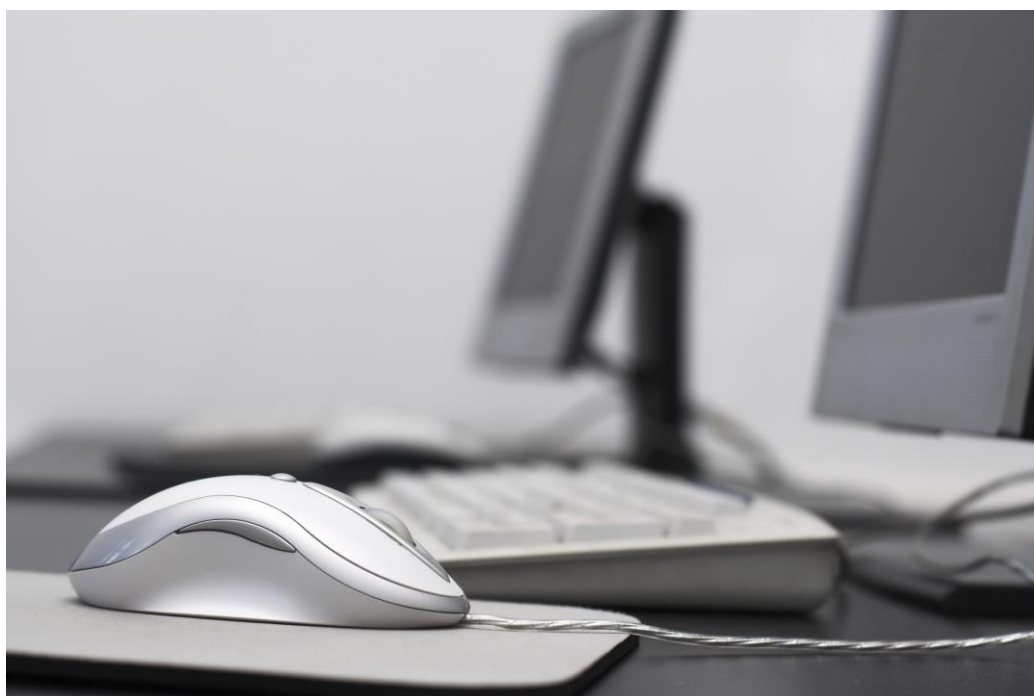


# Career and Technical Education (CTE) Practice Test Guide



**2016-2017**

Secondary Schools - Career and Technical Education

**Mississippi Assessment Center**  
Research and Curriculum Unit  
Mississippi State University

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## USING THIS GUIDE:

- This guide is a supplement to the [CTE Testing Manual](#).
- This guide will walk you through the main steps to using online MS-CPAS2 practice tests.
- If you are viewing this document in a web browser or .pdf reader, you will find clickable links throughout the document as well as in the table of contents.
  - You can also press Ctrl + F on your keyboard to bring up a search box. You can search the document by keyword(s).
- Please contact the RCU via the [helpdesk](#) if you have any questions about this manual.

# Career and Technical Education (CTE) Practice Test Guide

SECONDARY SCHOOLS - CAREER AND TECHNICAL EDUCATION

## About Us

### Contact Information

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## Introduction

The Mississippi Assessment Center (MAC) at the Research and Curriculum Unit (RCU) at Mississippi State University (MSU) provides the MS-CPAS2 Occupation-Specific Assessments used to evaluate career and technical education program effectiveness. The purpose of this manual is to guide test coordinators, test administrators, directors, and teachers through the administration of online practice tests for the MS-CPAS2. These practice exams are offered from March 1-March 31, 2017 as a pilot.

## List of Participating Programs

The following programs have practice tests available for the 2017 practice test pilot window:

- 10183P1-2012 Agriculture Natural Resources
- 10183P2-2012 Agriculture Natural Resources
- 11611P1-2014 Automotive Service Technician
- 11611P2-2014 Automotive Service Technician
- 10450P1-2016 Business Fundamentals
- 10247P1-2013 Construction Core
- 10247P2-2015 Carpentry
- 10168P1-2010 Concepts of Agriculture
- 10808P1-2014 Health Science Core
- 10808P2-2014 Healthcare and Clinical Services
- 11340P1-2015 Metal Fabrication
- 11340P2-2015 Metal Fabrication
- 11352P1-2014 Welding
- 11352P2-2014 Welding

Note that the practice test codes have a P instead of a Y. This allows differentiation between live and practice tests.

