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Bluntisham Parish Council

Minutes of the Hall Management Committee (HMC) Meeting

Monday 10th March at 8.00 pm at Bluntisham Village Hall

Present: Chair – Mr Roly Searle, Mrs Joan Gutteridge, Mrs Kathy Searle, Mr David Gedye, Mr Robin Carter, Mr Nick Mair, Mrs Mandy Pink (Clerk)

Also Present for item 763 – Mrs Margaret Lumb, Mr Frank Hudson

Also Present for item 766 – Mr Peter Searle, Mr Chris Jackaman, Mr Richard Saltmarsh

	Open Forum. No members of the Public	Action
761	Declaration of interest for items on the agenda. None.	
762	Apologies for Absence. None	
763	Planning Application H/5000/14/CW Erection of 4m high litter-net fencing Hensby Composts Ltd – This item arrived too late to be included in the Parish Council meeting held on Monday the 3 rd March. Councillors Mrs Margaret Lumb and Mr Frank Hudson attended the HMC meeting to allow a decision to be made regarding this application. Mrs Joan Gutteridge took over the Chair to allow the Parish Councillors present to make a decision. The Council agreed to accept this proposal as it would benefit the area by encompassing the site and would mean that wind blown rubbish would be easier to contain. (proposed Mrs Joan Gutteridge, seconded Mrs Kathy Searle. All agreed) Councillors Mrs Margaret Lumb and Mr Frank Hudson left the meeting and Mr Roly Searle retook the Chair for the rest of the Hall Management Committee meeting.	
764	Minutes of the meeting dated 20th Jan 2014. The minutes were approved and signed. (Proposed Mrs Joan Gutteridge, seconded Mr David Gedye, all agreed).	
765	Matters arising from the previous minutes. All noted and on the agenda	
766	Grass Cutting Schedule to be discussed – The grass cutting analysis carried out by Mr David Gedye was discussed at length and it was decided to monitor the amount of grass cuts for a 12 month period. The Committee wanted to know when the different parts of the field were cut. Mr David Gedye is to provide a map for Mr Peter Searle so that he can note down on his time sheets the areas that he cuts and when he cuts them. This information will then be reviewed ready for the next grass cutting season.	DG
771	Cricket Club – reduced rates for midweek games to be discussed – This item was moved forward so that Mr Saltmarsh could provide input into this discussion. The changing rooms only would need to be used for these games and they would only consist of 20 overs. They would start at approximately 6.30pm and finish at approximately 8.30pm. This year there would probably be around 3 matches played at home. It was agreed that a rate of £35.00 per match could be charged as reduced facilities would be needed. (proposed Mrs Joan Gutteridge, seconded Mrs Kathy Searle, all agreed)	
774	Any other matters for consideration – This item was moved forward to allow Mr Saltmarsh, Mr Jackaman and Mr Searle input into this discussion. The upkeep of the pitches was discussed as they need spiking, weed killing, fertilizer and rolling to be carried out to stop the spread of weeds and to allow the grass cutting to be easier to maintain. This item will be moved to the main Parish Council agenda for thorough discussion. Needingworth PC have an aerator machine and Mr Robin Carter is to make enquiries into possibly borrowing this. It was commented that upkeep can be carried out possibly to the football pitches this year and then the Cricket pitches the following year to allow for the budgets to be calculated correctly. Mr Richard Saltmarsh also wanted to remind the Committee members present that he is beginning to make arrangements to move forward the plans concerning the proposed new sports facility at the recreation ground. Planning applications will be made and consultations scheduled for the coming year.	RC/Clerk
767	Finance. a) FY2013/14: review bookings v. cost for the current year. Noted.	

768	<p>Hall Maintenance.</p> <p>a) Hall Car Park – Mr David Gedye has filled in the holes in the Car Park with planings and he was thanked for his excellent work in maintaining this area.</p> <p>b) Renewal of Maintenance Contract for intruder alarm and central station monitoring – The Clerk has received the renewal quotation from Activ Security. The renewal cost is £360 + VAT. This cost is to be accepted (proposed Mrs Joan Gutteridge, seconded Mrs Kathy Searle, all agreed)</p> <p>c) Renewal of Maintenance for the CCTV System – The Clerk has received the renewal quotation from Activ Security. The renewal cost is £255 + VAT. This is not to be renewed for the coming season.</p>	
769	<p>Nostalgic Nights and Open Air Film Screenings – Long Term Hire to be discussed – The Clerk has received some correspondence concerning the possible hosting of “Nostalgic Nights” which would consist of various different formats such as quiz nights, race nights, disco’s etc. A possible 10 or 24 month booking could be made. The Committee would like the Clerk to look into this in more detail. Will there be a block booking made and paid for in advance, which would be non-refundable? If a block booking is not made then the events would be monitored for 6 months to see if they are acceptable.</p> <p>The Clerk has received some correspondence concerning the hosting of Open Air film Screenings at the Village Hall. The Clerk is to look into this in more detail to find out what is needed to enable this to go ahead. The Hall has 2 x 32amp supplies which would be acceptable if this event did go ahead.</p>	<p>Clerk</p> <p>Clerk</p>
770	<p>Charity Event for Zumbathon – Hall to be provided free of charge if acceptable. The Committee are happy to allow the Hall to be used free of charge for this event. (proposed Mrs Joan Gutteridge, seconded Mr Nick Mair, all agreed)</p>	
772	<p>Doctors Surgery. Licence renewal in January 2014 – Update – The Clerk has provided the surgery with a year on year lease and this is still being looked into. The Clerk is in discussions with the Practice Manager at present. To be moved to the next agenda</p>	Clerk
773	<p>Village Hall Management.</p> <p>a) Update on Hall Issues.</p> <ol style="list-style-type: none"> 1. Fire Alarm – A further call out was needed on the 25th Feb due to a fault with the fire alarm. The Clerk has received a revised quotation for cleaning of the monitors. The Committee are to provide a scaffold tower so that the lights can also be repaired and pulleys are to be added to the rafters on the roof to enable the Hall to be decorated with ribbons/banners if needed for weddings etc The revised quotation of £120+ VAT for cleaning of the monitors was accepted. (proposed Mr David Gedye, seconded Mrs Joan Gutteridge, all agreed) Mrs Kathy Searle is to organise a scaffold tower and liaise with all parties concerned to make sure that all roof related queries are sorted out. 2. Plumbing issues – Boiler to be serviced – quotation pending. The Clerk has only just received a quotation from Mr Rose concerning this issue and it will be forwarded to the Committee for acceptance. This service needs to be carried out so if the quotation is reasonable and the Committee are happy with it the Clerk is to arrange for this service to be carried out. 3. Caretaker holiday requirements for opening – The Caretaker will be on holiday from Monday the 13th April to Friday the 18th April Mr Nick Mair will open and close for the Ballroom on Monday 13th Mrs Joan Gutteridge will open for the Aerobics and Mrs Searle will close after the Badminton on Tuesday 14th Mrs Kathy Searle will Open and Close for the Rugbtots on Wednesday 16th There are no bookings for Thursday 17th Mrs Joan Gutteridge will Open and Close for Zumba on the 18th The Caretaker would also like to raise a query concerning the payment of Bank Holiday Pay which will be discussed at the next Parish Council meeting on the 7th April 2014 	<p>KS</p> <p>Clerk</p> <p>NM JG/KS</p> <p>KS</p> <p>JG</p> <p>Clerk</p>
775	<p>Date of next meeting. Monday the 19th May 2014</p>	

Meeting closed at 10.15pm