

**VILLAGE OF CHAGRIN FALLS
BOARD OF CEMETERY TRUSTEES
January 15, 2014**

Members present: Trace, White, Carr
Also present: Arnold, Brockway, Buddenhagen, Jamieson

The meeting was called to order at 9:00 a.m.

ORGANIZATION

Moved by Mrs. White, seconded by Mrs. Carr that Mr. Trace serve as Chairman of the Board of Cemetery Trustees for the year 2014. The motion carried unanimously.

APPROVAL OF MINUTES

Moved by Mrs. White, seconded by Mrs. Carr that the minutes of the meeting held November 13, 2013 be approved. The motion carried unanimously.

CEMETERY COMPUTER PROGRAM

Mr. Arnold reported that he began training on the new program last week. He mentioned that the Ohio Cemetery Association is going to highlight Evergreen Hill Cemetery in their April newsletter.

CHURCH LION STATUE

Mr. Trace asked if anyone knows when the statue will be returned to Evergreen Hill Cemetery. Mr. Arnold said he has not heard that it is for sure so he will contact Mrs. Babinski to find out if she knows. He said it has been at the Natural History Museum for eighteen years. Mr. Trace said if the statue does come back they should advertise the event and highlight the historical aspects of the cemetery via a newsletter. Including the columbarium in the newsletter would be a good idea to promote sales.

2013 SALES AND BURIALS

Mr. Arnold presented the Board with statistics from 2013. It was mentioned that only two niches were sold in 2013.

COSTS AND FEES

Graves: Moved by Mrs. White, seconded by Mrs. Carr that they increase the cost of all in-ground graves and all columbarium niches by \$100.00, except for Section 2-A, which will be increased by \$200.00 effective

January 15, 2014. Carried. Ayes: Trace, White, Carr. Nays: None.

Burials: Moved by Mrs. White, seconded by Mrs. Carr that they increase the cost of weekday openings and closings by \$25.00 and Saturday openings and closings by \$50.00 effective January 15, 2014. Carried. Ayes: Trace, White, Carr. Nays: None.

Engraving: Moved by Mrs. White, seconded by Mrs. Carr that they increase the cost of niche engraving by \$25.00 effective January 15, 2014. Carried. Ayes: Trace, White, Carr. Nays: None.

Foundation fees: Moved by Mrs. White, seconded by Mrs. Carr that they increase the cost of all grave marker foundation fees by \$50.00 effective January 15, 2014. Carried. Ayes: Trace, White, Carr. Nays: None.

TURF MAINTENANCE CONTRACT

Mr. Jamieson reported that he is reviewing the specs for the 2014 turf maintenance contract and he will be meeting with the vendor to discuss and review the contract. He said one line item will be that they will be required to trim every week up to Memorial Day and then every other week after Memorial Day and also that they will be required to cut the grass one extra day the week of Memorial Day.

TREE TRIMMING

Mr. Jamieson said last year there was \$5,000.00 in the budget for tree trimming and they spent all of that \$5,000.00. He said this year there will also be \$5,000.00 in the budget for tree trimming.

MEMORIAL DAY

Mr. Arnold suggested that they contact Stroud Lawrence Funeral Home to find out if they are going to supply the chairs for the ceremony again this year.

The meeting adjourned at 10:01 a.m.

Larry Trace, Chairman
lgb