

**VILLAGE OF CHAGRIN FALLS  
PLANNING AND ZONING COMMISSION  
January 18, 2016**

Members present: Rogoff, Baker, Touzalin, Feniger, Davis  
Also present: Himes, Lindner, Edwards

The meeting was called to order at 7:30 p.m. by Ms. Rogoff.

**SWEARING IN**

Ms. Rogoff swore in Wendy Davis to serve on the Planning and Zoning Commission.

**ORGANIZATION**

Ms. Rogoff opened nominations for Planning and Zoning Commission Chairman. Moved by Ms. Rogoff, seconded by Mrs. Feniger that Mrs. Baker serve as Chairman for the year 2016. Carried. Ayes: Rogoff, Baker, Touzalin, Feniger, Davis. Nays: None. Ms. Rogoff closed the nominations.

Mrs. Baker opened nominations for Planning and Zoning Commission Secretary. Moved by Ms. Rogoff, seconded by Mrs. Baker that Mrs. Feniger serve as Secretary for the year 2016. Carried. Ayes: Rogoff, Touzalin, Feniger, Baker, Davis. Nays: None. Mrs. Baker closed the nominations.

**APPROVAL OF MINUTES**

Moved by Mrs. Feniger, seconded by Ms. Rogoff that the minutes of the meeting held November 16, 2015 be approved. Carried. Ayes: Rogoff, Baker, Touzalin, Feniger. Abstain: Davis. Nays: None.

**SIGNS - CHAPTER 1143**

Mr. Himes said he forwarded everything related to this to the new law director for his review.

**RENTAL PROPERTY REGULATIONS**

Mr. Himes said he forwarded everything related to this to the new law director for his review.

**DEFINITION OF STRUCTURE**

Mr. Himes said, regarding the issue with the swing set at 195 Falls Walk Way, as they left the meeting in November they were asking where they could put it and if they could put it in the side yard and that depends on whether it is a structure or not. He said our code defines a structure as: “that which is constructed located more or less permanently on the ground or permanently attached

to something located on the ground” and then there is a list of various things that might be included as structures. Based on that definition, I advised them that it was my opinion that it is not more or less permanently attached to the ground and can be picked up and moved by several people. It was my opinion that it is not a regulated structure and they could place it in the side yard. I did warn them or caution them that it could not be placed in the public right-of-way and the right-of-way is about 17 feet behind the curb in that area. So, they are aware of that now and will move it as soon as weather permits.

Mrs. Baker suggested that the definition could use some tightening up.

### **MISCELLANEOUS**

There was discussion regarding the issue of raising up finished grade during construction projects. Ms. Rogoff suggested that maybe they should look at the Design Guidelines again.

Mrs. Baker brought up the fact that maybe the Planning and Zoning Commission should take a proactive role in the parking situation.

The meeting adjourned at 8:00 p.m.

---

Patty Baker, Chairman  
lgb