

VIVA TAMPA BAY HISPANIC HERITAGE FESTIVAL

VENDOR APPLICATION FORM

Business Name: _____ Contact Name: _____
Business Address: _____ City: _____ State: _____ Zip Code: _____
Phone: _____ Fax: _____
Web Address: _____ Email Address: _____
Type of Business: _____
Type of Products you're selling or distributing: _____
Facebook Page name and website _____

DEADLINE FOR ONLINE AND MAILED PAYMENT/APPLICATION: SUNDAY SEPTEMBER 24TH 2017 NO EXCEPTIONS

RESERVE YOUR VENDOR SPACE (MARK YOUR CHOICE)

FOOD VENDOR

- ___ 1- 10x10 Food Vendor Space: \$280
___ 2- 10x10's Food Vendor Spaces: \$500 (Must be separated by 2ft)
___ 1- Food Truck Vendor Space: \$350

CULTURAL VENDOR

- ___ 1- 10x10 Cultural Vendor Space: \$200
___ 2- 10x10's Cultural Vendor Spaces: \$250 (Must be separated by 2ft)

BUSINESS VENDOR / NON-PROFIT VENDOR (MUST PROVIDE 501.C3 CERTIFICATE)

- ___ 1- 10x10 Business Vendor/Exhibitor Space: \$400.00
___ 2- 10x10's Business Vendor/Exhibitor Spaces: \$500.00 (Must be separated by 2ft)
___ 1- 10x10 NON-PROFIT Vendor Space: \$200

TOTAL COST TO PARTICIPATE \$ _____

All Security Deposits will be refunded once inspection of Vendor Space has been done after the Festival and refunded within 30 days. NO refund will be issued if your vendor space is left in need of cleaning

PAYMENT FORM

ALL SERVICES MUST BE PRE-PAID BEFORE THE EVENT

CREDIT CARD PAYMENT

PLEASE MAKE SURE ALL INFORMATION IS CORRECT AND ON THE PAYMENT FORM



Name As it appears on Credit Card: _____ Type of Card: _____
Credit Card number: _____ Expiration Date: _____
3 digit security code on back of card: _____ Billing address of Card: _____
City: _____ State: _____ Zip Code: _____ Amount Paid: \$ _____
Authorization Signature: _____ Date: _____
E-Mail Address for your receipt (Must be your official email address): _____

VIVA TAMPA BAY HISPANIC HERITAGE FESTIVAL

By signing this form you are authorizing **All American Music Productions** to debit your credit/debit card account for any and all open balances owed to participate as a Vendor in the Viva Tampa Bay Hispanic Heritage Festival. Balances paid by credit card are charged a processing fee of 3.80%.

CHECK PAYMENTS, MONEY ORDERS, AND CASHIER'S CHECKS

WE ACCEPT CHECKS, MONEY ORDERS, AND CASHIER'S CHECKS

Make your check payable to: **All American Music Productions**

If Paying by Mail send to: **All American Music Production, P.O. Box 48762, Tampa, FL 33646**

If your Check is not valid and is returned you will be charged a NSF fee of \$50, if payment is not resolved before event, you WILL NOT be able to reserve nor participate in the VIVA TAMPA BAY HISPANIC HERITAGE FESTIVAL.

I agree to sell only the products approved by the **Viva Tampa Bay Hispanic Heritage Festival**. This vendor package includes your vendor space, which has been pre-purchased and reserved for you, promotion of your business which begins immediately upon receipt of this Application/Agreement form. This Festival offers limited exclusivity opportunities and by paying/Securing this space, you may also be preventing others with a like business from securing their spot in the annual festival. This Agreement does not imply nor guarantee any exclusivity as to the selling products approved by the Viva Heritage Festival. I understand there are NO REFUNDS on payments or deposits for your vendor space. I also understand that if I do not arrive on the day of the Festival at the appointed setup times to participate at the event, there will be NO REFUND on payments or deposits. **The VIVA TAMPA BAY HISPANIC HERITAGE FESTIVAL will go on rain or shine and as scheduled for Sunday - October 1st, 2017 @ Centennial Park in Ybor City, Florida. Events hours are from: 11:00 AM – 6:00 PM. (Vendors are not allowed to leave until 6:00 PM)**

Signature: _____ Print Name: _____ Date: _____

by signing this Agreement states that I agree to the terms and conditions of this Application/Agreement, which apply to participate in the VIVA TAMPA BAY HISPANIC HERITAGE FESTIVAL.

