

RECORD OF PROCEEDINGS

Minutes of

CHAGRIN FALLS VILLAGE COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held

NOVEMBER 23,

2015

The meeting of the Council of the Village of Chagrin Falls was called to order at 8:00 p.m. by Mr. Patton.

Member present: Evans, Herdman, Muscenti, Newell, Patton
 Members absent: Lutz, Subel
 Officials present: Mayor Brick, Bloom, Himes, Brosius, Zugar, Byron, Lannon

Moved by Mr. Newell, seconded by Mr. Muscenti that the absence of Mrs. Lutz be excused. Carried.
 Ayes: Evans, Herdman, Newell, Muscenti, Patton. Nays: None.

Moved by Mrs. Evans, seconded by Mr. Herman that the absence of Mr. Subel be excused. Carried.
 Ayes: Evans, Herdman, Newell, Muscenti, Patton. Nays: None.

APPROVAL OF MINUTES

Moved by Mr. Newell, seconded by Mr. Patton that the minutes of the meeting held November 9, 2015 be approved. Carried. Ayes: Evans, Muscenti, Newell, Patton. Abstain: Herdman. Nays: None.

REPORT OF THE MAYOR

Mayor Brick said I can not tell you all how impressed I am that our Chagrin Valley Dispatch Center received the National Nine Eleven Leadership Award from the Association of Public Safety and Communication Officials and an award from a national Washington DC-based organization called Nine Eleven Dispatch Center Education Inc. The dispatch center was listed as the second best dispatch center in the entire United States. By moving the dispatch operations from our police station it is permitting us to economically improve the functionality of our police operatives. The progress of this dispatch COG is just awesome.

Mayor Brick announced his appointments to the following boards and commissions:

Board of Cemetery Trustees

Susan White Re-appointment (6-year term)

Board of Zoning Appeals

Wade Fricke Re-appointment (4-year term)

Parks Commission

Anne deConingh Re-appointment (3-year term)

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Shade Tree Commission

Terry Rounds Re-appointment (3-year term)

Moved by Mr. Patton, seconded by Mrs. Evans to confirm Mayor Brick's appointments. Carried.
Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None.

Mayor Brick said our safety forces have updated our emergency plan and they hope to have copies available for the new council before the end of the year.

Mayor Brick said we are continuing to work with Auditor Yost's Ohio Performance Team on a proposal for a financial performance audit of the efficiency of the village's operations and enrollment into the Ohio Check Book On-line Program.

Mayor Brick said I hope to see you all at the Lighting of the Greens around 6:45 p.m. Friday night at Triangle Park.

REPORT OF THE FINANCE DIRECTOR

No report.

MEMBERS OF THE PUBLIC TO SPEAK TO AGENDA ITEMS (NOT TO EXCEED TWO (2) MINUTES PER PERSON)

None.

CERTAIN SECTIONS OF CHAPTER 353 AMENDED

Mr. Byron placed on the floor Ordinance No. 2015-44 entitled:

AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 353 OF THE
CODIFIED ORDINANCES OF THE VILLAGE OF CHAGRIN FALLS TO
PROVIDE FOR METERED PARKING AT CERTAIN LOCATIONS VIA THE USE
OF KIOSKS, AMENDING THE WAIVER AMOUNTS FOR UNLAWFUL
PARKING, AND DECLARING AN EMERGENCY.

Mayor Brick said this ordinance permits the use of kiosks in village parking lots for pay-for parking but it does not implement a pay-for parking plan. We would be having to come back to council with a specific plan for your approval before we could actually install any kiosks and make any charges. This is just one step. Mr. Herdman said there is nothing in the code that mandates kiosk installation and there is nothing that authorizes an expenditure of funds in support of any sort of kiosk purchase. There was discussion regarding a potential new parking study, which was recommended by the Parking Commission, and the effect of that study on this legislation. Moved by Mr. Muscenti,

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seconded by Mrs. Evans to table this legislation. Defeated. Ayes: Evans, Muscenti. Nays: Herdman, Newell, Patton. Mr. Muscenti said he would like to have this addressed early next year with the new mayor and new council members. Mr. Herdman said this legislation merely changes the code so that it allows for the possibility of kiosks. It is an administrative measure and he does not know why there would be any need to delay it. Mayor Brick said the mayor elect has indicated that he is in favor of passing this. Moved by Mr. Herdman, seconded by Mr. Patton that the ordinance be adopted. Defeated. Ayes: Herdman, Newell, Patton. Nays: Evans, Muscenti.

SECTION 917.04 AMENDED

Mr. Byron placed on the floor Ordinance No. 2015-46 entitled:

AN ORDINANCE AMENDING SECTION 917.04 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF CHAGRIN FALLS REGARDING SANITARY SEWER CHARGES, AND DECLARING AN EMERGENCY.

Moved by Mr. Patton, seconded by Mrs. Evans that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Moved by Mr. Patton, seconded by Mrs. Evans that the ordinance be adopted. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Mr. Patton said the rates haven't been changed since 2011, at which time it was a 10% increase. The current rate that we are collecting does not generate enough revenue to cover the operational costs of the waste water treatment plant and the related infrastructure. We have a projected deficit of \$130,000 for 2015. This proposed rate increase to 15% will help cover the operational costs as well as provide an additional \$50,000 per year to be placed in the sewer capital fund. It also calls for subsequent rate increases of 5% in 2017, 2018, and 2019 to help maintain the cost for operations as well as funding the capital improvement fund. The waste water treatment plant has a useful life of fifty years and its replacement cost is approximately 10 million dollars so it is important for us to start placing some of these funds into the sewer capital fund.

