

**VILLAGE OF CHAGRIN FALLS  
BOARD OF CEMETERY TRUSTEES  
November 11, 2015**

Members present: Trace, White, Carr  
Also present: Arnold, Brockway, Buddenhagen, Jamieson

The meeting was called to order at 9:00 a.m. by Chairman Larry Trace.

**APPROVAL OF MINUTES**

Moved by Mrs. Carr, seconded by Mrs. White that the minutes of the meeting held October 14, 2015 be approved. Carried. Ayes: Trace, White, Carr. Nays: None.

**CIVIL WAR MEMORIAL**

Mr. Jamieson reported that the paperwork has been signed with ICA Art Conservation for the assessment and they have been paid half of the contract total. There is no schedule yet as to when they will begin the assessment.

**MISCELLANEOUS**

Mr. Arnold reported that Van Curen trimmed trees last week. He also mentioned that there are only three graves available in Section 2A. Section 54 and Section 55 are the only sections left to purchase in-ground graves for full burials. There was discussion regarding glass-front niches.

Mr. Jamieson mentioned that they are following the practice of having all paperwork and checks in hand prior to burials. The Rules, Regulations, & Procedures clearly state that 48 hour notice, two business days, is required for burials and that payment is due upon the scheduling of the burial.

**MEETING NOTICE**

Mr. Trace announced that the December 9, 2015 meeting has been canceled.

He announced a meeting for Wednesday, January 13, 2016 at 9:00 a.m.

The meeting adjourned at 9:30 a.m.

---

Larry Trace, Chairman  
lgb