VENDOR RULES AND REGULATIONS

VENDOR TENTS: Vendor Tent Spaces are 10'x10' if you wish to have a 10x20 or larger vendor space. Please specify when reserving your Food Vendor space and request additional info in order to determine which option works for you. No Tent Staking: You are not allowed to stake the tents into the ground. No Subcontracting: Only 1 "pre-approved" vendor is permitted in your vendor space. Multiple companies/vendors sharing a single vendor space is NOT permitted. Vendors need to bring their own: Tent, Table, Chairs & Table Cover, Generators, these Items are available to rent.

FOOD VENDOR HAND-WASHING STATION: This is actually the same as the 3 compartment sink. Use either an igloo water container or purchase a 2 1/2 gallon purified water container with a shut off valve (at any supermarket). Place the water source on a table and place the plastic bin just below it to catch the water. Make sure to have hand sanitizer, hand soap and a roll of paper towels next to this.

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FOOD VENDOR COOKING WITH OIL/GREASE/OPEN FIRE: Food Vendors cooking with Grease/Oil are required to cover the ground with either a tarp or plywood, **NO OIL/GREASE DUMPING IS PERMITTED! THERE WILL BE A GREASE TRAP ON LOCATION. ALL OPEN FIRE WHILE COOKING: YOU CANNOT HAVE AN OPEN FLAME UNDER YOUR TENT. PLEASE NOTE YOU MUST HAVE THE MINIMUM DISTANCE BETWEEN YOU TENT OR ANYTHING FLAMMABLE/ PROPANE TANKS, GAS TANKS, OIL/GREASE. YOU WILL BE FINED \$100 FOR GREASE OR OIL FOUND IN YOUR VENDOR SPACE.**

GARBAGE DISPOSAL: You are responsible for cleaning your area at the end of the event. There will be a garbage disposal area at the festival. If your area is left dirty, the City could issue you a FINE. All garbage should be bagged and placed on the designated garbage collection area. A \$50 Security Deposit will be required with your Food Vendor payment and will be returned to you ONLY if your vendor area is left clean and returned 30 days after the event.

FOOD VENDOR FIRE EXTINGUISHERS: All Food Vendors are required to have a Class 2A-10BC Fire Extinguisher and Food Vendors cooking with Grease/Oil are required to have both a Class 2A-10BC Fire Extinguisher and a Class K Fire Extinguisher (Grease/Oil). If you did not bring one or the other you will be able to rent them. (See Page 1 Rental Items)

GENERATORS: All Vendors must make sure that generators do not obstruct the walkways located around the Tent area and the Generator's exhaust must face outward away from the tent when running. Absolutely NO petroleum gas Tanks Near tents or Generators. (See Page 1 Rental Items to rent one)

CORDS AND CABLES: All Vendors using extension cords and Cables must not obstruct the walk ways in front or behind the tent area. When using extension cords they must be unraveled and not wrapped when in use, this can be a potential fire hazard.

STATE LAWS: You are responsible for paying all appropriate sales tax with respect to the sale of goods and for procuring all permits and documentation as may be required by local and state government to operate within the state of Florida.

GENERAL PROVISIONS: All vending fees are nonrefundable. Your payment of the entry fee constitutes your right to participate at the Festival. Should any entry fees not clear our account or not be paid in full, you have no right to participate at the event. All sales are final, there are no refunds. If legal action is taken upon vendor for any plausible cause, vendor is responsible for all attorney fees of All American Music Productions, ViVa Tampa Bay Hispanic Heritage Festival and Rumba 106.5.

INDEMNIFICATION AND INSURANCE: You are solely responsible for any injuries, accidents, or losses which may be sustained as a result of your vending operations at Festival. Event promoters, producers, sponsors, vendors or guests shall have no responsibility for any accident or injury caused by your activities. You must maintain your own liability insurance and have proof of insurance available during the Festival for inspection purposes. By participating in the **Viva Tampa Bay Hispanic Heritage Festival** you are agreeing to indemnify and hold harmless the City of Tampa, All American Music Productions, Rumba 106.5, Inc., from any damages, lawsuits, or claims arising out of any injuries or accidents occurring by your activities.

