



Mrs Tracey Davidson
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To all members of the Hall Management Committee

You are hereby summoned to attend a meeting of the Village Hall Management Committee at the Village Hall, Mill Lane, Bluntisham, on Monday 8th September 2014, at 8.00 pm for the purpose of transacting the following business:

Members of the public are invited to address the Committee during the Open Forum from 8.00 – 8.15 pm.

AGENDA

- 807** Declaration of Interest for items on the Agenda
- 808** Apologies for absence
- 809** Minutes of the meeting dated 14th July 2014 to be approved and signed
- 810** Matter arising from previous minutes
- 811** Finance:
 - a) FY 2014/15: review bookings v. cost for year to date
- 812** Hall Maintenance:
 - a) Potential Rising damp – outside slabs update
 - b) Health & Safety report – update
 - c) Leaky guttering
- 813** Village Hall Management:
 - a) Update on hall issues as required
- 814** Hall Enquiries & % of bookings made
- 815** Hall Management Terms of Reference
- 816** Change of telephone and broadband supplier
- 817** Blasters annual rent for pavilion
- 818** Any other matters for consideration
- 819** Date of next meeting

Signed.....

Parish Clerk