturday, May 13<sup>th</sup>, 2017. Mrs. Ens described the fundraising event, which will include door prizes and the Good Brothers Band. She also indicated that all proceeds raised will be supporting Rockwood's Local Team in the "One Walk to Conquer Cancer". Mrs. Ens requested that the rental fee of Rockmosa Community Centre be waived for this event.

2017-04-18-7.1 Moved by: Mark Bouwmeester  
Seconded by: David Wolk

Be it resolved that the Council of the Township of Guelph/Eramosa has received delegation of Doris Ens, Rockwood Lioness Club regarding the One Walk to Conquer Cancer event; and

That Council approves their request to waive the rental fee for the Rockmosa Community Centre on Saturday May 13, 2017.

Carried Unanimously

## 6. Public Meetings

6.1 Planning Report 17/28 re: Zoning By-law Amendment Application 05/17 – 1159527 Ontario Ltd. (c/o Paul Parkinson)

*Please refer to separate meeting minutes.*

2017-04-18-6.1 Moved by: Corey Woods  
Seconded by: Louise Marshall

Be it resolved that the Council of the Township of Guelph/Eramosa has received Planning Department Report 17/28 regarding "Zoning By-law Amendment 05/17 – 1159527 Ontario Ltd. (c/o Paul Parkinson); and





Be it resolved that the Council of the Township of Guelph/Eramosa has received Planning Department Report 17/31 regarding Consent Application B34/17 – Joan Laird & Luella Kains Surplus Farm Dwelling Severance; and

That Council support consent application B34/17 subject to the following conditions:

1. That the Owner satisfy all the requirements of the Township of Guelph/Eramosa financial and otherwise, which the municipality deems necessary at the time of issuance of the Consent Certificate for the property and orderly development of the subject lands. Any fees incurred by the Township for the review of this application will be the responsibility of the applicant; and
2. That the retained parcel of land prohibit a residential use; and
3. That the retained parcel be registered in the name of a bonafide farmer; and
4. That the owner(s) obtain a minor variance to permit accessory buildings/structures to occupy more than 5% of the lot area in the Agricultural Zone; and
5. That the owner(s) provide a survey prepared by an Ontario Land Surveyor (OLS) demonstrating that the septic title bed and septic tank are wholly contained on the severed parcel and meet all Ontario Building Code requirements to the satisfaction of the Township's Chief Building Official; and
6. That the owner(s) obtain a "Change of Use" permit in accordance with the Ontario Building Code for the existing barns to the satisfaction of the Township's Chief Building Official.

Carried Unanimously

12. Closed Session

12.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Hidden Quarry Update).

2017-04-18-12.1a Moved by: Louise Marshall  
Seconded by: Corey Woods

Be it resolved that the Council for the Township of Guelph/Eramosa rise and sit in closed session under Section 239 of the Municipal Act of the purpose of:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (i.e. the Ontario Municipal Board);

Carried Unanimously





**Corporation of the Township of Guelph/Eramosa**

**Public Meeting**

**MINUTES**

Tuesday April 18, 2017

7:05 p.m.

Guelph/Eramosa Township Municipal Building

Present: Mayor Chris White and Councillors Louise Marshall, Mark Bouwmeester, Corey Woods and David Wolk.

Present from Staff: CAO Ian Roger, Director of Finance Linda Cheyne, Director of Public Works Harry Niemi, Chief Building Official Dan Sharina, Township Planner Mitchell Avis, Acting Clerk/Director of Legislative Services Amanda Knight and Acting Deputy Clerk Jaclyn Rodrigues.

1. The Mayor called the meeting to order at 7:05 p.m.
2. Planning Report 17/28 re: Zoning By-law Amendment Application 05/17 – 1159527 Ontario Ltd. (c/o Paul Parkinson)

Applicant: 1159527 Ontario Ltd. (c/o Paul Parkinson)

Present: Wilfrid Strenzke, Dean Sinnamon, and Caroline Sinnamon.

3. The Mayor announced that this is a Public Meeting to hear comments from the public and agencies and to give consideration to the Zoning By-law Amendment 05/17.
4. The Clerk requested that all persons in attendance for the public meeting to please clearly print their full name, address and postal code on the attendance sheet located on the table beside the entrance to Council Chambers. She noted that all names listed on the attendance sheet and the names of those who speak on this item will appear within the meeting minutes. She indicated that addresses listed on this sheet will be used to circulate future notices about this matter to attendees.

