

RECORD OF PROCEEDINGS

Minutes of

CHAGRIN FALLS VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held

MARCH 26,

20 12

The meeting of the Council of the Village of Chagrin Falls was called to order at 8:00 p.m. by Mr. Patton.

Member present: Evans, Holdren, Lutz, Newell, Patton, Subel
 Members absent: Chess
 Officials present: Mayor Brick, Bloom, Himes, Alunni, Byron, Brosius, Lannon

Moved by Mr. Subel seconded by Mrs. Evans that the absence of Mr. Chess be excused. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None.

APPROVAL OF MINUTES

Moved by Mrs. Lutz, seconded by Mr. Newell that the minutes of the meeting held March 12, 2012 be approved. Carried. Ayes: Evans, Lutz, Newell, Subel. Abstain: Holdren, Patton. Nays: None.

REPORT OF THE MAYOR

Mayor Brick said on March 21, 2012 I attended the Cuyahoga County Planning Director's meeting on the possible merger of adjoining communities: Pepper Pike, Orange, Moreland Hills, and Woodmere. The planning director would like to involve Chagrin Falls in the shared services. Mr. Bloom has been to one meeting and Chief Zupan will be attending a meeting this week. We will be looking at getting involved in all of the departments studies that they are doing on shared services. These studies are going to take twelve to eighteen months, so it is nothing imminent and as soon as anything begins to evolve we will keep everybody posted.

Mayor Brick said I believe everybody received the e-mail from the Cemetery Board concerning some issues that they identified with respect to the cemetery. He said Ben and I will be looking into all of these issues and we will be attending the next Cemetery Board meeting. At that meeting we will be introducing our new Superintendent of Streets, Rob Jamieson who was the service director of University Heights. Mr. Jamieson will be introduced to Council at the next Council meeting on April 9, 2012.

Mayor Brick said I am really pleased to announce that we have received a \$180,000 grant for the South Franklin water main improvements, and a \$600,000 interest-free loan for the Solon Road water main repairs. Given our capital improvement revenue decline, due to the elimination of the inheritance tax, this is very good news.

Mayor Brick said the first 2012 Farmer's Market in Chagrin Falls will be held on June 3, 2012 and will run through October.

RECORD OF PROCEEDINGS

Minutes of

CHAGRIN FALLS VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held

MARCH 26,

20 12

REPORT OF THE FINANCE DIRECTOR

No report.

MEMBERS OF THE PUBLIC TO SPEAK TO AGENDA ITEMS (NOT TO EXCEED TWO (2) MINUTES PER PERSON)

None.

REPORT OF THE LAW DIRECTOR

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH H&M LANDSCAPING

Mr. Byron placed on the floor Ordinance No. 2012-06 entitled:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH H&M LANDSCAPING, INC. FOR TURF MAINTENANCE OF THE EVERGREEN HILL CEMETERY, AND DECLARING AN EMERGENCY.

Moved by Mr. Patton, seconded by Mrs. Evans that the ordinance be adopted. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Mr. Patton said last year we decided to out-source the mowing for the cemetery as opposed to hiring a new employee, as we had lost an employee to attrition. By out-sourcing the maintenance we can save approximately \$62,000 a year. Last year we bid this out to H&M Landscaping. We bid it out again this year and there were four bids received ranging between \$22,680 to \$35,814. H&M Landscaping was the lowest and best bid at \$22,680. Last year their work was monitored by Mr. Himes and he found that they did a good job. It is a two-year contract.

APPROPRIATIONS MADE FOR EXPENSES

Mr. Byron placed on the floor Ordinance No. 2012-09 entitled:

AN ORDINANCE MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CHAGRIN FALLS DURING AND FOR THE YEAR ENDING DECEMBER 31, 2012.

Moved by Mr. Patton, seconded by Mrs. Evans that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Moved by Mr. Patton, seconded by Mrs. Lutz that the ordinance be adopted. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Mr. Patton said this addresses the budget that we reviewed as a Committee of the Whole last Wednesday, March 21, 2012.

RECORD OF PROCEEDINGS

Minutes of

CHAGRIN FALLS VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held

MARCH 26,

20 12

As we discussed, the budget currently reflects a \$67,000 general fund projected deficit but it is hoped that by the end of the year that we will not have any deficit spending at all. We will reconvene to address the capital improvement budget next week.

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH HEMLOCK LANDSCAPES, INC.

Mr. Patton introduced Ordinance No. 2012-11 entitled:

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH HEMLOCK LANDSCAPES, INC. FOR VILLAGE STREET TREE PLANTING IN YEARS 2012 AND 2013, AND DECLARING AN EMERGENCY.

Moved by Mr. Patton, seconded by Mrs. Lutz that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Moved by Mr. Patton, seconded by Mrs. Evans that the ordinance be adopted. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Mr. Patton said this addresses a contract for the planting of trees along our streets. We plan on planting about sixty trees per year. The volunteers on the Shade Tree Commission are actually going out and picking the trees and then they are being planted for us. The lowest and best bid was from Hemlock Landscapes, Inc. with a per tree cost of \$168 for 2012 and a per tree cost of \$173 for 2013. The total annual cost shall not exceed \$12,000.