WATER REGULATIONS AMENDED

Mr. Byron placed on the floor Ordinance No. 2015-48 entitled:

AN ORDINANCE AMENDING SCHEDULE IV OF THE REGULATIONS OF THE WATER DEPARTMENT AND DECLARING AN EMERGENCY.

Moved by Mr. Patton, seconded by Mrs. Evans that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Moved by Mr. Patton, seconded by Mrs. Evans that the ordinance be adopted. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Mr. Patton said these rates have remained unchanged since 2011, at which time there was a 12% increase. The water rates do not generate enough revenue to cover the operational costs of the water department and the related infrastructure. This is also a proposed increase of 15% to help cover operational costs and also provide \$50,000 per

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year to be placed in the water reserve fund. There will be like increases of 5% in 2017, 2018, and 2019. It is a 15% increase in the total water bill.

POSITION CLASSIFICATION AND SALARY SCHEDULE AMENDED

Mr. Patton introduced Ordinance No. 2015-49 entitled:

AN ORDINANCE AMENDING THE POSITION CLASSIFICATION AND SALARY SCHEDULE FOR VARIOUS POSITIONS WITHIN THE VILLAGE OF CHAGRIN FALLS, AND DECLARING AN EMERGENCY.

Moved by Mr. Patton, seconded by Mr. Newell that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Moved by Mr. Patton, seconded by Mr. Newell that the ordinance be adopted. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Mayor Brick said this addresses employee's wage compensation. This year we are asking for council's approval for a wage increase of 1.5%. This would add about \$36,000 in 2016 to the general fund and about \$14,000 to the utility department. Last year our employees did not receive a wage increase and for at least a decade our wage increases have been below the inflation rate. Also, I received a wage survey of six Chagrin Valley communities and our compensation is below average. I would ask Council to approve this ordinance. Mr. Patton said we really do have some great employees in the village and as the Mayor has indicated we did not implement an increase last year. I personally feel that an increase of 1.5% is fair and has been earned.

TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES

Mr. Patton introduced Ordinance No. 2015-50 entitled:

AN EMERGENCY ORDINANCE MAKING TEMPORARY APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF CHAGRIN FALLS DURING AND FOR THE YEAR ENDING DECEMBER 31, 2016.

Moved by Mr. Patton, seconded by Mr. Newell that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Moved by Mr. Patton, seconded by Mrs. Evans that the ordinance be adopted. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Mr. Patton said this is an annual housekeeping matter that allows Council to spend funds in the first three months of 2016 until the actual budget is approved by Council. These numbers are slightly inflated to make sure that we have the ability to make any necessary expenditures.

AUTHORIZATION TO ADVERTISE FOR BIDS

Mr. Patton introduced Ordinance No. 2015-51 entitled:

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AN ORDINANCE AUTHORIZING THE CLERK TO ADVERTISE FOR BIDS FOR VARIOUS MATERIALS, SUPPLIES, REPAIRS, AND CONSTRUCTION FOR THE YEAR 2016.

Moved by Mr. Patton, seconded by Mrs. Evans that the requirement for reading an ordinance three times be suspended. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Moved by Mr. Patton, seconded by Mr. Newell that the ordinance be adopted. Carried. Ayes: Evans, Herdman, Muscenti, Newell, Patton. Nays: None. Mr. Patton said this is an annual housekeeping matter. It only permits the actual advertising and Council would still have to actually accept any bid in the future.

STREETS AND SIDEWALKS COMMITTEE

No report.

FACILITIES AND SERVICES COMMITTEE

No report.

PLANNING AND ZONING COMMISSION

No report.

SAFETY COMMITTEE

On behalf of Mrs. Lutz, Mr. Himes reported that he thinks that they have resolved the problem with the traffic signalization change in timing to allow for a 15 second all red phase for pedestrians to cross safely. They are just waiting on the contractor to implement the change.

UTILITIES COMMITTEE

No report.

BOARD OF ZONING APPEALS

Mr. Herdman announced a meeting for Tuesday, November 24, 2015 at 8:00 p.m.

ADMINISTRATION AND COMPENSATION COMMITTEE

No report.

FINANCE COMMITTEE

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No report.

PARKS COMMISSION

No report.

SHADE TREE COMMISSION

No report.

ARTS COMMISSION

No report.

PARKING COMMISSION

No report.

REPORT OF THE CHIEF ADMINISTRATIVE OFFICER

Mr. Himes reported that today was the last day for leaf pick-up. Residents will now have to bag their leaves.

Mr. Himes also reported that the village hall and police department roof repairs have been completed. It came in considerably under budget at \$14,000 and we budgeted \$43,000. This is largely due to the efforts of Rob Jamieson. He made some investigations and found a company that would do a thermal image of the roof to find out where water had saturated the insulation so they were able to repair portions of the roof and then re-coat the entire roof.

REPORT OF THE ENGINEER

Mr. Lannon reported that Mill Street is still scheduled to open this year.

REPORT OF THE POLICE CHIEF

No report.

REPORT OF THE FIRE CHIEF

No report.

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MEMBERS OF THE PUBLIC TO SPEAK TO ANY MATTER (NOT TO EXCEED FIVE (5) MINUTES)


None.

MISCELLANEOUS

None.

ADJOURNMENT

Mr. Patton adjourned the meeting at 8:27 p.m.



President of Council



Clerk of Council