The Clerk advised that notice of this public meeting was mailed to property owners within a 120 metre radius of the subject lands on March 10, 2017. She noted that the Notice of Public Meeting was posted to the Township website on March 10, 2017 and was also published in the Wellington Advertiser March 10, 2017.

5. The Mayor called upon Mr. Mitchell Avis, MHBC Planning, Township Planner, to review the planning report.

Mr. Mitchell Avis, MHBC Planning, Township Planner, provided a PowerPoint presentation on the Zoning By-law Amendment Application. Mr. Avis provided the location of the subject lands and discussed the proposed changes. Mr. Avis provided an overview of the agency comments and presented the recommendation to Council.

6. The Mayor announced that the applicant or his or her agent will now be given the opportunity to speak and to give an explanation of the proposal.

Jeff Buisman, Van Harten, the agent on behalf of the applicant, did not provide any further information but indicated he was available to answer questions.

7. The Mayor requested to hear from those in support of the amendment.

Ann Black, resident, asked why the Environmental Protection lands were not being maintained with the proposed zoning changes.

Mr. Avis indicated that the Environmental Protection areas will be maintained and that only the subject lands zoned Agricultural are affected with the rezoning of the retained farmland.

8. The Mayor requested to hear from those opposed to the amendment.

No one spoke.

9. The Mayor asked if there were questions from members of Council.

No one spoke.

10. The Mayor concluded the meeting at 7:14 p.m. He advised that Council will consider all the matters placed before it prior to reaching a decision.

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Chris White, Mayor

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Amanda Knight, Acting Clerk

**PUBLIC WORKS DEPARTMENT REPORT**

**REPORT 17/03**

**TO:** The Mayor and Members of Council  
**FROM:** Harry Niemi, Director of Public Works  
**MEETING DATE:** Monday, May-01-17  
**SUBJECT:** Boulevard Enhancement Policy

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**RECOMMENDATION:**

**Be it resolved that the Council of the Township of Guelph/Eramosa has received Public Works Department Report 17/03 regarding Boulevard Enhancements; and That Council adopts Corporate Policy COR-0405.**

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**BACKGROUND:**

A municipal boulevard is the non travelled portion of the right of way immediately in front of private property. In urban areas, aside from driveway entrances, it is intended be a grassed surface in keeping with the typical roadway cross sections in the Township Development Criteria. Boulevards contain buried and surface fixtures which include both municipal and non municipal services, including but not limited to watermains and services, sanitary sewer mains and services, gas, telephone, hydro etc. Maintenance of boulevards fronting private property is the responsibility of the resident; however, due to the presence of the various services, certain restrictions are required for the surface treatment of the boulevard. Over time, some boulevards have been transformed by residents often without municipal permission. In some cases municipal permission is sought and specific agreements for the maintenance and liability of alternative boulevard treatments have been made.

In order to simplify and standardize the approach across the Township, Public Works is proposing a Boulevard Enhancement Policy which clearly identifies what is and is not permitted within the municipal boulevard. A copy of the proposed policy is included with this report.

A draft policy was brought before to Strategic Planning Committee for comment and the attached policy reflects the direction provided by the Committee.

As the boulevards are municipal property, the Township would be in its rights to require that unacceptable treatments be restored to either the original condition or to be in compliance with the new policy.

The policy addresses treatment of boulevards moving forward, whereas it is acknowledged that pre-existing non-confirming boulevards will in effect be grandfathered with the condition that following any future work either by the property owner or the municipality or service providers as required to address servicing, the boulevard be brought into compliance with the new policy.

The Township does however reserve the right to either in whole or in part, address any pre-existing boulevards which include hard treatments such as rocks or retaining walls which may pose a hazard to motorists, pedestrians or regular winter maintenance in order to reduce risk.

**FINANCIAL IMPACT:**

There are no financial impacts to the Township associated with this report.

**SUMMARY COMMENTS:**

This Boulevard Enhancement Policy has been prepared to standardize the approach for dealing with requests from residents and ensure that municipal boulevards are maintained in a manner which does not impact the safety of the general public and municipal equipment.