Please send a copy of your Health and insurance certificate with your application to (813) 489-2422. or Mail to: All American Music Production P.O. Box 48762 Tampa, FL 33646

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All insurance certificates indicating coverage, and naming the following additionally insured:

1. All American Music Productions, Inc.
2. Viva Tampa Bay Hispanic Heritage Festival
3. Rumba 106.5

FOOD VENDOR LICENSE AND PERMITS: Temporary public food service establishments and vendors are required to Pay the following license fees at the time of licensing. If you do not have a permit to sell food and need a temporary license, they will be available at the event: 1-3 day event \$91/ 4-30 day event \$105/ Annual \$456. **This division does not accept cash payments for fees at temporary events only accepts cashier's checks, money orders or other certified payments.**

FOOD VENDOR INSPECTION AND VIOLATION: Please note that if the Health Department inspects your vending spot and it is found to be in violation of these rules you may be asked to shut down or they may impose a fee. If you are found to be in violation and asked to shut down, Event promoters will not be held responsible. Health Department Inspections: **The Health Department will be present at the event and will inspect Food Vendors for compliance.**

**Please email or send a copy of your Business License and/or permit to:
All American Music Production P.O. Box 48762 Tampa, FL 33646**

ITEMS PROHIBITED AT FESTIVAL:

No person shall bring in to the Festival or possess, set off, or otherwise cause to explode, discharge, or any firecrackers, torpedoes, rockets, cannons, or other fireworks or explosives of or containing flammable material or any substance, compound, mixture, or article which, in conjunction with any other substance or compound, may explode, discharge, or burn No glass bottles, Beer, Wine or Alcohol Absolutely NO Firearms.

VENDOR SETUP AND BREAKDOWN: Viva Tampa Bay Hispanic Heritage Festival, scheduled for **Sunday, October 1st, 2017 @ Centennial Park in Ybor City, Florida.** Events hours are from: 11:00 AM – 6:00 PM. Food Vendors must begin setup at 7:45 am and be setup by 10:00 am. Cultural and Business Vendors must begin setup at 8:30 am and be setup by 10:00 am. You will be emailed your setup instructions (All Vendors are not allowed to leave until after 6:00 PM) If you arrive later than appointed time, you will have to wait for accommodation or you may not be able to participate and forfeit your space and NO refund will be issued. **PLEASE BE ON TIME.**

QUESTIONS? VENDING OFFICE NUMBER:

(407) 227-9921 – Arlene Marie (arlene@allamericanmusicevents.com)

**Mailing Address: All American Music
Production P.O. Box 48762 Tampa, FL 33646**

ACCEPT AND ACKNOWLEDGE THE TERMS, RULES, AND REGULATIONS OF THIS AGREEMENT

By Signing this Agreement I acknowledged all the Terms, Rules, and Regulations of this Agreement by initialing each subject and signing this agreement. I acknowledge that any violation of this agreement will cause forfeiture of my Vendor Space and participation in the Viva Tampa Bay Hispanic Heritage Festival. I have read all the Terms, Rules, and Regulations of this Agreement and I am initialing each Subject Term to confirm. **Please make sure to fill out all information correctly and sign where signature**

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and initials are required on this Application/Agreement. Please Fax, email, or mail (See above Info to email, Fax, or Mail) Pages 1, 2, and 5.

_____ VENDOR TENTS

_____ GENERAL PROVISIONS

_____ FOOD VENDOR HANDWASHING STATION

_____ INDEMNIFICATION AND INSURANCE

_____ FOOD VENDOR COOKING WITH
GREASE/OIL/FIRE

_____ FOOD VENDOR LICENSE AND PERMITS
_____ ICE

_____ GARBAGE DISPOSAL

_____ FOOD VENDOR INSPECTION/VIOLATION

_____ FOOD VENDOR FIRE EXTINGUISHERS

_____ ITEMS PROHIBITED AT FESTIVAL

_____ GENERATORS

_____ VENDOR SETUP AND BREAKDOWN

_____ CORDS AND CABLES

_____ STATE LAWS

SIGNATURE _____ PRINT NAME _____ DATE _____