AUTHORIZATION TO PREPARE PLANS, SPECIFICATIONS, AND BIDS FOR THE SOUTH FRANKLIN STREET PROJECT

Mr. Patton introduced Ordinance No. 2012-12 entitled:

AN ORDINANCE AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS, SPECIFICATIONS, AND BIDS FOR THE SOUTH FRANKLIN STREET WATER MAIN AND RESURFACING PROJECT, AND DECLARING AN EMERGENCY.

Moved by Mr. Patton, seconded by Mr. Newell that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Moved by Mr. Patton, seconded by Mrs. Evans that the ordinance be adopted. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Mr. Patton said as the Mayor mentioned, we have received a \$180,000 grant from the Ohio Public Works for this project. It will be between East Washington Street and South Street.

AUTHORIZATION TO PREPARE PLANS, SPECIFICATIONS, AND BIDS FOR THE NORTH STREET PROJECT

Mrs. Evans introduced Ordinance No. 2012-13 entitled:

RECORD OF PROCEEDINGS

Minutes of

CHAGRIN FALLS VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held

MARCH 26,

20 12

AN ORDINANCE AUTHORIZING THE VILLAGE ENGINEER TO PREPARE PLANS, SPECIFICATIONS, AND BIDS FOR THE NORTH STREET PEDESTRIAN, ROADWAY, AND UNDERGROUND UTILITY IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY.

Moved by Mrs. Evans, seconded by Mr. Newell that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Moved by Mrs. Evans, seconded by Mrs. Lutz that the ordinance be adopted. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Mrs. Evans said we have a grant for \$225,000 from the Ohio Public Works, \$380,000 from a federal appropriation, and 1.2 million dollars from NOACA.

VARIANCE REQUEST - 114 CLEVELAND STREET

Mr. Byron placed on the floor Administrative Order No. 2012-10 entitled:

FINAL ORDER OF COUNCIL AND CONCLUSION OF FACT REGARDING
THE VARIANCE REQUEST OF RITA WALKER FOR PROPERTY
LOCATED AT 114 CLEVELAND STREET.

Moved by Mr. Holdren, seconded by Mrs. Lutz that the administrative order be adopted. Carried. Ayes: Evans, Holdren, Lutz, Newell, Patton, Subel. Nays: None. Mr. Holdren explained the specifics of the variance request. He said the Board of Zoning Appeals unanimously approved the variance request and the ARB approved the preliminary review.

STREETS AND SIDEWALKS COMMITTEE

No report.

FACILITIES AND SERVICES COMMITTEE

No report.

PLANNING AND ZONING COMMISSION

Mr. Himes announced a meeting for Monday, April 16, 2012 at 7:30 p.m.

SAFETY COMMITTEE

No report.

RECORD OF PROCEEDINGS

Minutes of

CHAGRIN FALLS VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held _____ MARCH 26, _____ 20 12 _____

UTILITIES COMMITTEE

Mr. Patton reported that the committee discussed the need for a sanitary sewer overflow study, which is being mandated by the EPA. The administration is currently putting together an engineering study, or the paperwork for an engineering study, which will then come to Council.

BOARD OF ZONING APPEALS

Mr. Holdren reported that the regularly scheduled meeting for Tuesday, March 27, 2012 has been canceled. He announced a meeting for Tuesday, April 24, 2012 at 8:00 p.m.

ADMINISTRATION AND COMPENSATION COMMITTEE

Mr. Subel reported that the committee discussed and reviewed employee health care.

FINANCE COMMITTEE

Mr. Patton announced a meeting for Monday, April 9, 2012 at 7:00 p.m.

PARKS COMMISSION

Mrs. Lutz reported that the regularly scheduled meeting for Tuesday, March 27, 2012 has been cancelled.

SHADE TREE COMMISSION

No report.

ARTS COMMISSION

Mrs. Evans announced a meeting for Tuesday, April 3, 2012 at 6:00 p.m.

PARKING COMMISSION

No report.

REPORT OF THE CHIEF ADMINISTRATIVE OFFICER

No report.

RECORD OF PROCEEDINGS

Minutes of

CHAGRIN FALLS VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held

MARCH 26,

20 12

REPORT OF THE ENGINEER

No report.

REPORT OF THE POLICE CHIEF

No report.

REPORT OF THE FIRE CHIEF

No report.

MEMBERS OF THE PUBLIC TO SPEAK TO ANY MATTER (NOT TO EXCEED FIVE (5) MINUTES)

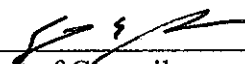
None.

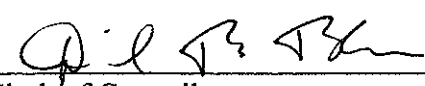
MISCELLANEOUS

Mayor Brick said the Case Western Reserve Action Learning Team would like to make a presentation to Council on their study concerning the operations of the cemetery. He announced that this meeting will take place on Friday, April 27, 2012 at 1:00 p.m.

ADJOURNMENT

Mr. Patton adjourned the meeting at 8:23 p.m.



President of Council

Clerk of Council