Respectfully Submitted,

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Harry Niemi, P.Eng  
Director of Public Works

Reviewed By:

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Ian Roger, P. Eng  
CAO



THE TOWNSHIP OF GUELPH/ERAMOSA  
APPLICATION FOR NOISE BY-LAW EXEMPTION

To Noise Control By-law 5001-05 (Schedule 4)

Applicant's Full Name: Brittany Jane Coy.

Applicant's Full Address: 5807 4<sup>th</sup> Line Guelph/Eramosa.

Applicant's Phone Number

Home: \_\_\_\_\_

Business: \_\_\_\_\_

Group or Organization: \_\_\_\_\_

Event Title: Wedding/Reception.

Date of Event: May 27/17 Time of Event: 2pm - 2am.

*(If event is being held over more than one day, specify times for each day)*

Description of Event: *(include the source and sounds or vibration in respect to which the exemption is being sought):* Crowd of people and music.

State the Particular Provision or Provisions of the By-law from which the exemption is being sought:

Signature: Brittany Coy

Date: April 24/17.

Title: \_\_\_\_\_

Personal information on this form is collected under the legal authority of the Municipal Act, S.O. 2001, c.25 as amended. The information is collected and maintained for the purpose of creating a record public pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. Questions about this collection should be directed to the Clerk's Office. 519-856-9596 ext. 125.

**Alternate formats of this form are available upon request**



74 Woolwich Street  
Guelph ON N1H 3T9  
T 519. 837. 2600 x 2615  
F 519. 837. 0285  
[www.tastereal.ca](http://www.tastereal.ca)

Ian Roger  
CAO Township of Guelph/Eramosa  
8348 Wellington Road 124  
Rockwood, ON N0B 2K0  
Phone: [519-856-9596](tel:519-856-9596) ext. 105  
Fax: [519-856-2240](tel:519-856-2240)

April 18, 2017

Dear Mr. Roger,

I am writing to request that the Taste Real Local Food Fest be designated as an event of municipal significance. The event takes place annually on the grounds of Ignatius Jesuit Centre and Farm. This year's date is June 25.

The Local Food Fest attracts about 1800 attendees and includes a farmers' market, exhibitors, prepared food vendors, children's activities, wagon rides, tours, craft breweries and live entertainment. One of the most popular activities at the Local Food Fest are the skill-building workshops and demos around food and gardening, including cheese making, bread baking, pork butchery, foraging, fermenting and more. The event celebrates Wellington's excellent food and food entrepreneurs and promotes local businesses.

Taste Real is an initiative of the County of Wellington, promoting farms, local food businesses and experiences. In 2015 Taste Real received the Culinary Tourism Event of the Year award for the Local Food Fest.

The Local Food Fest's application for a Special Occasion Permit for our festival requires that a resolution of municipal council be passed by the Township of Guelph/Eramosa designating the Festival as an "Event of municipal Significance."

I would very much appreciate your looking after this matter at the next council meeting.

Please forward us a copy of the resolution once available.

If you have any questions about our event, please feel free to contact me at the office: 226.971.0264 or [christinam@wellington.ca](mailto:christinam@wellington.ca).

Thank you for your assistance

Christina Mann  
Taste Real Coordinator  
County of Wellington

**The Corporation of the Township of  
Guelph/Eramosa**

**By-law Number 38/2017**

**A By-law to confirm the proceedings of the  
Council of the Corporation of the  
Township of Guelph/Eramosa  
at its Regular meeting held on  
the 1st day of May, 2017.**

**WHEREAS** by Section 5 of the *Municipal Act, S.O. 2001, c. 25, as amended*, the powers of a municipality shall be exercised by its council; and

**WHEREAS** by Section 247 of the *Municipal Act, S.O. 2001, c. 25, as amended*, the powers of every Council are to be exercised by its by-laws; and

**WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Guelph/Eramosa at their meeting be confirmed and adopted by By-law;

**NOW THEREFORE**, the Council of the Corporation of the Township of Guelph/Eramosa enacts as follows:

1. The action of the Council of the Corporation of the Township of Guelph/Eramosa at its Regular meeting held on the 1<sup>st</sup> day of May, 2017 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Guelph/Eramosa at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. The Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of the Corporation of the Township of Guelph/Eramosa referred to in the preceding section hereof.
3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation of the Township of Guelph/Eramosa.

READ three times and finally passed  
this **1st** day of **May, 2017**.

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Chris White, Mayor

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Amanda Knight, Acting Clerk