Pending funding and MDE requirements, the RCU anticipates creating practice tests for all other non-PBA programs by the end of the 2017-2018 academic year.

## Guidelines

Please replicate the live MS-CPAS2 testing environment as closely as possible for the practice test administrations.

## Scheduling Students for Practice Tests

There is no special process for scheduling practice tests. Practice tests are now part of the MS-CPAS2 testing cycle. Once you have uploaded and verified your class rosters for live MS-CPAS2 testing, your students will be automatically scheduled for **two attempts** at a practice test. The practice test scheduler runs once per hour, so please wait one hour after verifying before having a student attempt a practice test.

YOUR CLASSES

1. To verify classes please click on the "VERIFY STUDENTS" link at the end of each row for each class

Testing Date: --Select-- Testing Time: --Select-- Save Test Date Mark class as Correct

Select	Testing Center	Program	Teacher	Status	Testing Date	
<input type="checkbox"/>	(9998-010) - [S] Secondary School Test B Ten	11352Y1-2014 - Welding - Year 1	Harold	Ready for Scheduling	04/05/2017 - AM (7:00-11:59)	Verify Students
<input type="checkbox"/>	(9998-010) - [S] Secondary School Test B Ten	11352Y1-2014 - Welding - Year 1	Harold	Pending Approval		Verify
<input type="checkbox"/>	(9998-010) - [S] Secondary School Test B Ten	10168Y1-2010 - AEST Concepts of Agriscience	Harold	Ready for Scheduling	04/05/2017 - AM (7:00-11:59)	Verify

This class will not have a practice test because it is not verified.

This class will have a practice test because it is verified.

## Student Test Status Page

Please use the [Student Test Status page](#) to view a list of which students are scheduled for practice tests.

**⚠** This page will also show scores once the students have tested.

## Using Practice Tests

Students will log in to the [MS-CPAS2 Student Login](#) page using their MSIS IDs for the username and password as usual.

**Participant Login**

Please enter your name and password below

Name:

Password:

Once logged in, students will see the practice test listed and the number of attempts.

**Questionmark**

Mar 02 2017 | Logged in as : 55555555 | Logout Choose language English

Exams (1)

Start Available exams	Attempts remaining	End date
<input type="button" value="▶"/> SP17 10168P1-2010 Concepts of Agriculture	2	Mar 31 2017 12:00:00

Students should click the green play button to begin the test.

**⚠** Please note that the monitor or proctor name **is not** needed for the practice tests.

## Viewing Practice Test Scores

Practice test scores will appear on the [Student Test Status page](#) once the students have tested.

## Troubleshooting

**Issue: student does not have a test.**

- Has it been more than an hour since you verified? If not, please try again after one hour.
- Check to be sure the student is verified on your Step 2 page.
- Check that the MSIS ID is correct between what is verified and what the student is using to log in.

For any other issues, please consult the [CTE Testing Manual](#).

## FAQ

**How many questions are on a practice test?**

There are 50 items on a practice test. They are all “live” items and count toward the practice test score.

**Is the practice test timed?**

No, the practice test is not timed.

**Can the course instructor see the practice test?**

For the practice test administrations, the RCU would like every district to recreate the live testing environment as closely as possible. That said, the RCU is creating .pdfs of the practice test items that will be available on the [MS-CPAS2 page of the RCU website](#) in mid-March. Instructors will have access to these items.

**When will there be a practice test for my program?**

Pending funding and MDE requirements, the RCU anticipates creating practice tests for all other non-PBA programs by the end of the 2017-2018 academic year.

**Are there reports for practice tests?**

Pending funding and MDE requirements, more robust reporting for practice tests (i.e., class unit scores, student unit scores) will be implemented by the end of the 2017-2018 school year.