

FORM 7

DOCUMENTATION OF INFORMATION FROM INTERVIEWS OR LETTERS

1 Names of research group members

2 Date _____

3 Briefly describe the problem you are researching.

4 Source of information

- Name _____
- Title and organization _____
- Address _____
- Phone _____

5 After introducing yourself and your task, briefly describe the problem you are studying and then ask the following questions.

a How serious do you believe this problem is in our community?

b How widespread is the problem in the community?

c What might be the cause or causes of the problem?

d Is there a public policy that deals with the problem? Yes No

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6 If there a public policy that deals with the problem, answer the following questions.

a What form does it take (law, regulation, governmental order, other)?

b Can you describe the public policy?

c Is the public policy for dealing with the problem inadequate?
Briefly, explain why.

d If the public policy for dealing with the problem is adequate,
is it being poorly implemented or not enforced? Briefly explain.

e If no, why do you think there is no policy at this time?

7 Do you think that this is a problem that should be handled by government? Why?

8 What level and branch of government or governmental agency,
if any, is responsible for dealing with the problem?

9 What is the government currently doing about the problem?

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10 Should the government seek the assistance of civil society and/or the private sphere in dealing with the problem? Why or why not?

11 What disagreements, if any, exist in the community about this problem?

12 Who are the major individuals, groups, or organizations taking sides on the problem?

a What is their interest in the problem?

b What positions are they taking?

c What are the advantages and disadvantages of their positions?

d How are they trying to influence government to adopt their solutions to the problem?

13 If my class, or group, develops a policy to deal with this problem, how might we influence government to adopt our policy?
